

**Notice of Meeting for the
Georgetown Transportation Advisory Board and the Governing Body
of the City of Georgetown
February 14, 2020 at 10:00 AM
at GMC Building, 300-1 Industrial Avenue, Georgetown, TX 78626**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Regular Session

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Call to Order
- B Introduction of Board Members and Visitors
- C Updates to various planning initiatives by CAMPO and TxDOT transportation improvement projects as well as an update on GoGeo Operations. - Ray Miller, Public Works Director
- D **Airport Monthly Update** - Joseph A. Carney, C.M. Airport Manager
- E February 2020 GTAB Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager.

Legislative Regular Agenda

- F Consideration and possible action to approve the Minutes from the January 10, 2020 Meeting. -- Emily Koontz - Board Liaison
- G Consideration and possible recommendation on Task Order KHA-20-001 to Kimley-Horn and Associates for professional design services for the Westinghouse and Scenic Lake Traffic Signal in the amount of \$59,820 -- Wesley Wright, PE, System Engineering Director
- H Presentation, discussion and possible action on the draft 2030 Plan Update. – Sofia Nelson, Planning Director, Nat Waggoner, AICP, Long Range Planning Manager Sofia Nelson, Planning Director, and Susan Watkins, AICP, Housing Coordinator.

Certificate of Posting

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily accessible to the general public as required by law, on the _____ day of _____, 2020, at _____, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

Call to Order

ITEM SUMMARY:

FINANCIAL IMPACT:

NONE

SUBMITTED BY:

Emily Koontz - Board Liaison

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

Updates to various planning initiatives by CAMPO and TxDOT transportation improvement projects as well as an update on GoGeo Operations. - Ray Miller, Public Works Director

ITEM SUMMARY:

FINANCIAL IMPACT:

NA

SUBMITTED BY:

Ray Miller, Jr., Acting Director of Public Works

ATTACHMENTS:

Description		Type
□	Meeting Memo	Backup Material

MEMORANDUM

TO: Georgetown Transportation Advisory Board Members

FROM: Ray Miller, Jr., Director of Public Works

SUBJECT: Industry / CAMPO / TxDOT / Transit Updates – January 10, 2020 Meeting

DATE: February 10, 2020

The purpose of this memo is to provide GTAB with updates in regard to the subjects listed above.

CAMPO –

Staff Attended the CAMPO Technical Advisory Committee meeting on January 27, 2020. CAMPO continues to work on the development of the 2045 Long Range Transportation Plan. It was stated that the recent “Call for Projects” for the Long Range Plan generated \$45 billion in project applications. CAMPO stated that revenue forecast show that there could possibly be \$38 billion in funding available. CAMPO is also working on a Regional Transit Study that could incorporate surveys and other technical analysis for the Georgetown Area. The next CAMPO Policy Advisory Board Meeting is Monday, February 10, 2020. The next scheduled Technical Advisory Committee meeting is Monday, February 24, 2020.

TXDOT

– Mobility-35 Projects (my35.org):

- i. IH-35 and Williams Drive
 - Reconstruct the Williams Drive interchange to a diverging diamond intersection (DDI)
 - Construct north and southbound intersection bypass lanes under Williams Drive bridge
 - Extend the northbound I-35 frontage road from Williams Drive to the Lakeway Drive exit ramp
 - Improve bicycle and pedestrian paths along the I-35 frontage roads
 - Construction is estimated to begin late 2020 with an anticipated completion in mid-2023
 - Estimated Construction Cost is \$52 million
 - <http://ftp.dot.state.tx.us/pub/txdot/my35/capital/projects/williams-drive/schematic.pdf>

ii. IH-35 from FM 2243 (Leander Road) to SE Inner Loop

- Replace existing bridge at RM 2243 with a taller, wider bridge that includes three additional designated turn lanes
- Add braided entrance/exit ramps along the southbound I-35 frontage road between RM 2243 and SE Inner Loop
- Provide a northbound to southbound U-turn bridge
- Improve bicycle and pedestrian sidewalks and paths
- Construction is estimated to begin fall of 2023 with an anticipated completion the fall of 2025
- <http://ftp.dot.state.tx.us/pub/txdot/my35/capital/projects/rm2243/layout.pdf>

iii. IH-35 and Westinghouse (IH-35 from SE Inner Loop to FM 1431)

