

**Notice of Meeting for the
Georgetown Transportation Enhancement Corp and the Governing Body
of the City of Georgetown
January 20, 2021 at 3:30 PM
at Virtual**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Consistent with Governor Greg Abbott's suspension of various provisions of the Open Meetings Act, effective August 1, 2020 and until further notice, to reduce the chance of COVID-19 transmission, all City of Georgetown Advisory Board meetings will be held virtually. Public comment will be allowed via teleconference; no one will be allowed to appear in person.

To participate, please copy and paste the following weblink into your browser:

Weblink: <https://georgetowntx.zoom.us/j/99959195263>

Meeting ID: 999 5919 5263

One tap mobile

+13462487799,,99959195263# US (Houston)

+16699006833,,99959195263# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

833 548 0282 US Toll-free

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

Meeting ID: 999 5919 5263

Find your local number: <https://georgetowntx.zoom.us/u/abwHqykqB>

Citizen comments are accepted in three different formats:

- 1. Submit written comments to emily.koontz@georgetown.org by 3:00p.m. on the date of the meeting and the Recording Secretary will read your comments into the recording during the item that is being discussed.**
- 2. Log onto the meeting at the link above and “raise your hand” during the item**
- 3. Use your home/mobile phone to call the toll-free number**

To join a Zoom meeting, click on the link provided and join as an attendee. You will be asked to enter your name and email address (this is so we can identify you when you are called upon). To speak on an item, click on the “Raise your Hand” option at the bottom of the Zoom meeting webpage once that item has opened. When you are called upon by the Recording Secretary, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly, and when your time is over, your device will be muted again.

Use of profanity, threatening language, slanderous remarks or threats of harm are not allowed and will result in your being immediately removed from the meeting.

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Call to Order
- B **January 2021** GTEC Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager
- C Presentation of Georgetown Transportation Enhancement Corporation preliminary monthly financial reports for December 2020. -- Leigh Wallace, Finance Director; Laurie Brewer Assistant City Manager

Legislative Regular Agenda

- D Consideration and possible approval of the minutes from the November 18, 2020 GTEC Board Meeting. -- David Morgan - General Manager, GTEC Board
- E Set a Public hearing for February 17, 2021 by the Georgetown Transportation Enhancement Corporation (GTEC) regarding the expenditure of 4B sales tax funds for the proposed Titan NorthPark35 Project. - Michaela Dollar, Economic Development Director

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2021, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Transportation Enhancement Corp
January 20, 2021

SUBJECT:

Call to Order

ITEM SUMMARY:

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Laura Wilkins - Board Liaison

City of Georgetown, Texas
Transportation Enhancement Corp
January 20, 2021

SUBJECT:

January 2021 GTEC Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager

ITEM SUMMARY:

January 2021 GTEC updates

Northwest Boulevard:

- Roundabout open for detour to Rivery Blvd.
- Sub Grade prep complete on east side of IH 35 base install underway.
- piers and column construction complete/ bent cap const complete
- Travel surface pour on deck completed 1-7-21
- MSE walls complete, center barrier reconstruct underway
- Estimated completion Spring 21

Rabbit Hill Road Improvements:

Returning to initial project limits with the landowner donation of ROW. Engineering to get new schedule to letting

Southeast Inner loop/ Southwestern Blvd

Southwestern:

- Preparing plan/profile sheets.
 - Finalizing Storm Conveyance System for the project
 - Evaluating Water Quality Treatment Options;
 - Preparing Utility plan/profile sheets (water/wastewater)
 - Identifying utility conflicts
- ROW needs ascertained to be forwarded to
Travis by 1-17

SE Inner Loop:

Contractor working on drainage culvert extension North side,
Working on grading North side and new drainage installation
Base installation underway North side

SH 29 Access Improvements:

Underground conduit and wiring complete, concrete flatwork complete
Pole foundations in, poles to be set this month

Signal Improvements- Various locations

Design underway Williams at Estrella, survey underway all locations

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager

ATTACHMENTS:

Description	Type
 jan gtcc pdf	Cover Memo

**GEORGETOWN TRANSPORTATION ENHANCEMENT CORPORATION
AGENDA ITEM COVER SHEET**

SUBJECT: January 2021 GTEC Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager

