

**Notice of Meeting for the
Civil Service Commission
of the City of Georgetown
November 16, 2020 at 3:00 PM
at Teleconference**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

REVISED AGENDA

Consistent with Governor Greg Abbott's suspension of various provisions of the Open Meetings Act, effective August 1, 2020 and until further notice, to reduce the chance of COVID-19 transmission, all City of Georgetown Advisory Board meetings will be held virtually. Public comment will be allowed via teleconference; no one will be allowed to appear in person.

To participate, please copy and paste the following weblink into your browser:

Weblink: Join Zoom Meeting

<https://georgetowntx.zoom.us/j/96274746965?>

pwd=TUM4VTJYUEc3TnhHcUxFcFBWV3YzUT09

Meeting ID: 962 7474 6965

Passcode: 727089

Dial Toll Free

(888) 475 4499

(833) 548 0276

(833) 548 0282

(877) 853 5257

Meeting ID: 962 7474 6965

Citizen comments are accepted in three different formats:

1. Submit written comments to mike.watson@georgetown.org by 8:00 am on the date of the meeting and the Recording Secretary will read your comments into the recording during the item that is being discussed.

2. Log onto the meeting at the link above and “raise your hand” during the item.

3. Use your home/mobile phone to call the toll-free number.

To join a Zoom meeting, click on the link provided and join as an attendee. You will be asked to enter your name and email address (this is so we can identify you when you are called upon). To speak on an item, click on the “Raise your Hand” option at the bottom of the Zoom meeting web page once that item has opened. When you are called upon by the Recording Secretary, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly, and when your time is over, your device will be muted again.

Use of profanity, threatening language, slanderous remarks or threats of harm are not allowed and will result in you being immediately removed from the meeting.

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Consideration and possible approval of minutes from September 8th, 2020 meeting -- Tadd Phillips, Director of Civil Service Commission
- B Consideration and possible action to approve and certify Police Entry Examination Eligibility List -- Tadd Phillips, Director of Civil Service Commission
- C Update to Commission related to Civil Service items by Civil Service Director -- Tadd Phillips, Director of Civil Service Commission
- D Schedule next commission meeting -- Tadd Phillips, Director of Civil Service Commission

Adjournment

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2020, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Civil Service Commission
November 16, 2020

SUBJECT:

Consideration and possible approval of minutes from September 8th, 2020 meeting -- Tadd Phillips,
Director of Civil Service Commission

ITEM SUMMARY:

FINANCIAL IMPACT:

None

SUBMITTED BY:

Mike Watson

ATTACHMENTS:

	Description	Type
☐	Meeting minutes from September 8th, 2020 Civil Service Commission meeting	Cover Memo

**Minutes of Meeting for the
Civil Service Commission
City of Georgetown
September 8, 2020 at 10:00 a.m.**

The City of Georgetown Civil Service Commission will meet on September 8, 2020 at 10:00 a.m. Teleconference.

In attendance were: Commissioners Gordan Pierce, Luis Zamot & John Philpott; Tadd Phillips, Mike Watson, John Sullivan, Jeff Davis, Clay Shell, Robyn Iverson, Multiple Fire Personnel

Call to Order at 10:15 AM

Regular Session

(This Regular session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551).

- A. Consideration and possible approval of minutes from June 17, 2020 meeting.
 - a. Motion to approve by Commissioner John Philpott, 2nd Commissioner Gordon Pierce, 3-0
- B. Introduction of Mike Watson.
 - a. Introduction of Mike Watson in Human Resources
- C. Consideration to designate Mike Watson as Deputy Civil Service Director.
 - a. Motion to designate Mike Watson as Deputy Civil Service Director by Commissioner Gordon Pierce, 2nd by Commissioner John Philpott, 3-0
- D. Discussion and possible action on submitted Deputy Fire Marshal Promotional Examination.
 - a. Appeal #7 Sustain Key – 3-0
 - b. Appeal #16 Sustain Key – 3-0
 - c. Appeal #20 Sustain Key – 3-0
 - d. Appeal #23 Sustain Key – 3-0
 - e. Appeal #59 Sustain Key – 3-0
 - f. Appeal #76 Sustain Key – 3-0
 - g. Appeal #80 Sustain Key – 3-0
- E. Consideration and possible action to approve and certify Deputy Fire Marshal Promotional Eligibility List.
 - a. Motion to approve by Commissioner Gordon Pierce, 2nd Commissioner John Philpott, 3-0
- F. Update to Commission related to Civil Service items by Civil Service Director.
 - a. Tadd Phillips discussed the way ahead for meetings over the next couple of months
 - b. First reading of the Strength of Force Ordinance for next fiscal year would be held on September 8, 2020 during City Council Meeting
 - c. Updated Commissioners that there would be three (3) new Police Officer hires and seven (7) new Firefighter hires in September 2020
 - d. Discussed that there would be a promotional exam for the Police department for a Police Sergeant

- e. Discussed that there would be a promotional exam for the Fire department for a Paramedic II, Driver, Lieutenant, and Captain
- f. Starting new recruitment process for the Police and Fire departments
- g. Discussion about the hiring process elements for polygraphs
- h. Acknowledged Robyn Iverson help with the Civil Service examinations and recruiting process
- i. Updated the Commissioner on the status of Station 6 and Station 7

Adjournment at 11:17 AM.

Approved:

Attest:

Luis R. Zamot, Chair

Tadd Phillips, Civil Service Director