- Remove Westinghouse Road bridge and construct new I-35 bridge over Westinghouse Road
- Construct westbound to southbound Continuous Flow Intersection (CFI) at Westinghouse Road
- Reverse entrance/exit ramps along the southbound I-35 frontage road between SE Inner Loop and RM 1431
- Improve bicycle and pedestrian sidewalks and paths
- Construction is estimated to start spring 2023 with an anticipated completion in winter 2025
- <http://ftp.dot.state.tx.us/pub/txdot/my35/capital/projects/rm2243-rm1431/layout.pdf>

iv. IH-35 and SH-29

- Improve safety and mobility to:
 - Improve traffic flow due to a high volume of left-turning traffic
 - Accommodate turning movements onto and from SH 29
 - Eliminate the need for left-turn bays and left-turn signal phases
 - Minimize the number of potential conflicts between through traffic and left-turn traffic
- Mainlane and frontage road improvements
- Intersection bypass lanes
- Replacing and widening the SH 29 bridge
- Construction is estimated to begin in late 2023 dependent on funding

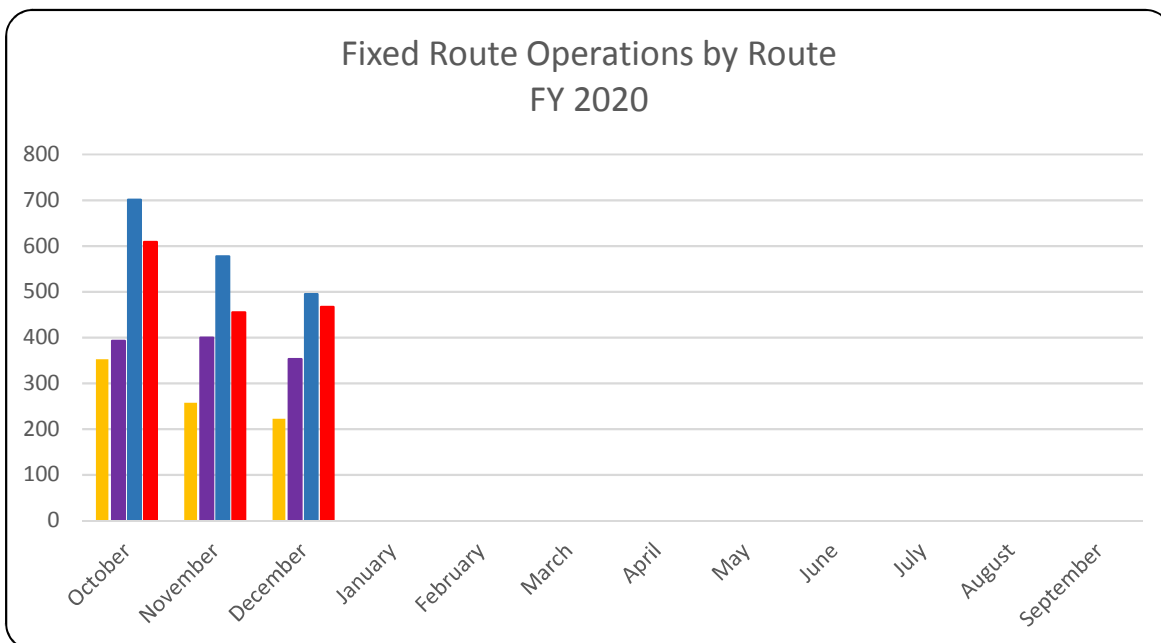
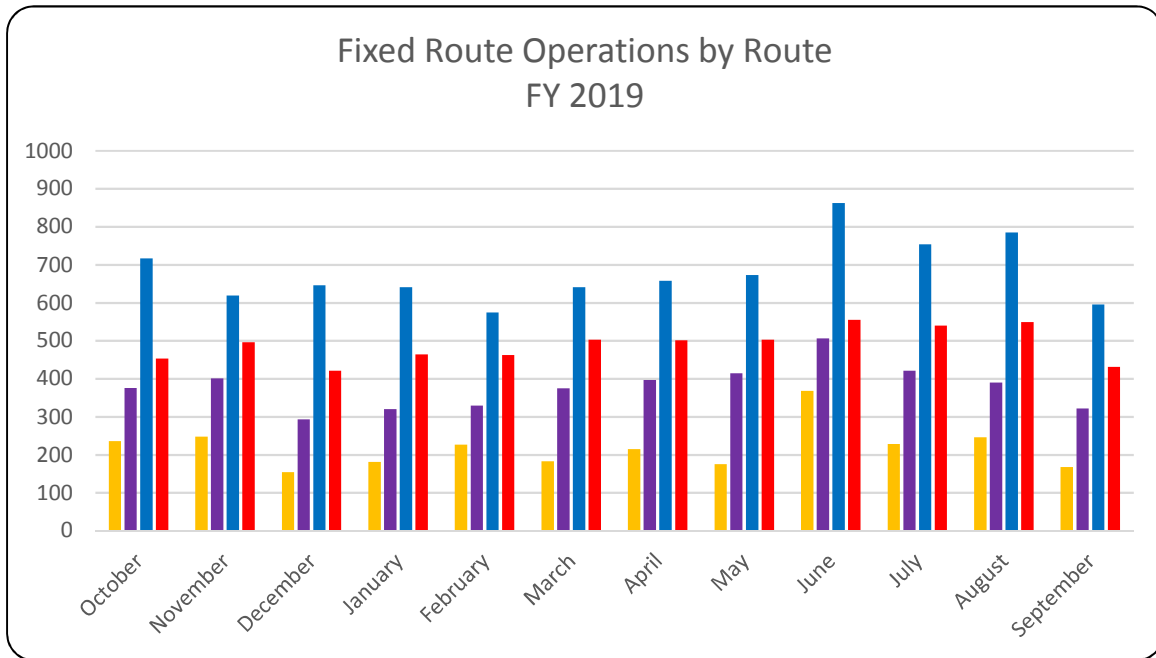
Other Projects in Georgetown and surrounding area (in design or ready to go to construction)

- SH-29 & DB Woods: Project will add turn lanes on both SH-29 and DB Woods, install a concrete median along SH-29 and improve drainage at the intersection. Construction is estimated to begin in mid- 2020. Estimated construction cost is \$5.7 million

