

**Notice of Meeting for the
Georgetown Electric Utility Board
of the City of Georgetown
September 17, 2020 at 4:00 PM
at VIRTUAL**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Consistent with Governor Greg Abbott's suspension of various provisions of the Open Meetings Act, effective August 1, 2020 and until further notice, to reduce the chance of COVID-19 transmission, all City of Georgetown Advisory Board meetings will be held virtually. Public comment will be allowed via teleconference; no one will be allowed to appear in person.

To Participate, please copy and paste the following weblink into your browser:

WEBLINK:

Join Zoom Meeting

[https://georgetowntx.zoom.us/j/91434228214?](https://georgetowntx.zoom.us/j/91434228214?pwd=MHZqUUx4a01weXYyV0t4THlGWXd4dz09)

pwd=MHZqUUx4a01weXYyV0t4THlGWXd4dz09

Meeting ID: 914 3422 8214

Passcode: 503717

One tap mobile

+13462487799,,91434228214# US (Houston)

+12532158782,,91434228214# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

877 853 5257 US Toll-free

888 475 4499 US Toll-free

833 548 0276 US Toll-free

833 548 0282 US Toll-free

Meeting ID: 914 3422 8214

Find your local number: <https://georgetowntx.zoom.us/j/91434228214>

Citizen comments are accepted in three different formats:

1. Submit written comments to: Laura.Wilkins@georgetown.org by 10:00 a.m. on the date of the meeting and the Recording Secretary will read your comments into the recording during the item that is being discussed.

2. Log onto the meeting at the link above and “raise your hand” during the item

3. Use your home/mobile phone to call the toll-free number

To join a Zoom meeting, click on the link provided and join as an attendee. You will be asked to enter your name and email address (this is so we can identify you when you are called upon). To speak on an item, click on the “Raise your Hand” option at the bottom of the Zoom meeting webpage once that item has opened. When you are called upon by the Recording Secretary, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly, and when your time is over, your device will be muted again.

Use of profanity, threatening language, slanderous remarks, or threats of harm are not allowed and will result in your being immediately removed from the meeting.

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Call to Order - Robert Case, Electric Board Vice-Chairman
- B Public Wishing to Address the Board. - Robert Case, Electric Board Vice-Chairman
- C Presentation of the General Manager's Monthly Report - Daniel Bethapudi, General Manager of the Electric Utility

Regular Agenda

- D Review and possible approval of the minutes from the meeting of August 20, 2020. -- Laura Wilkins, Executive Assistant
- E Discussion and possible recommendation to approve a 3rd Renewal with Wesco Distribution, Inc. to provide Honeywell electric meters and related items for the Advanced Metering Infrastructure system in

an amount not to exceed \$420,000 and to ratify \$35,700 of previous expenditures for similar purchases from Wesco Distribution on Contract No.17-0074-GC. - Michael Maldonado, Meter Services Manager

Executive Session

In compliance with the Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the items listed below will be discussed in closed session and are subject to action in the regular session.

F EXECUTIVE SESSION

In compliance with the Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the item listed below will be discussed in closed session and is subject to action in the regular session. – Daniel Bethapudi, General Manager of the Electric Utility

Sec. 551.086 Competitive Matters

- Purchased Power Update
- Risk Management Update

G Action from Executive Session.

Adjournment

Adjournment

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2020, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Electric Utility Board
September 17, 2020

SUBJECT:

Presentation of the General Manager's Monthly Report - Daniel Bethapudi, General Manager of the Electric Utility

ITEM SUMMARY:

Quarterly Financial Report
Monthly Operations Report

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Daniel N. Bethapudi - General Manager, Electric Utility (LJW)

ATTACHMENTS:

Description		Type
□	FY 2020 Third Quarter	Presentation
□	9-17-2020 - Financial - June 2020	Backup Material

FY2020 Third Quarter Financial Report

Electric Utility Board

Electric Fund Operating

- Operating revenues total \$64.4 million, or 71% of budget. Electric sales revenue, the largest component of revenue, totals \$59.4 million, or 69% of budget through the quarter.
- Sales revenue are typically higher in the summer months when consumption increases. In July, the summer demand due to weather helped cover some of the reduced demand due to COVID closures in the spring.
- Development revenue is \$2.5 million, more than 4x budget. Changing process to up front payment is helping cash flows.