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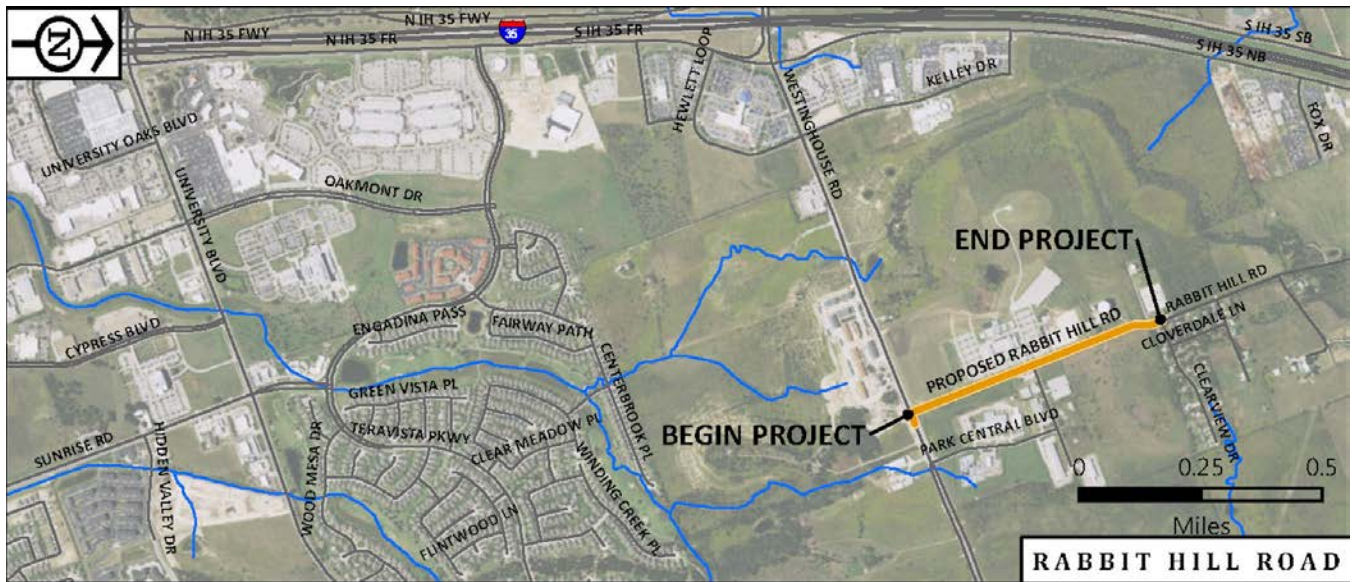
Design underway Williams at Estrella, survey underway all locations

Rabbit Hill Road Improvements Project
(Westinghouse Road to S. Clearview Drive)
Project No. 5RQ TIP No. BZ
January 2021

Project Description Reconstruct Rabbit Hill Road from Westinghouse Road northward to S. Clearview Dr. Widening along Westinghouse Road will also be included in the schematic for additional turning lanes to/from Westinghouse Road. The project length along the anticipated alignment is approximately 0.75 miles

Project Managers Ken Taylor and Wesley Wright, P.E.

Engineer CP&Y, Inc.



Element	Status / Issues		
Design	Engineering update underway to bid to new project limits.		
Environmental/ Archeological	Efforts underway and any issues are expected to be identified in the coming month.		
Rights of Way	Two properties acquired as part of Mays St. Extension. Two remaining, negotiations ongoing and Council has approved condemnation.	Total Parcels:	4
		Possession:	2
		Pending:	2
Utility Relocations	Will be initiated as ROW/easements are acquired and as part of the bidding process. Multiple relocations expected – Round Rock water and Georgetown Electric.		
Construction	ROW procurement ongoing		
Other Issues	Return to initial project limits with the landowner donation of ROW. Engineering to get new schedule to letting		

SH 29 Access Improvements – Traffic Signal
Project No. PRJ000214 TIP No. None
January 2021

Project Description Design and preparation of Plans, Specifications, Estimate, Bidding Documents and construction phase services for the proposed corridor improvements along SH-29-University Avenue between IH35 and Scenic Drive including a right-turn deceleration lane, auxiliary lane, median improvements, drainage improvements and traffic signal relocation.