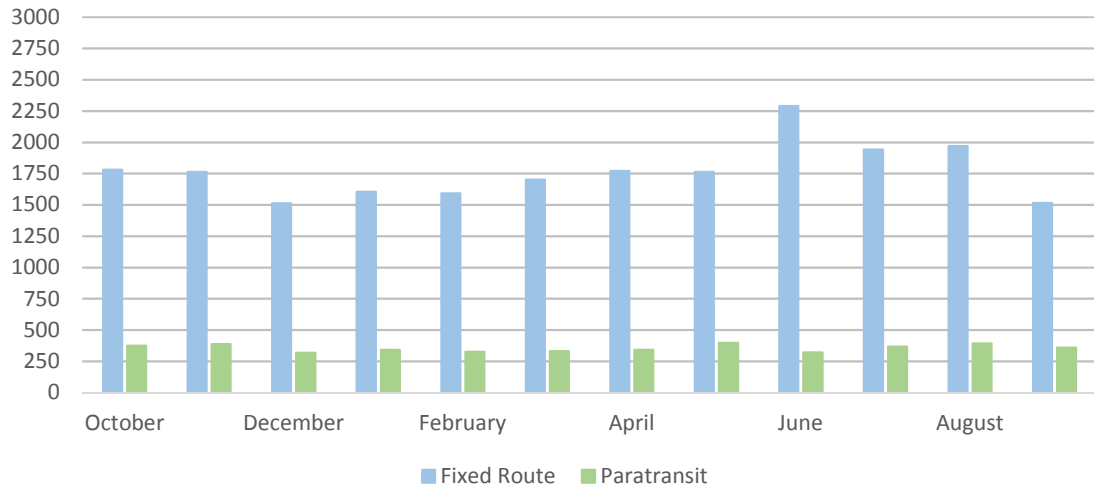
- Leander Road (FM 2243) from Norwood Drive to Southwest By-Pass: Construct a 4-lane divided roadway with improved sidewalks on the north side of the roadway. Construction is estimated to begin in late 2022. Estimated construction cost is \$8.8 million.
- IH-35 at Ronald Reagan: Replace over pass bridge and approaches. Estimated construction cost is \$12.6 million.
- IH-35 from Corn Hill (Bud Stockton Loop) to FM 972: Convert frontage road from 2-way to 2 lanes one way. Estimated construction cost is \$10.9 million.
- RM 620 from Deepwood Drive to IH-35; Construct new 4-lane overpass at Georgetown Road and Lake Creek. Estimated construction cost is \$21.5 million.
- FM 971 from Austin Avenue to Gann Street: Realignment of FM 971 to match Northwest Blvd extension and upgrade from 2-lanes to 4-lanes divided. Estimated construction cost is \$3.3 million.
- IH 35 from south of Lakeway to south of Williams Drive: Add 3-lane one-way NB frontage road. Estimated construction cost is \$18 million.
- US 183A from Hero Way to SH-29: Construct 4-lanes tolled expressway. Estimated construction cost is \$259 million.

Transit – GoGeo

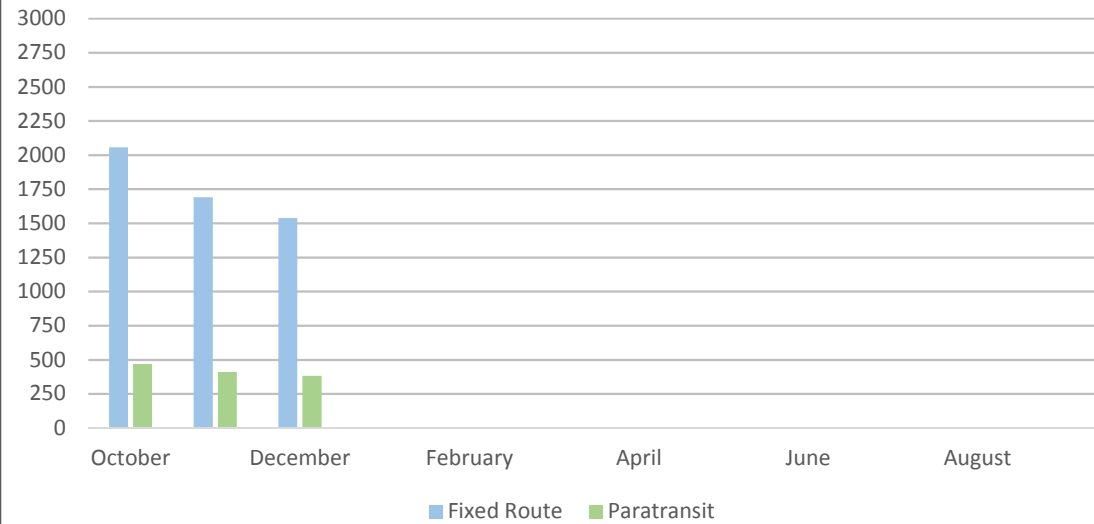
The 1st and 2nd charts show the number of riders by route and by month of the fiscal year. The 3rd and 4th charts provide ridership numbers by month and fiscal year for both the Fixed Route system and the Paratransit service. The Fixed Route system is shown in blue while the paratransit service is shown in green.