Electric Fund Operating

- Operating expenses total \$61.1 million through the quarter, or 72% of budget.
 - Vacant positions and other savings programs continue
- Purchased Power expenses total \$42.5 million, or 69% of budget.
- Return on investment transfer to the General Fund is at \$3.5 million in Q3. Total annual transfer will cap at \$4.5 million in Q4.

Electric Fund Non-operating

- Non-operating revenue is budgeted at \$5.5 million.
Year to date, non-operating revenues total \$5.7 million.
 - Largest portion of non-operating revenues are bond proceeds.
During the third quarter, the City issued revenue bonds as part of the City's annual debt sale.
 - REC sales total \$600K in Q3.
- Non-operating expenses are budgeted at \$9.2 million.
 - Year to date, expenses total \$1.7 million for capital improvement projects.
 - Annual principal debt payments are made in the 4th quarter.

Electric Fund Summary

- Electric revenues and purchase power are tracking according to budget.
 - Staff continues to meet every two weeks to review electric fund performance.
 - Power Cost Adjustment, power portfolio management, and reduced operating expenditures continue to improve fund stability.
 - Q3 ending fund balance is \$13.3 million, which is \$4.5 million above the budgeted 90 day operating reserve and rate stabilization reserve

Investments

- New bond proceeds for capital projects received in the third quarter
- These are invested with other City funds according to the Public Funds Investment Act
- Sharp decrease in interest rates due to COVID
 - Quarter end average yield dropped from 1.41% in Q2 to .74% in Q3

Questions?



COG - Electric Fund Monthly Report

Period FY 2020 - Jun

Ledger Account	Approved Budget	Current Period	Year to Date (w/Encumbrance)	Year-End Projection
Beginning Fund Balance	6,614,742	0	6,614,742	6,614,742
Operating Revenue				
Electric Revenue	85,509,803	8,342,437	59,388,829	82,530,271
Interest	40,000	829	5,968	10,000
Other Revenue	4,498,616	32,291	2,577,297	4,515,348
Developer Contributions	600,000	16,345	2,475,250	2,000,000
Operating Revenue Total	90,648,419	8,391,902	64,447,344	89,055,619
Operating Expenditures				
CRR Credits	(2,000,000)	(34,163)	(31,594)	(1,698,472)
Electric Operations	20,282,587	1,601,318	15,084,905	19,448,613
Purchase Power	61,500,000	5,522,022	42,532,340	61,198,472
Transfers Out - ROI	4,500,000	485,365	3,549,307	4,500,000
Operating Expenditures Total	84,282,587	7,574,542	61,134,958	83,448,613
Total Net Operations	6,365,832	817,360	3,312,386	5,607,006
Non-Operating Revenue				
Renewable Energy Credits	0	224,261	602,061	602,061
Grant Revenue	0	0	0	0
Bond Proceeds	5,010,000	0	5,055,000	5,055,000
Transfers In	500,000	0	0	500,000
Sale of Assets	10,000	0	12,274	10,261,000
Non-Operating Revenue Total	5,520,000	224,261	5,669,335	16,418,061
Non-Operating Expenditures				
CIP	5,110,948	54,699	1,694,936	5,010,000
Interest Expense	1,224,183	0	590,621	1,224,183
Debt Service	2,866,312	2,405	47,975	2,866,312
Non-Operating Expenditures Total	9,201,442	57,104	2,333,532	9,100,495
Total Net Non-Operations	(3,681,442)	167,157	3,335,803	7,317,566
Excess (Deficiency) of Total Revenue Over Total Requirements	2,684,390	984,517	6,648,189	12,924,572
Ending Fund Balance	9,299,132	984,517	13,262,931	19,539,314
Reserves				
Contingency Reserve	4,142,159	0	4,142,159	4,190,234
Non-Operational Reserve	0	0	0	13,402,019
Rate Stabilization Reserve	4,555,000	0	4,555,000	1,300,000
Total Reserved Fund Balance	8,697,159	0	8,697,159	18,892,253

Available Fund Balance	601,973	0	4,565,772	647,061
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City of Georgetown, Texas
Electric Utility Board
September 17, 2020

SUBJECT:

Review and possible approval of the minutes from the meeting of August 20, 2020. -- Laura Wilkins,
Executive Assistant

ITEM SUMMARY:


FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Laura Wilkins - Executive Assistant

ATTACHMENTS:

