

**Notice of Meeting for the
Arts and Culture Advisory Board (Special Session for Grant Applications)
of the City of Georgetown
June 2, 2020 at 4:30 PM
at Friends Room, Second Floor, Georgetown Public Library, 402 W 8th St;
Georgetown 78626**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Please note that a quorum of the Arts and Culture Advisory Board may not all be present at the same physical location. Some members may instead participate in this meeting from one or more remote locations in an effort to advance the public health goal of limiting face to face meetings and to contain the spread of COVID-19. In addition, there may be occasions when the audio transmission may not be clear or may be interrupted. In those instances, the meeting will continue so long as a quorum is still present.

With the Governor's Order, all City Buildings are following these procedures:

- **Masks are recommended**
- **Physical distancing; 6 feet between you and anyone not in your household**
- **Practice good hygiene and wash your hands**
- **If any of these apply, do not visit: known close contact with COVID-19 Person, fever greater or equal to 100.0 degrees Fahrenheit, difficulty breathing or shortness of breath, cough, loss of taste or smell, sore throat, chills, headache, diarrhea or muscle pain.**

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Citizens wishing to address the board – Jane Estes, Board Chair
- B Announcements regarding arts and culture – Jane Estes, Board Chair
- C Consideration and possible action to approve the minutes from the March 10, 2020 Arts and Culture Board meeting – Jane Estes, Board Chair
- D Consideration and possible action to approve grant applications to the National Endowment for the Arts and the Texas Commission on the Arts providing COVID relief funding to the City of Georgetown Arts and Culture Program - Amanda Still, Arts and Culture Coordinator
- E Consideration and possible action to approve an arts and culture grant application to the Texas

Commission on the Arts Cultural District Grant Program for funding towards a capital improvement project. The project would connect Founders Park and the plaza between Grace/Watkins Insurance building to include public art and a small artist market space that would benefit residents, local businesses, and the local arts community. –Amanda Still, Arts and Culture Coordinator and Eric P. Lashley, Library Director.

F Consideration and possible action regarding future meeting dates – Janes Estes, Board Chair

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2020, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

Robyn Densmore, City Secretary

**Minutes of the Meeting of the
Arts and Culture Board
City of Georgetown, Texas
March 10, 2020**

The Arts and Culture Board met on Tuesday, March 10, 2020 at 4:30 p.m. in Small Conference Room on the second floor of Georgetown Public Library, 402 W. 8th Street.

Present: Jane Estes, Susie Flatau, Marissa Palmer, Sonya Robinson, Gaby Shultz, Jessica Meurer-Sobhani, and Sharon Snuffer.

Absent: None.

Staff present: Amanda Still – Arts and Culture Coordinator, Eric P. Lashley – Library Director and Lawren Weiss-Administrative Assistant.

Chair Estes called the meeting to order at 4:30 p.m.

Regular Agenda

- A. Citizens wishing to address the board. –Jane Estes, Chair. None were present. No action required.
- B. Introduction of new board members Jessica Meurer-Sobhani, Marissa Palmer, Sonya Robinson, and Gaby Shultz. –Jane Estes, Board Chair. Board members introduced themselves to each other. No action required.
- C. Announcements regarding arts and culture. – Jane Estes, Chair. Board members announced upcoming events for Georgetown Art Works, Lark and Owl Booksellers and Southeast Georgetown Community Council's Eastside artists. No action required.
- D. Consideration and possible action to approve the minutes from the February 18, 2020 Arts and Culture Board meeting. -Jane Estes, Chair. No discussion necessary. **Motion by Snuffer; second by Flatau** to approve the February 18, 2020 minutes as distributed. **Approved 7-0.**
- E. Review of Arts and Culture bylaws and attendance policy. –Eric Lashley, Library Director. Lashley reviewed the Arts and Culture bylaws and City of Georgetown attendance policy as provided in the agenda. No action required.
- F. Discussion and possible action to elect a Vice-Chair and Secretary to the Arts and Culture Board. – Jane Estes, Board Chair. Following a brief discussion, **motion by Snuffer; second by Robinson** to elect Susie Flatau as Vice Chair. **Approved 7-0. Motion by Flatau; second by Meurer-Sobhani** to elect Sharon Snuffer as the Secretary for the Arts and Culture Advisory Board. **Approved 7-0.**
- G. Consideration and possible action to rank budget priorities for fiscal year 2020-2021. –Eric Lashley, Library Director and Amanda Still, Arts and Culture Coordinator. City staff discussed projects from previous fiscal years and plans for future projects. Still asked board members to consider priorities for the next fiscal year and send rankings to her as soon as possible once completed. No action taken.
- H. Consideration and possible action to approve the Call to Artists/Request for Qualifications for the Recycled Street Sign Sculpture Project. –Amanda Still, Arts and Culture Coordinator. Still asked for feedback regarding the draft Call to Artists/Request for Qualifications for the Recycled Street Sign project, as provided in the agenda packet. Still explained there is a tight schedule in order to

accomplish the project this fiscal year and utilize newly available TIRZ funds. Following discussion, **motion by Flatau; second by Robinson** to open the call for the Recycled Street Sign project as provided. **Approved 7-0.**

- I. Consideration of Arts and Culture Coordinator report. -Amanda Still, Arts and Culture Coordinator. Still reviewed her monthly report with the board regarding public art programs and projects as provided in the agenda. The board watched a video from the Preserving History mural dedication, and Still gave an overview of 2019-20 completed projects. Discussed in-progress projects such as City Hall gallery exhibits, murals and recycled street sign project. Future projects such as grant opportunities, the Field of Honor project and phase 1 of the City Center project. No action required.
- J. Consideration and possible action regarding future meeting dates. -Jane Estes, Chair. The next meeting will proceed as regularly scheduled on April 21, 2020 at 4:30 p.m. at the library. Note: This meeting was cancelled due to COVID-19.

Chair Estes adjourned the meeting at 6:38 p.m.

Respectfully submitted,

Secretary

Jane Estes
Chair