Fixed Route and Paratransit
FY 2019



Fixed Route and Paratransit
FY 2020



Fixed Route Comparison by FY			
	FY 2018	FY 2019	FY 2020
October	1575	1782	2050
November	1324	1764	1689
December	1329	1514	1537
January	1255	1606	
February	1298	1592	
March	1611	1702	
April	1440	1771	
May	1628	1765	
June	1916	2291	
July	2026	1943	
August	1991	1970	
September	1582	1516	
Total	18975	21216	
AVG	1581	1768	1870

GoGeo December 2019 Performance Measures

Passengers Per Revenue Hour	Actual Performance	Monthly Target
Orange & Purple Routes	2.37	6
Blue & Red Routes	3.96	6
Fare Recovery Ratio	Actual Performance	Monthly Target
Orange & Purple Routes	4.39%	6%
Blue & Red Routes	6.58%	6%
Cost Per Passenger	Actual Performance	Monthly Target
Orange & Purple Routes	\$37.74	\$12
Blue & Red Routes	\$21.44	\$12
Cost Per Revenue Hour	Actual Performance	Monthly Target
Orange & Purple Routes	\$84.71	\$87
Blue & Red Routes	\$84.71	\$87
On-Time Performance	Actual Performance	Monthly Target
Orange & Purple Routes	96%	95%
Blue & Red Routes	93%	95%
Monthly Ridership	Actual Performance	Monthly Target
Orange & Purple Routes	575	1,667
Blue & Red Routes	962	1,667
Total	1,537	3,333

Average Daily Ridership	61
Paratransit Ridership	381
Total Ridership (Fixed Route and Paratransit)	1,918

Paratransit Applications Received	2
Paratransit Applications Approved	2
Paratransit Applications Denied	0
Paratransit On-Time Performance	97%

Number of Days of Service

25

GoGeo Fixed Route Performance Measures (Oct 2019 - Sep 2020)

Passengers Per Revenue Hour	Actual Performance	FY20 Target
Orange & Purple Routes	3	6
Blue & Red Routes	4	6
Observations/Comments: Ridership increased this month.		
Fare Recovery Ratio	Actual Performance	FY 20 Target
Orange & Purple Routes	4%	6%
Blue & Red Routes	6%	6%
Observations/Comments: Potential solutions for the Orange route are being analyzed.		
Cost Per Passenger	Actual Performance	FY 20 Target
Orange & Purple Routes	\$33	\$12
Blue & Red Routes	\$19	\$12
Observations/Comments: The cost per passenger is above target, but improving.		
Cost Per Revenue Hour	Actual Performance	FY 18 Target
Orange & Purple Routes	\$85	\$87
Blue & Red Routes	\$85	\$87
Observations/Comments: Cost per revenue hour is below target.		
On-Time Performance	Actual Performance	FY 20 Target
Orange & Purple Routes	95%	95%
Blue & Red Routes	93%	95%
Observations/Comments: OTP is close to target.		
Ridership	Actual Performance	FY 20 Target
Orange & Purple Routes	1,977	20,000
Blue & Red Routes	3,304	20,000
Total Fixed Route	5,281	40,000
Total Paratransit	1,259	N/A
Total Fixed Route and Paratransit Ridership	6,540	N/A
Average Daily Fixed Route Ridership	69	N/A

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

Airport Monthly Update - Joseph A. Carney, C.M. Airport Manager

ITEM SUMMARY:

Airport Reports:

- o Taxiway Edge Lighting
- o Operations Report
- o Fuel Sales Report
- o Hangar / Tie-Down Lease Report
- o FY 2020 Accomplishments and Projects
- o Avgas Fuel Price Comparison
- o Jet A Fuel Price Comparison
- o Airport Monthly Financial Reports