Description	Type
 Minutes from August 20, 2020	Backup Material

**Minutes of the Meeting for the
Georgetown Electric Utility Advisory Board
Thursday, August 20, 2020 at 4:00 PM
at: Virtual Meeting (Zoom)**

Board Members Present:

Via Teleconference (Zoom): Bill Sattler – Board Chairman, Robert Case -Vice-Chairman, Sam Jones – Secretary, Mike Triggs, Rick Woodruff

Board Members Absent: NONE

Staff Present:

Via Teleconference (Zoom): David Morgan, Daniel Bethapudi, Mike Westbrook, Michael Weisner, Cindy Pospisil, Mohammad Uddin, Robyn Densmore, Laura Wilkins

Others Present: NONE

REGULAR SESSION:

- A. Call to Order – Bill Sattler, Board Chairman

Meeting was called to order at 4:02 PM by Sattler.

- B. Discussion on how the “Virtual” conference will be conducted, including options for public comments, and how the public may address the Board. – Bill Sattler, Electric Board Chairman and Daniel Bethapudi, General Manager of the Electric Utility

- C. Public Wishing to Address the Board. – Bill Sattler, Board Chairman

No visitors were present.

- D. Presentation of the General Manager’s Monthly Report - Daniel Bethapudi – General Manager of the Electric Utility

The monthly report was given by Bethapudi, Westbrook, and Pospisil. Discussion and questions followed. **NO ACTION**

- E. Guidelines for Board Meetings – Bill Sattler, Board Chairman and Daniel Bethapudi, General Manager of the Electric Utility.

Sattler presented the item. Case is in favor of having guidelines. Woodruff asked if it would be possible to get an outline of the items to be on the agenda (any contracts, agreements, etc.) prior to the meeting so that he could review and be prepared to discuss and vote at the meeting? Bethapudi explained that yes, we can. The exception would be confidential items that are discussed in Executive Session, but in every case where it is

possible to provide the documents in advance, we will do that.

Jones asked - on confidential issues could we possibly set up an office with the documents so that board members can drop by the office and review the items and possibly ask questions about the items in advance? Answered by Bethapudi that yes we can do that and we will get with Legal and the city Secretary's Offices to determine the best way to do that.

Bethapudi stated these guidelines will help us keep the meeting moving – but still allow enough time for good discussion of the items. Sattler added that these are meeting guidelines (not restrictions).

Laura will prepare meeting guidelines based on today's discussion to distribute at the next meeting. **NO ACTION**

- F. Consideration and possible action to approve the Minutes of the July 16, 2020 Board Meeting – Laura Wilkins, Executive Assistant

MOTION by Jones, second by Sattler to approve the minutes as presented. **APPROVED 5-0**

- G. Consideration and possible recommendation regarding subjects raised by Robert Case – Robert Case, Electric Board Vice-Chairman
- Aged Accounts Receivable
 - Credit/Debit Card Convenience Fee
 - Billing Time Lag
 - Utility Due Date Time Frame

Case spoke about the topics. Bethapudi and Pospisil gave information on previous research and determinations on these topics. Discussion followed. **NO ACTION**

- H. Consideration and possible recommendation of the Techline Just-In-Time (JIT) Contract. – Mike Westbrook, Electric Operations Manager

Westbrook gave update since the last meeting. Legal has reviewed and the contract has been updated. **MOTION** by Jones, second by Woodruff to recommend the contract to Council. **APPROVED 5-0**

- I. Presentation and discussion regarding the possible recommendation of the sale of Power Transformers to Lower Colorado River Authority (LCRA). – Daniel Bethapudi, General Manager of the Electric Utility.

Bethapudi presented the item. Question from Woodruff - would like to verify that we do not anticipate additional risk? Answered by Bethapudi that these are large transformers inside the substation. LCRA will be responsible and there will be no additional risk to the

City. Jones added that the risk to the City will actually be lowered by the fact that LCRA will own the transformers.

