

**Notice of Meeting for the
Animal Shelter Advisory Board
of the City of Georgetown
July 9, 2020 at 6:00 PM
at Georgetown Public Library Friends Room, 402 W. 8th St., Georgetown, TX 78626**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Please note that a quorum of the (Insert Board/Commission name here) may not all be present at the same physical location. Some members may instead participate in this meeting from one or more remote locations in an effort to advance the public health goal of limiting face to face meetings and to contain the spread of COVID-19. In addition, there may be occasions when the audio transmission may not be clear or may be interrupted. In those instances, the meeting will continue so long as a quorum is still present.

With the Mayor's Order, all City Buildings are following these procedures:

- **Masks are required**
- **Physical distancing; 6 feet between you and anyone not in your household**
- **Practice good hygiene and wash your hands**
- **If any of these apply, do not visit: known close contact with COVID-19 Person, fever greater or equal to 100.0 degrees Fahrenheit, difficulty breathing or shortness of breath, cough, loss of taste or smell, sore throat, chills, headache, diarrhea or muscle pain.**

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Presentation of operational updates due to COVID-19--April Haughey, Animal Services Manager (Board Liaison)
- B Presentation of Animal Services statistics for June 2020--April Haughey, Animal Services Manager (Board Liaison)
- C Presentation of kennel floor facilities project timeline--April Haughey, Animal Services Manager (Board Liaison)
- D Presentation of proposed changes to Animal Control Officer job description and hiring process--April Haughey, Animal Services Manager (Board Liaison)

- E Presentation of online lost pet forms--April Haughey, Animal Services Manger (Board Liaison)
- F Highlight of exceptional customer service and team work by ACO Jones--April Haughey, Animal Services Manager (Board Liaison)

Public Wishing to Address the Board

On a subject that is posted on this agenda: Please fill out a speaker registration form which can be found at the Board meeting. Clearly print your name, the letter of the item on which you wish to speak, and present it to the Staff Liaison, preferably prior to the start of the meeting. You will be called forward to speak when the Board considers that item.

On a subject not posted on the agenda: Persons may add an item to a future Board agenda by filing a written request with the Staff Liaison no later than one week prior to the Board meeting. The request must include the speaker's name and the specific topic to be addressed with sufficient information to inform the board and the public. For Board Liaison contact information, please logon to <http://government.georgetown.org/category/boards-commissions/>.

- G At the time of posting, no persons had signed up to address the board.

Legislative Regular Agenda

- H Consideration and possible action to approve minutes from June 2020--Monica Gaskamp, Board Chair

Adjournment

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2020, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Presentation of operational updates due to COVID-19--April Haughey, Animal Services Manager (Board Liaison)

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Presentation of Animal Services statistics for June 2020--April Haughey, Animal Services Manager (Board Liaison)

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Presentation of kennel floor facilities project timeline--April Haughey, Animal Services Manager (Board Liaison)

ITEM SUMMARY:

FINANCIAL IMPACT:

\$81,961

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Presentation of proposed changes to Animal Control Officer job description and hiring process--April Haughey, Animal Services Manager (Board Liaison)

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Presentation of online lost pet forms--April Haughey, Animal Services Manager (Board Liaison)

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Highlight of exceptional customer service and team work by ACO Jones--April Haughey, Animal Services Manager (Board Liaison)

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

At the time of posting, no persons had signed up to address the board.

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

Consideration and possible action to approve minutes from June 2020--Monica Gaskamp, Board Chair

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

Monica Gaskamp, Board Chair (AH)

City of Georgetown, Texas
Animal Shelter Advisory Board
July 9, 2020

SUBJECT:

ITEM SUMMARY:

FINANCIAL IMPACT:

n/a

SUBMITTED BY:

April Haughey, Animal Services Manager (Board Liaison)