

**Notice of Meeting for the
Georgetown Electric Utility Board
of the City of Georgetown
October 15, 2020 at 4:00 PM
at VIRTUAL**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Consistent with Governor Greg Abbott's suspension of various provisions of the Open Meetings Act, effective August 1, 2020 and until further notice, to reduce the chance of COVID-19 transmission, all City of Georgetown Advisory Board meetings will be held virtually. Public comment will be allowed via teleconference; no one will be allowed to appear in person.

To Participate, please copy and paste the following weblink into your browser:

WEBLINK:

Join Zoom Meeting

[https://georgetowntx.zoom.us/j/98636551524?](https://georgetowntx.zoom.us/j/98636551524?pwd=WER3TmwvWW40SFhKdHpIdGpXdklTdZ09)

pwd=WER3TmwvWW40SFhKdHpIdGpXdklTdZ09

Meeting ID: 986 3655 1524

Passcode: 730618

Or Dial in by phone: 833 548 0276 US Toll-free, 833 548 0282 US Toll-free,

877 853 5257 US Toll-free, 888 475 4499 US Toll-free

Citizen comments are accepted in three different formats:

- 1. Submit written comments to Laura.Wilkins@georgetown.org by 10:00 a.m. on the date of the meeting and the Recording Secretary will read your comments into the recording during the item that is being discussed.**
- 2. Log onto the meeting at the link above and "raise your hand" during the item**
- 3. Use your home/mobile phone to call the toll-free number**

To join a Zoom meeting, click on the link provided and join as an attendee. You will be asked to enter your name and email address (this is so we can

identify you when you are called upon). To speak on an item, click on the “Raise your Hand” option at the bottom of the Zoom meeting webpage once that item has opened. When you are called upon by the Recording Secretary, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly, and when your time is over, your device will be muted again.

Use of profanity, threatening language, slanderous remarks, or threats of harm are not allowed and will result in your being immediately removed from the meeting.

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Call to Order - Bill Sattler, Electric Board Chairman
- B Public Wishing to Address the Board - Bill Sattler, Electric Board Chairman
- C General Manager's Monthly Report - Daniel Bethapudi, General Manager of the Electric Utility
 - Customer Care Report
 - Monthly Operations Report

Regular Agenda

- D Review and possible approval of the minutes from the meeting of September 17, 2020. -- Laura Wilkins, Executive Assistant
- E Action from Executive Session

Executive Session

In compliance with the Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the items listed below will be discussed in closed session and are subject to action in the regular session.

- F EXECUTIVE SESSION:
 - Section 551.086: Competitive Matters
 - Purchased Power Update
 - Risk Management Update

Adjournment

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of

Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2020, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Electric Utility Board
October 15, 2020

SUBJECT:

Review and possible approval of the minutes from the meeting of September 17, 2020. -- Laura Wilkins,
Executive Assistant

ITEM SUMMARY:

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Laura Wilkins - Executive Assistant

ATTACHMENTS:

	Description	Type
☐	Minutes from September 17, 2020	Backup Material

**Minutes of the Meeting for the
Georgetown Electric Utility Advisory Board
Thursday, September 17, 2020 at 4:00 PM
at: Virtual Meeting (Zoom)**

Board Members Present:

Via Teleconference (Zoom): Robert Case -Vice-Chairman, Sam Jones – Secretary, Mike Triggs, Rick Woodruff

Board Members Absent: Bill Sattler – Board Chairman

Staff Present:

Via Teleconference (Zoom): David Morgan, Daniel Bethapudi, Mike Westbrook, Michael Weisner, Leticia Zavala, Cindy Pospisil, Leigh Wallace, Laurie Brewer, Mike Maldonado, Laura Wilkins, Karen Frost

Others Present: NONE

REGULAR SESSION:

- A. Call to Order – Robert Case, Board Vice-Chairman

Meeting was called to order at 4:01 PM by Robert Case.

- B. Public Wishing to Address the Board – Robert Case - Electric Board Vice-Chairman
No one signed up to speak to the Board.

- C. General Manager’s Monthly Report – Daniel Bethapudi, General Manager of the Electric Utility
- Quarterly Financial Report
- Monthly Operations Report

Zavala gave Customer Service and Billing Report. Added some additional information to refine the reports: 105 NEW connections for August with a total of 28,532 electric accounts.

Pospisil presented update on preliminary Request for Proposal (RFP) for a Collection Agency. Gathering requirements right now. Looked at the possibility of us piggy-backing on an existing City contract but felt like the types of collections were too different and therefore it was not appropriate to do that. Also researching different buy boards to see if we could do something through that options. Will give another update next month. Question by Woodruff – of the delinquent accounts can we assume none of those are on auto-pay with credit cards? Answered by Pospisil that is correct the late payments are not from credit cards. Question from Case – are we charging an NSF fee? Answered by Pospisil – yes, we are.

Wallace gave the Financial report for the 3rd Quarter of FY 2020 (April, May, and June). Hot days in June increased sales revenues – helped us catch up. Changing the process so developers are now making payments up front have helped cash flows. Vacant positions that remain unfilled for the moment have helped hold expenses down some. Plus we implemented the budget contingency plan, due to COVID-19, to help hold off on unnecessary expenses where possible.