Purpose To better manage traffic movements at the intersection.

Project Manager Joel Weaver

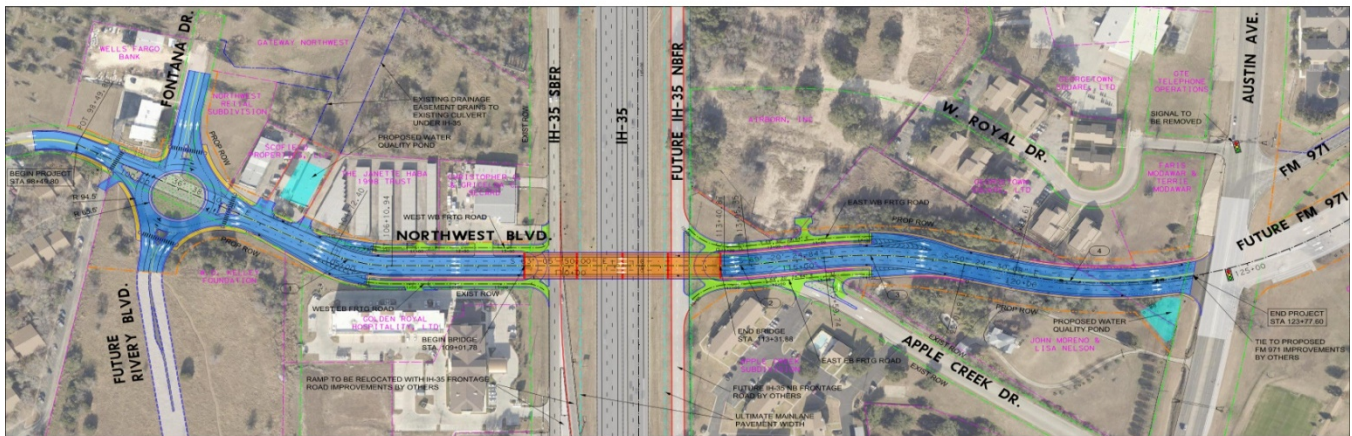
Engineer Kimely-Horn and Associates. Inc.



Element	Status / Issues
Design	Design is complete
Surveying	Survey is complete
Environmental/ Archeological	
Rights of Way	
Utility Relocations	TBD
Construction	Underground conduit and wiring complete, concrete flatwork complete, pole foundations in poles to be set this month
Other Issues	None

**Northwest Boulevard
(Fontana Drive to Austin Avenue)
Project No. 5QX TIP No. AF
January 2021**

Project Description	Construction of overpass and surface roads to connect Northwest Boulevard with Austin Avenue and FM 971.
Purpose	This project will relieve congestion at the Austin Avenue/Williams Drive intersection and provide a more direct access from the west side of IH 35 corridor to Georgetown High School and SH 130 via FM 971.
Project Manager	Joel Weaver and Wesley Wright, P.E.
Engineer	Klotz Associates



Element	Status / Issues
Design	Design Complete
Environmental/ Archeological	Complete
Rights of Way	ROW Documents are being finalized. All offers have been made. 8 Parcels required. 5 acquired, 1 in closing, 2 in condemnation.
Utility Relocations	TBD
Construction	<ul style="list-style-type: none"> • Roundabout open for detour to Rivery Blvd. • Sub Grade prep complete on east side of IH 35 base install underway. • piers and column construction complete/ bent cap const complete • Travel surface pour on deck completed 1-7-21 • MSE walls complete, center barrier reconstruct underway • Estimated completion Spring 21
Other Issues	

Signal Improvements – Various Locations

Project No. PRJ000214 TIP No. None

January 2021

Project Description Design and preparation of Plans, Specifications, Estimate, Bidding Documents, and construction phase services for the construction of signal improvements for the intersections of Williams Drive & Estrella Crossing, Shell Road & Verde Vista and SE Inner Loop & Rockride Lane.

Purpose To better manage traffic movements at the intersection.