STAFF RECOMMENDATION:

None

FINANCIAL IMPACT:

None

SUBMITTED BY:

Joseph A. Carney C.M., Airport Manager

ATTACHMENTS:

Description		Type
❏	Airport Coversheet	Cover Memo
❏	Taxiway Lighting Project	Backup Material
❏	Airport Operations	Backup Material
❏	Airport Fuel Sales	Backup Material
❏	Hangar Tie Down Lease Report	Backup Material
❏	Airport Accomplishments	Backup Material
❏	Avgas Fuel Comparison	Backup Material
❏	GTU GTAB Monthly Financial Report	Backup Material

AGENDA ITEM COVER SHEET

SUBJECT:

Airport Monthly Report – Joseph A. Carney, C.M., Airport Manager

ITEM SUMMARY:

Airport Reports:

- Taxiway Edge Lighting
- Operations Report
- Fuel Sales Report
- Hangar / Tie-Down Lease Report
- FY 2020 Accomplishments and Projects
- Avgas Fuel Price Comparison
- Jet A Fuel Price Comparison
- Airport Monthly Financial Reports

STAFF RECOMMENDATION:

None

FINANCIAL IMPACT:

None

COMMENTS:

None

ATTACHMENTS:

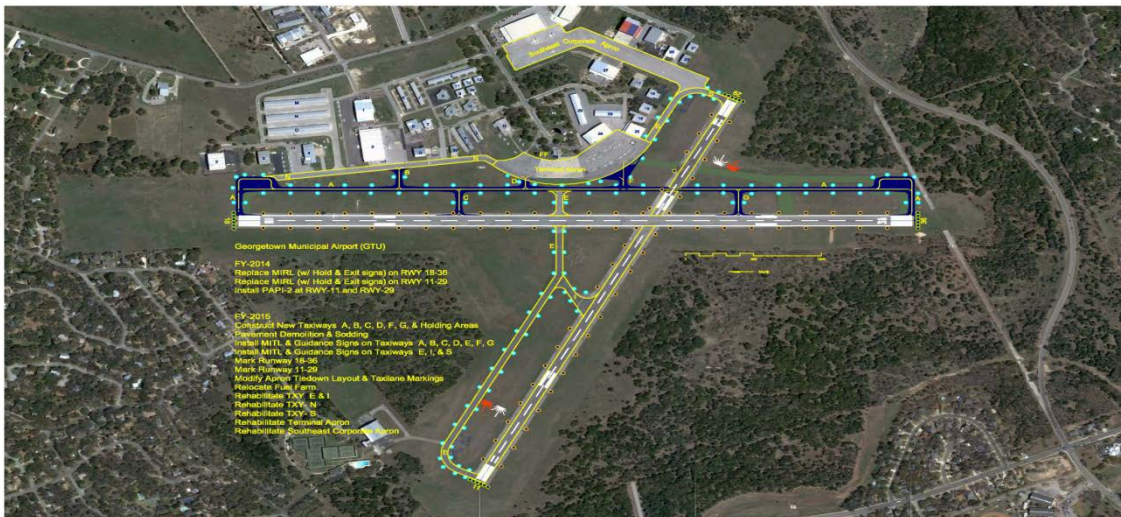
Submitted By: Joseph A. Carney, Airport Manager

Joseph A. Carney, C.M.
Airport Manager

Ray Miller, Jr.
Director of Public Works

Airport Improvements
Project No. 1914GRGTN
January 2019

Project Description	FY2018 project: Taxiway Edge Lighting Project
Purpose	Design and Install Taxiway Edge Lighting Project
Project Estimate	\$1,287,562
Project Bid (F&W)	\$985,150
City Share	\$98,515
Project Engineer	Garver Engineering



Feb 2014 – GTAB consideration of project 1314GRGTN Preliminary Design for FY2014 project: Airfield Electrical Improvements.