MOTION by Jones, second by Woodruff to recommend to Council the sale of transformers to LCRA. **APPROVED 5-0**

MOTION by Woodruff, second by Sattler to suspend the Regular Session and that the Board move into Executive Session. **APPROVED 5-0**

Board moved to Executive Session at 5:18 PM

J. EXECUTIVE SESSION: of the Georgetown Electric Advisory Board
Section 551.086: Competitive Matters

- Purchased Power Update
 - Related Questions

Executive Session called to order at: 5:19 PM by Sattler

MOTION by Sattler, second by Woodruff to adjourn Executive Session and reconvene in Regular Session. **APPROVED 5-0**

EXECUTIVE SESSION Adjourned at 5:44 PM

Regular Session reconvened at 5:44 PM

K. Action from Executive Session: NO ACTION

ADJOURNMENT:

MOTION by Sattler, second by Woodruff to adjourn the Electric Board meeting. **APPROVED 5-0**

Electric Board Meeting Adjourned at: 5:46 PM

Georgetown Electric Utility Advisory Board

Agenda for Thursday, July 16, 2020

Page **4** of **4**

Bill Sattler – Chairman

Sam Jones – Secretary

Laura Wilkins – Board Liaison

City of Georgetown, Texas
Electric Utility Board
September 17, 2020

SUBJECT:

Discussion and possible recommendation to approve a 3rd Renewal with Wesco Distribution, Inc. to provide Honeywell electric meters and related items for the Advanced Metering Infrastructure system in an amount not to exceed \$420,000 and to ratify \$35,700 of previous expenditures for similar purchases from Wesco Distribution on Contract No. 17-0074-GC. - Michael Maldonado, Meter Services Manager

ITEM SUMMARY:

The City initially contracted with Wesco Distribution in June 2017 for one year, with four (4) one-year renewal options. This item recommends approval of the 3rd one-year renewal with Wesco Distributions.

Wesco Distribution, Inc. is the only authorized distributor for Honeywell AMI compatible meters in the State of Texas thus these meters are purchased via a Sole Source procurement. The Local Government Code approves an exemption from competitive bidding laws for sole source procurement due to patents, copyrights, secret processes, or natural monopolies.

The annual not-to-exceed amount of \$420,000 is unchanged from the renewals approved in prior years. In addition, this agenda item also includes approval of \$35,700 for previous expenditures for similar purchases from Wesco Distribution which were required to replenish stock and occurred after the 2nd renewal expired.

In 2019, the City spent \$335,000 to support new growth and maintain and replace inoperable meters for residential electric customers. The costs for 2020 will go up because of anticipated system growth and utilizing a different type of meter for residential electric customers. The City will begin using a remote connect/disconnect meter for residential customers to save on the operational costs of a “truck roll”.

Staff recommends approval of this item.

FINANCIAL IMPACT:

This 3rd Renewal with Wesco Distribution, Inc. includes revised per-unit prices from the original agreement, but the annual not-to exceed amount of \$420,000 is unchanged. The meters are purchased as inventory and expensed (in various spend accounts) when removed from the warehouse and installed.

SUBMITTED BY:

Michael Maldonado - Meter Services Manager

ATTACHMENTS:

Description	Type
☐ Honeywell 3rd Renewal	Backup Material
☐ Honeywell - GT Meter Price List	Backup Material

**Renewal No. 3
to the Agreement between
Wesco Distribution, Inc.
and the
City of Georgetown, Texas**

This Third Renewal Agreement (“Third Renewal”) is entered into by and between the **CITY OF GEORGETOWN**, a Texas Home-Rule Municipal Corporation (the “City”), and **WESCO DISTRIBUTION, INC.** (the “Contractor”) (collectively, the “Parties”). The **PARTIES** hereby agree as follows:

WHEREAS, the Parties entered into an Agreement on June 13, 2017 for the purchase of Honeywell Electric Meters related to the City’s Advanced Metering Infrastructure, Contract No. 17- 0074-GC (the “Original Agreement”); and,

WHEREAS, the Contractor is the Sole Source Distributor of the Honeywell electric meters and related items for City’s Advanced Metering Infrastructure (AMI) System; and

WHEREAS, the Original Agreement provided for (4) four additional one (1) year renewal terms; and,

WHEREAS, the Parties agreed to renew the Original Agreement for a first renewal term on June 12, 2018 and on November 26, 2019 for a second renewal term; and


WHEREAS, the Parties desire to renew the Original Agreement for a third renewal term; and,

NOW THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

1. The Parties agree to renew the Original Agreement for a third additional one-year term which will begin immediately upon the expiration of the second renewal term and will end on June 12, 2021, this being the third renewal term.
2. This Third Renewal binds and benefits the Parties and their successors or assigns. This document, including the Original Agreement, is the entire agreement between the Parties.
3. During the term of this Third Renewal, the prices shown in Exhibit A, attached hereto, shall apply to the supply of Honeywell electric meters and related items for City’s Advanced Metering Infrastructure (AMI) System.
4. During the term of this Third Renewal, the City will pay the Contractor an amount not to exceed five hundred twenty thousand dollars (\$420,000.00).
5. All other terms and conditions of the Original Agreement not inconsistent with this Third Renewal shall apply. Except as expressly modified by this Third Renewal, the Original Agreement remains unchanged and in full force and effect, subject to its terms.