Project Manager

Engineer KPA

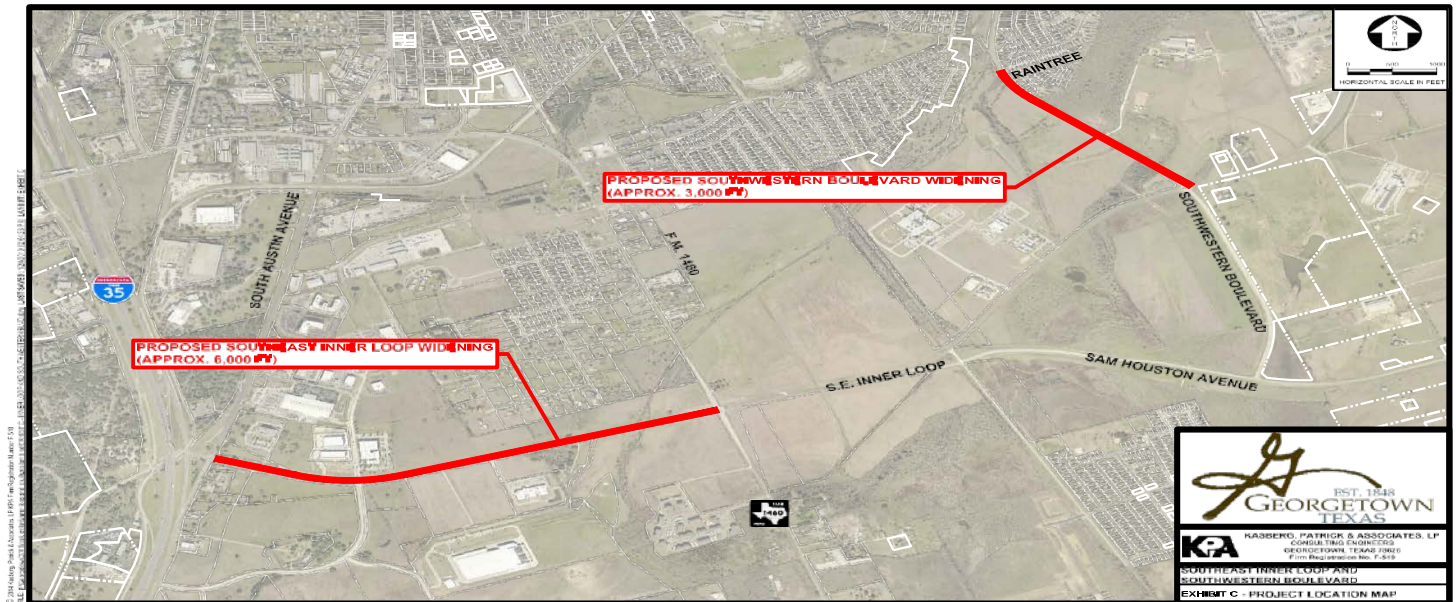
Element	Status / Issues
Design	Design underway for Williams and Estrella intersection.
Surveying	All locations being surveyed.
Environmental/ Archeological	TBD
Rights of Way	TBD
Utility Relocations	TBD
Construction	TBD
Other Issues	None

**Widening of: SE Inner Loop - FM 1460 to Austin Avenue Roadway &
Southwestern Boulevard – Raintree Drive to SE Inner Loop Roadway
January 2021**

Project Description FM 1460 to Austin Avenue Roadway Widening Project & Southwestern Boulevard – Raintree Drive to SE Inner Loop Roadway Widening Project (See Attached Exhibit C). The professional services will consist of providing final roadway, drainage, water, wastewater, incidental designs, as well as, utility coordination, ROW support, environmental phase I investigations, archeological investigations, geotechnical investigations, ROW & Temporary Construction Easement (TCE) metes and bounds documents, bidding documents, bidding services, and construction administration services.

Project Managers Joel Weaver and Wesley Wright, P.E.

