

**Notice of Meeting for the
Civil Service Commission
of the City of Georgetown
June 16, 2021 at 4:00 PM**

**at CH Community Room, 808 Martin Luther King Jr. St. Georgetown, TX 78626 and
via Teleconference using Zoom.**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

The Civil Service Commission is now meeting in person. A quorum of the commission will be in attendance at City Hall in the Community Room. It is possible that one or more board members may attend via video Conference using the Zoom client.

To allow for as much citizen participation as possible, citizen comments are accepted either in person or via the Zoom client.

Face masks are encouraged. Use of profanity, threatening language, slanderous remarks or threats of harm are not allowed and will result in you being immediately removed from the meeting.

If you have questions or need assistance, please contact Tadd Phillips at tadd.phillips@georgetown.org or at (512) 930-2504.

To participate virtually, please copy and paste the following weblink into your browser:

[https://georgetowntx.zoom.us/j/96969879131?](https://georgetowntx.zoom.us/j/96969879131?pwd=Z2lkZW1mNVZKb0orMjFzOGpZeGtiUT09)

[pwd=Z2lkZW1mNVZKb0orMjFzOGpZeGtiUT09](https://georgetowntx.zoom.us/j/96969879131?pwd=Z2lkZW1mNVZKb0orMjFzOGpZeGtiUT09)

Meeting ID: 969 6987 9131

Passcode: 502676

Dial by your location

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Citizen comments are accepted in the following formats:

- Submit written comments to tadd.phillips@georgetown.org by 5_p.m. June 12 and the Recording Secretary will forward your comments to the board before the meeting.**
- Log onto the meeting at the link above and “raise your hand” during the item, or attend the meeting and sign-up to speak in-person for an item posted on the agenda.**

To join a Zoom meeting, click on the link provided and join as an attendee. You will be asked to enter your name and email address (this is so we can identify you when you are called upon). To speak on an item, click on the “Raise your Hand” option at the bottom of the Zoom meeting webpage once that item has opened. When you are called upon by the Recording Secretary, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly, and when your time is over, your device will be muted again.

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Consideration and possible approval of minutes from June 8th, 2021 - Tadd Phillips, Human Resources Director
- B Consideration and possible action to certify Police Lieutenant Promotional Exam Eligibility List - Tadd Phillips, Human Resources Director
- C Consideration and possible action to approve and certify Fire Entry Examination Eligibility List - Tadd Phillips, Human Resources Director
- D Consideration to designate Allen Long as Deputy Civil Service Director - Tadd Phillips, Human Resources Director
- E Update to Commission related to Civil Service items by Civil Service Director - Tadd Phillips, Human Resources Director

Adjournment

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2021, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Civil Service Commission
June 16, 2021

SUBJECT:

Consideration and possible approval of minutes from June 8th, 2021 - Tadd Phillips, Human Resources Director

ITEM SUMMARY:

FINANCIAL IMPACT:

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SUBMITTED BY:

Caitlyn Boyd

ATTACHMENTS:

	Description	Type
📎	Minutes of 6-8-2021	Backup Material

**Minutes of Meeting for the
Civil Service Commission
City of Georgetown
June 8, 2021 at 9:00 a.m.**

The City of Georgetown Civil Service Commission meet on February 8, 2021 at 9:00 a.m. in person and by teleconference.

In attendance were Commissioners John Philpott, Gordan Pierce, & Luis Zamot; Tadd Phillips, Allen Long, Wayne Nero, Stephanie Brown, Keith Laughlin, Matthew Robey, & Caitlyn Boyd

Call to Order at 9:00 AM

Regular Session

(This Regular session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551).

- A. Consideration and possible approval of minutes from April 19, 2021 meeting.
 - a. Motion to approve by Commissioner John Philpott, second Commissioner Luis Zamot, 3-0

- B. Discussion and possible action on submitted Police Lieutenant Promotional Examination Appeal.
 - a. Question 1 Sustain Key – 3-0
 - b. Question 9 Sustain Key – 3-0
 - c. Question 13 Sustain Key – 3-0
 - d. Question 18 Overruled (A & B accepted as correct answers) – 2-1
 - e. Question 25 Sustain Key – 3-0
 - f. Question 28 Sustain Key – 3-0
 - g. Question 29 Sustain Key – 3-0
 - h. Question 31 Overruled (B & C accepted as correct answers) – 3-0
 - i. Question 37 Sustain Key – 3-0
 - j. Question 51 Sustain Key – 3-0
 - k. Question 55 Overruled (C & D accepted as correct answers) – 3-0
 - l. Question 57 Overruled (B & C accepted as correct answers) – 3-0
 - m. Question 59 Overruled (C & D accepted as correct answers) – 3-0
 - n. Question 60 Sustain Key – 3-0
 - o. Question 67 Sustain Key – 3-0
 - p. Question 89 Overruled (A & B accepted as correct answers) – 3-0
 - q. Question 97 Sustain Key – 3-0
 - r. Question 100 Sustain Key – 3-0

- C. Confirmation of Commission decisions made in response to Police Lieutenant Examination Appeals presented by Tadd Phillips
 - a. Motion to approve by Commissioner Pierce, seconded Commissioner Luis Zamot, 3-0

- D. Update to Commission related to Civil Service items by Civil Service Director
 - a. Tadd Phillips discussed testing and recruitment procedures and processes for Fire and Police
 - b. Tadd Phillips informed Commission that the next meeting scheduled for June 16th at 4:00 pm to consider approval of eligibility lists produced as a result of ongoing entry level firefighter testing and Police Lieutenant promotional testing.

Adjournment at 11:18 AM

Approved:

John Philpott, Chair

Attest:

Tadd Phillips, Civil Service Director