[Signature page to follow]

WESCO DISTRIBUTION, INC.

By: 
Printed Name: Morgan Aikins
Title: Account Manager
Date: 8/19/20

CITY OF GEORGETOWN

By: _____
Printed Name: Dale Ross
Title: Mayor
Date: _____

ATTEST:

Robyn Densmore, City Secretary

APPROVED AS TO FORM:

James Kachelmeyer, Assistant City Attorney



4410 Dividend Dr.
San Antonio, TX 78219

Quote For:

The City of Georgetown
300-1 Industrial Avenue
Georgetown, Texas 78627

July 23, 2019_Rev. July 8, 2020
ATTN: Paul Conomos

2020-2021 Price List – Expires 06/30/2021

Customer Part Number	Honeywell Style	Description	Price/Each
366900	ZFA3K000000	Meter, Form 1S, Type R2S, REX2 w/o Disconnect	\$115.00
366901	ZFCWM000000	Meter, Form 2S, Type R2S, NET 200 amp	\$101.25
366902	ZFC4M000000	Meter, Form 2S, Type R2S, NET 320 amp	\$128.75
366910	ZDC210P8082	Meter, Form 4S, Type A3TL, Class 20	\$446.25
366911	ZD3210P8082	Meter, Form 9S, Type A3TL, Class 20	\$446.25
366912	ZD3310P8082	Meter, Form 16S, Type A3TL, Class 200 amp	\$446.25
366913	ZD3410P8082	Meter, Form 16S, Type A3TL, Class 320 amp	\$452.50
366914	ZD2210P8082	Meter, Form 35S, Type A3TL, Class 20 amp	\$446.25
366915	ZDA210P8082	Meter, Form 3S, Type A3TL, Class 20 Instrument	\$446.25
366917	ZD8210P8082	Meter, Form 36S, Type A3TL, Class 20 amp	\$452.50
366918	ZFCWMA000000	Meter, Form 2S, Type R2SD, with Disconnect	\$142.50
366919	ZDC310P8082	Meter, Form 2S, Type A3TL, 480V, 200 amp	\$446.25
366920	ZFCWM000000	Meter, Electric, Form 2S, Type R2S, House 200 amp	\$101.25
366922	ZF5WKA000000	Meter, Form 12S, Type R2SD, Network with Disconnect	\$172.50
366923	ZFC4M000000	Meter, Form 2S, Type R2S, 320 amp	\$128.75
366924	ZD3310P80L4	Meter, Form 16S, Type A3RL, Class 200 amp	\$465.00
366925	ZD3410P8082	Meter, Form 16S, Type A3RL, Class 320 amp	\$452.50
366927	ZF5WK000000	Meter, Form 12S, Type R2S, Class 200 w/o Disconnect	\$128.75
366928	ZD5310P8082	Meter, Form 12S, Type A3RL, Class 200 amp	\$446.25
366937	ZD3310P80L4	Meter, Electric, Form 16S, Class 200, Bi-Directional Solar	\$465.00
366938	ZD3410P80L4	Meter, Electric, Form 16S, Class 320, Bi-Directional Solar	\$471.25
366940	ZD3310P80L4	Meter, Form 16S, Class 200 amp, 120-480V, Remote DS	\$465.00
366941	ZD3410P80L4	Meter, Form 16S, Class 320 amp, 120-480V RD	\$471.25

YELLOW – R2 | BLUE – A3

Note - The pricing shown does require quantity thresholds to be met. For REX meters, we need at least 96 per order and that total can be met by the total of all line items in the PO. For A3 meters, the threshold for attached pricing is 24 and that can be totaled in the PO as well.

Sincerely,

Morgan Aikins
Wesco Distribution
4410 Dividend Dr
San Antonio, TX 78219
Cell: (210) 823-4096