Engineer KPA & Associates



Element	Status / Issues
Design	Southwestern: <ul style="list-style-type: none"> • Preliminary alignment revised • Performing Hydrologic and Hydraulic calculations • ROW needs forwarded to Travis
Environmental/ Archeological	Efforts to begin April 2019 and any issues are expected to be identified in the coming month.
Utility Relocations	To be determined
Construction	Contractor working on drainage culvert extension North side, Working on grading North side and new drainage installation, Base installation underway North side
Other Issues	None.

City of Georgetown, Texas
Transportation Enhancement Corp
January 20, 2021

SUBJECT:

Presentation of Georgetown Transportation Enhancement Corporation preliminary monthly financial reports for December 2020. -- Leigh Wallace, Finance Director; Laurie Brewer Assistant City Manager

ITEM SUMMARY:

The Bylaws of GTEC (Article V, Section 6.02) require the Finance Manager to report the financial activity of the Corporation to the Board.

- Financial reports
- Sales Tax revenues
- Any other relevant financial information

Sales tax is received two months in arrears; therefore the revenues reflect only the amount received, not actually earned, as of the report date. A report on payments made to vendors for the month of December is also included.

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Leigh Wallace Finance Director, COG; Finance Manager, GTEC

ATTACHMENTS:

Description		Type
☐	Monthly Report	Backup Material
☐	Financial Summary	Backup Material

GTEC MONTHLY REPORT AS OF DECEMBER 31, 2020

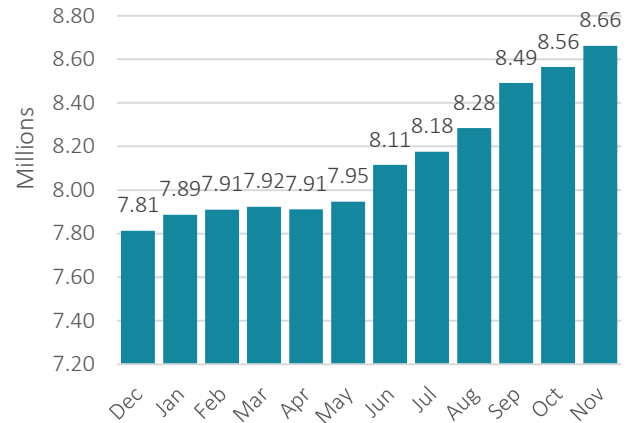
Please note the December period is still open. These figures are preliminary and unaudited.

Operating revenue is comprised of sales tax and allocated interest. Sales tax revenue is budgeted at \$7.94 million and is two months in arrears. Sales tax collections through November totals \$811,070. Allocated interest totals \$10,194 through December 31, 2020.

Operating expense includes administrative support charges and office supplies. The administrative charges are typically processed monthly. However, at the time of this report, these charges are only partially booked.. Operational expenses total \$240,817 through the third month.

Non-operating revenue is budgeted at \$10.6 million and is comprised of bond proceeds. The City sells debt in the spring and will recognize the proceeds once the transaction is complete.

12 Month Sales Tax Revenue
Average



Non-operating expense is budgeted at \$16.4 million for the Big C Project, Confido III, and Aviation Drive. The total budget also includes the debt service payment for previously issued debt. The City pays debt service twice a year in the fall and later in the spring.

FY2021 CIP Rollforward Amendment

City Staff took the CIP Roll Forward Amendment to City Council on January 12, 2021. The Roll Forward Amendment will result in a 4% increase in Sales Tax revenue, which equates to \$317,500 in revenue for the GTEC Fund. The CIP Roll Forward Amendment also includes \$12,476,813 of CIP projects previously budgeted in FY2020. By rolling the prior year budget into FY2021, teams can continue to work on projects that cross multiple fiscal years. Rabbit Hill Road, State Highway 29 Improvements, Southeast Inner Loop are included in the CIP Roll Forward Amendment. This Amendment is set to go to Council for the second reading and final approval on January 26, 2021.