Aug 8, 2018 Georgetown Municipal Airport requests to use Garver as project engineer in letter to TxDOT

May 29, 2019 TxDOT advises Garver that they can proceed with the Final Design for Project 1914GRGTN

May 29, 2019 Pre Design/Design meeting at Georgetown Municipal Airport Conference room with Airport Manager, TxDOT, and Garver to go over time line for design and contract documents.

June 14, 2019 GTAB consideration of project 1914GRGTN Taxiway Lighting Project.

June 25, 2019 City Council approved project

July 9, 2019 Meeting with TxDOT, Engineer Bid Estimate was \$2,862,980.00 which is \$1,575,418.00 over the CIP Budgeted amount.

July 16, 2019 Meeting with TxDOT and Garver to discuss options for reducing cost.

July 30, 2019 Meeting with TxDOT and Garver to discuss proposal that will be submitted for final design.

August 4 & 11, 2019 TxDOT will place ads in local newspapers for bids.

August 30, 2019 Bid Opening at TxDOT, 4 companies submitted bids. The engineer of record, GarverUSA, is currently reviewing the bid documents for completeness and correctness.

September 2019 There were 4 bids, one of which came in significantly under budget for the Base Bid. Garver Engineer was working with TxDOT to see if there was a possibility of pulling the PAPI lights for RWY 11/29 out of the additive alternate while staying under budget. TxDOT refused. Engineer is working on final work in conjunction with TxDOT.

October 29, 2019 TELCON 10/31/19 with Garver, F&W. TxDOT and Airport. Contract will be fully executed 11/1/19 between TxDOT and F&W for the Taxiway Lighting Project (1914GEORG). There will be walk through 11/13/19 with all parties to get an eyes-on look and discuss phasing ideas.

November 12, 2019 Executed contract between TxDOT and F&W Electrical.

November 13, 2019 Notice to Proceed given to GarverUSA for construction phase

November 13, 2019 Notice to Procure given to F&W to start gathering necessary parts and tools.

December 16, 2019 F&W Started to preposition equipment and materials.

January 6, 2020 F&W Started construction. Working from North to South.

Projected time line

- Construction phase – January - March
- Closeout Phase - 68 days post construction

Georgetown Municipal Airport Contract Tower Program Update
Operations for Month of December 2019 (FY 2020)



KGTU OPERATIONS FOR THE MONTH OF: DECEMBER						
TAKEOFF/L ANDING	MONTHLY NUMBERS		YEAR TO DATE	YEAR TO DATE	PREVIOUS/CURRENT YR	
	FY 2019	FY 2020	FY 2019	FY 2020	COUNT	%
IFR	696	801	2316	2591	275	10.6%
VFR	9839	3904	9839	11023	1184	10.7%
LOCAL	4200	4279	13627	15151	1524	10.1%
TOTAL	14735	8984	25782	28765	2983	10.4%

*This does not include flyover operations (i.e. handoffs from ABIA approach/departure control to KGTU tower then onto the next ATC.

Georgetown Municipal Airport Fuel Sales Update
For Month of December 2019 (FY 2020)



FUEL REPORT FOR MONTH OF: DECEMBER						
TYPE OF FUEL	GALLONS SOLD FOR MONTH		YEAR TO DATE	YEAR TO DATE	CHANGE PREVIOUS/CURRENT YR	
	FY 2019	FY 2020	FY 2019	FY 2020	GALLONS	%
AVGAS	29,642	32,737	85,093	94,874	9,781	11.5%
JET A	35,465	35,071	110,938	113,906	2,968	2.6%
TOTALS	65,107	67,808	196,031	208,780	12,749	6.1%