Fund performing well through June – revenues and purchased power tracking closely to budget. Changes to Power Cost Adjustment (PCA) last year, changes in managing power portfolio, and pulling back on some operating expenses have helped improve the fund's stability.

Bond proceeds in 3rd quarter - worked with engineering to plan out spending schedule in invest the funds where it makes sense to do a shorter or medium term investment.

Bethapudi asked if any questions about the Financial Report? Question from Woodruff – do we project a time when PCA will be pulled back? Answered by Bethapudi – made rapid strides to improve our financial position – review the PCA and what changes we can make - after we go through year-end process and the year-end audit. We want to be strategic in how we handle the PCA. Woodruff - What is that time frame? Answered by Bethapudi – financials will be available in January 2021. Question from Jones – do other departments such as Recreation, Police, and Fire – do they budget and pay their utility bills in a transfer to electric and water? Answered by Bethapudi – yes, they do. Also, streetlights, etc. – anywhere energy is being used - pays their fair share.

Bethapudi explained the last finance slide. Budget vs. Actual on Sales Revenue, Purchased Power Expense, and Net Sales Revenue. Question by Case – what were the positive factors for July? Answered by Bethapudi - A lot of resources in the portfolio with solar unit based BPA (which performed very well in July) helped shave off some costs for July. Woodruff – question on July: in the third box of the slide is the difference in the Purchased power expense is that essentially the net we had to pay between the PPA and the excess that Buckthorn produced that we were able to sell? Is that the net number or is that strictly what we had to pay? Answered by Bethapudi – it is the net number between the interplay of what we paid for our load, what we paid for our resources, how our hedges performed; all of those things.

Additional general discussion followed.

Westbrook gave the Monthly Operations Report. Performance Metrics trending well. Customer Average Interruption Duration Index (CAIDI) numbers went up a bit. Sun City had an outage a couple of weeks ago. A 75kVA transformer catastrophically failed, caught fire and locked a breaker out at the substation. Total outage around 35 minutes. Still, good reliability numbers for the City.

General Manger's Update: September 1st sold 11 power transformers to LCRA. Identifying activities that are not our core competence and focusing on electric distribution. Moving forward we will still use the transformers, but we will pay for the use of the transformers. Even so, we will still see annual cost savings. This year, we will see a savings of \$226,732.

LEGISLATIVE SESSION:

- D. Review and possible approval of the minutes from the meeting of August 20, 2020 – Laura Wilkins – Executive Assistant No questions/comments. **MOTION** by Jones, second by Woodruff to approve the minutes as presented. **APPROVED 4-1** (Sattler absent)

- E. Discussion and possible recommendation to approve a 3rd Renewal with Wesco Distribution, Inc. to provide Honeywell electric meters and related items for the Advanced Metering Infrastructure system in an amount not to exceed \$420,000 and to ratify \$35,700 of previous expenditures for similar purchases from Wesco Distribution on Contract No.17-0074-GC. - Michael Maldonado, Meter Services Manager

Item presented by Maldonado. Initial contract, June 2017 with four 1-year renewal options. This is the 3rd 1-Year renewal. This is a sole source in the State of Texas. The Not to Exceed amount of \$420,000 remains unchanged from prior renewals.

In 2019 we spend \$335,000. This number is up this year due to anticipated growth and using a different style meter for residential customers.

Question by Woodruff – what are these meters for? Answered by Maldonado they are for new growth and to replace old or inoperable meters. Question by Jones – how does the reliability of the new meters compare to the older meters? Answered by Maldonado – older mechanical meters lasted longer but they had more things that

went wrong with them. The meter would slow down and we were unable to see that so we would actually lose money because of a slow meter. Older meters were also more susceptible to theft (because they were made of metal – people would put magnets on them). New meters are cheaper to manufacture and they give much more data even though they do not last quite as long.

Case would like to make this two issues: One to recommend approval of the contract and then to ratify the other part.

MOTION by Woodruff, second by Triggs to recommend approval of the 3rd Renewal with Wesco Distribution, Inc. to provide Honeywell electric meters and related items for the Advanced Metering Infrastructure system in an amount not to exceed \$420,000.00. **APPROVED 4-1** (Sattler absent)

MOTION by Woodruff, second by Triggs to ratify the amount of \$35,700.00 of previous expenditures for similar purchases from Wesco Distribution on Contract No. 17-0074-GC. **APPROVED 4-1** (Sattler absent)

MOTION by Woodruff, second by Triggs to adjourn Regular Session and move into Executive Session. **APPROVED 4-1** (Sattler absent)

Board moved to Executive Session at 4:46 PM.

Executive Session called to order at 4:47 PM by Robert Case

- F. **EXECUTIVE SESSION:**
Section 551.086: Competitive Matters
- Purchased Power Update
- Risk Management Update

Executive Session Adjourned:

MOTION by Woodruff, second by Triggs to adjourn Executive Session and reconvene in Regular Session. **APPROVED 4-1** (Sattler absent)

Executive Session Adjourned at 5:15 PM

Regular Session reconvened at 5:15 PM

G. **Action from Executive Session: NO ACTION**

ADJOURNMENT:

MOTION by Woodruff, second by Triggs to adjourn the Electric Board meeting.
APPROVED 4-1 (Sattler absent)

ELECTRIC BOARD MEETING ADJOURNED at: 5:16 PM

Bill Sattler – Chairman

Sam Jones – Secretary

Laura Wilkins – Board Liaison