	2021 Approved Budget	Impact of This Action/CAFR Adjustment	2021 Amended Budget	400 - Georgetown Transportation Enhancement Corp
Beginning Fund Balance	\$ 13,545,669	12,476,813	\$ 26,022,482	The amendment recognizes a 4% increase in the budget for sales tax revenue due to strong growth experienced in the past few months despite the pandemic economic conditions. This amendment also re-appropriates CIP projects started but not completed by the end of fiscal year 2020 which have ongoing encumbrances and bond proceeds to be spent in FY2021.
Revenues				
Current Revenue	\$ 10,660,000	\$ -	\$ 10,660,000	
Sales Tax	\$ 7,937,500	\$ 317,500	\$ 8,255,000	
Total Revenues	\$ 18,597,500	\$ 317,500	\$ 18,915,000	
Expenses				
Current Expenses	\$ 16,803,629	\$ -	\$ 16,803,629	
CIP Projects - Roll Forward	\$ -	\$ 12,476,813	\$ 12,476,813	
Total Expenses	\$ 16,803,629	\$ 12,476,813	\$ 29,280,442	
Ending Fund Balance	\$ 15,339,540	\$ 317,500	\$ 15,657,040	
Contingency	\$ 1,984,375		\$ 1,984,375	
Debt Service Reserve	\$ 3,494,232		\$ 3,494,232	
Available Fund Balance	\$ 9,860,933	\$ 317,500	\$ 10,178,433	

Georgetown Transportation Enhancement Corporation (GTEC) Fund

Period FY2021 - DEC Draft

Ledger Account	Annual Budget	Current Period	YTD Actual	YTD Encumbrance	YTD Actual (w/Encumbrance)
Beginning Fund Balance	13,508,169	-	13,508,169	13,508,169	13,508,169
Operating Revenue					
Sales Tax	7,937,500	782,980	811,070	-	811,070
Interest	60,000	3,027	10,194	-	10,194
Other Revenue	-	-	-	-	-
Operating Revenues Total	7,997,500	786,006	821,264	-	821,264
Operating Expenditure					
Administrative Support	402,162	33,514	100,541	-	100,541
Professional Services	-	-	5,549	134,067	139,616
Public Notices & Recording	300	-	-	660	660
Travel Expense	500	-	-	-	-
Operating Expenditures Total	402,962	33,514	106,090	134,727	240,817
Total Net Operations	7,594,538	752,493	715,174	(134,727)	580,447
Non-Operating Revenue					
Bond Proceeds	10,600,000	-	-	-	-
Transfers In	-	-	-	-	-
Non-Operating Revenues Total	10,600,000	-	-	-	-
Non-Operating Expenditure					
Strategic Partnership	1,984,375	-	-	-	-
CIP Expense	10,600,000	115,414	115,414	217,528	332,942
Debt Service	3,816,292	-	-	-	-
Non-Operating Expenditures Total	16,400,667	115,414	115,414	217,528	332,942
Total Net Non-Operations	(5,800,667)	(115,414)	(115,414)	(217,528)	(332,942)
Excess (Deficiency) of Total Revenue over Total Requirements	1,793,871	637,079	599,760	(352,255)	247,505
Ending Fund Balance	15,302,040	637,079	14,107,929	13,155,914	13,755,674
Reserves					
Contingency Reserve	1,984,375	1,984,375	1,984,375	1,984,375	1,984,375
Debt Service Reserve	3,494,232	3,494,232	3,494,232	3,494,232	3,494,232
Total Reserved Fund Balance	5,478,607	5,478,607	5,478,607	5,478,607	5,478,607
Available Fund Balance	9,823,433	(4,841,528)	8,629,322	7,677,307	8,277,067

City of Georgetown, Texas
Transportation Enhancement Corp
January 20, 2021

SUBJECT:

Consideration and possible approval of the minutes from the November 18, 2020 GTEC Board Meeting. -
- David Morgan - General Manager, GTEC Board

ITEM SUMMARY:

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

David Morgan - General Manager, GTEC Board

ATTACHMENTS:

Description		Type
□	Minutes	Cover Memo

**Minutes of the Meeting of
Georgetown Transportation Enhancement Corporation
and the Governing Body of the
City of Georgetown, Texas
Wednesday, November 18,
2020**

The Georgetown Transportation Enhancement Corporation of the City of Georgetown, Texas, met on **Wednesday, November 18, 2020.**

Board Members Present: Al Hajka, John Marler - Chair, Mike Triggs, Steve Fought, Colin McGahey

Board Members Absent: Bob Whetsell, Keith Fruge

Staff Present: David Morgan, Laurie Brewer, Michaela Dollar, Emily Koontz, Wesley Wright, Nathan Parras

Others Present: None

Minutes

Regular Session:

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A. Call to Order: Meeting was called to order at 4:03 PM by David Morgan
- B. November 2020 GTEC Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager. Wright gave updates which are included in the packet.
- C. Presentation of Georgetown Transportation Enhancement Corporation preliminary monthly financial reports for October 2020. -- Leigh Wallace, Finance Director; Laurie Brewer Assistant City Manager. Parras gave presentation which is included in the packet.

Legislative Regular Agenda:

- D. Consideration and possible approval of the minutes from the October 21, 2020 GTEC Board Meeting. -- David Morgan - General Manager, GTEC Board

Motion by Hajka to approve minutes, second by McGahey.

Roll call vote

Marler – yes

Triggs – yes

Hajka – yes

Fought – yes

McGahey - yes

Approved 5-0 (Whetsell and Fruge – absent)

- E. Consideration and possible recommendation on Task Order TCI-20-010 to Terracon Consultants in the amount of \$83,115 for materials testing services related to the SE Inner Loop (Austin to FM1460) roadway expansion project -- Wesley Wright, PE, Systems Engineering Director. Wright gave presentation which is included in the packet.

Motion by Hajka to approve minutes, second by Triggs.

Roll call vote

Marler – yes

Triggs – yes

Hajka – yes

Fought – yes

McGahey - yes

Approved 5-0 (Whetsell and Fruge – absent)

- F. Public hearing by the Georgetown Transportation Enhancement Corporation (GTEC) regarding the expenditure of 4B sales tax funds for the proposed Titan NorthPark35 Project – Michaela Dollar, Economic Development Director

No public comments. No action taken.

ADJOURNMENT:

MOTION by Hajka, second by Marler to adjourn the meeting.

Roll call vote

Marler – yes

Triggs – yes

Hajka – yes

Fought – yes

McGahey - yes

Approved 5-0 (Whetsell and Fruge – absent)

Meeting adjourned at 4:05 PM.

Adjournment

Approved:

Attest:

John Marler - President

Keith Fruge – Secretary

Emily Koontz – Board Liaison

City of Georgetown, Texas
Transportation Enhancement Corp
January 20, 2021

SUBJECT:

Set a Public hearing for February 17, 2021 by the Georgetown Transportation Enhancement Corporation (GTEC) regarding the expenditure of 4B sales tax funds for the proposed Titan NorthPark35 Project.
- Michaela Dollar, Economic Development Director

ITEM SUMMARY:

State Law (Local Government Code 505.159) requires GTEC to provide public notice and hold a public hearing on the proposed projects to be funded with the 4B sales tax. The required notice will be published in the Williamson County Sun on February 10, 2021.

The public hearing will be conducted by the GTEC Board of Directors.

FINANCIAL IMPACT:

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SUBMITTED BY:

Sharon Parker

ATTACHMENTS:

Description	Type
 Public Notice	Backup Material



Date: January 27, 2021
To: Williamson County Sun
From: Michaela Dollar- Economic Development – 512-930-3688
Subject: Public Hearing Notice

Please publish a border ad for the following Public Hearing Notice in the **Wednesday, February 10, 2021** edition of the Williamson County Sun.

City of Georgetown
Attn: Michaela Dollar
P.O. Box 409
Georgetown, TX 78627-0409

Please send proof and cost and we will send the PO #

**GEORGETOWN TRANSPORTATION ENHANCEMENT CORPORATION
NOTICE OF PUBLIC HEARING**

Wednesday, February 17, 2021 at 3:30pm

Virtual Meeting – Visit agendas.georgetown.org to view meeting information

In accordance with Local Government Code 505.159, the Georgetown Transportation Enhancement Corporation will hold a public hearing regarding the expenditures of 4B sales taxes not to exceed Fiscal Year 2021 proposed transportation improvement plan.

Proposed projects to be funded FY2021

Estimated Amount

Titan NorthPark35 – Aviation Drive Extension Construction

\$8,000,000