Airport Hangar / Tie-Down Lease Update
January 2019

Project Description	Hangar / Tie-Down Lease Agreements
Purpose	Occupancy Rates

Unit Stats

Total T-Hangars – 130

- 127 Occupied
- 3 Vacant

Total Storage Units – 11

- 8 Occupied
- 3 Vacant

Total Tie-Downs – 38 Monthly, 14 for Overnight/Transient Parking

- 32 Monthly Occupied
- 1 Monthly Vacant

GTU Airport FY 2020

In-Work Projects

Develop Airport Preventative Maintenance Program. **Ongoing**

Wildlife Hazard Assessment completed by Lou Bridges with Mead & Hunt. **Draft to TxDOT/FAA for review**

Upgrade to bi-fold door drive motors in Hangars BB & CC. **Obtaining contractor bids**

Upgrade cable guides with roller poppers in Hangar H. **In progress – ½ completed**

Install cattle guard at north gate. **Obtaining quotes**

Airport lease rate study. **Requested quote from Aircraft & Aviation Appraisals 10/19**

Taxiway edge lighting / PAPIs for 1//36 & 11/29.

Install roller poppers in Hangar I.

502 Wright Brothers Drive Land Lease **Lease has been verified by City Attorney, working on acquiring Exhibits A & B. Once acquired, next step will be GTAB for recommendation to present to City Council**

Planned Projects

Obtaining Pesticide Application License to allow for airport staff to spray state regulated chemicals.

Replace broken fence along Lakeway Drive.

Replace HVAC units in AeroJet Center hangar.

Install chain link fence around Tower.

Convert lights in Hangars E, F, and G to LED.

Convert lights in CTA hangar to LED.

Spray seal asphalt pavement at north side of AeroJet Center hangar.

Spray seal asphalt pavement at Hangars H, I, and J.

Crack seal asphalt pavement at CTA hangar.

Install cattle guard at south gate.

Install decorative rock around AST and oil recovery tank fences.

Accomplishments

Rekeyed all locks in the Air Traffic Control Tower (ATCT) for added security and to simplify the number of access keys needed. The locks have not been changed since the ATCT's opening in 2007.

Added a magnetic dry erase whiteboard to the north wall of the Airport Conference Room.

Repainted Airport Manager's Office and Communication Room in Terminal building.

Installed rain diverters to tin covered walkway in front of Terminal entrance.

Removed vegetation and installed predator wire on fence south of runway 11/29 for wildlife management.

Tree and brush removal completed at Genesis.

Inspected roof insulation in CTA hangar. No repair needed.

Installed timer switches in Hangar I.

Installed lending library bookcase in terminal conference room.

Inspected door rollers on Genesis hangar. No replacement needed.

Installed tv/monitor for use in Airport Conference Room.

Installed gun cabinet in maintenance shop for wildlife management.

Installed folding wall desk for laptop use with tv/monitor in Airport Conference Room.

Replaced 48 skylights on AeroJet Center's east hangar roof.

Repaired leaking roof above Hangar C-4.

Replaced HVAC units in CTA hangar.

Laid asphalt millings around Runway 36 PAPIs and Runway 11/29 threshold end lights.

Poured three concrete dumpster pads. Two at Genesis hangar and one at CTA hangar.

Installed network wiring in Airport Conference Room for phone and PC while IT Department procured the equipment.

Replace water heaters in CTA hangar.

Remove vegetation and install predator wire on fence near Genesis hangar.

Replace gutter and dilapidated panels on side of CTA hangar.

Repair failed ramp at Genesis hangar.

Updated Texas Agriculture Weights & Measures Certificate/License

Repave Terminal Drive with new asphalt.

Paint CTA hangar.

AvFuel Fuel Contract Extension.

Tree and brush removal at retention pond drainage area.

Airport fuel rate study.

Replace bottom door seals on Hangars H, I, J, and TT.

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Airport / FBO

100LL

\$3.63—\$6.80
average \$4.71**KGTU** Georgetown Municipal Airport Georgetown, TX

GTU JET



FS

\$5.35

\$5.25

GUARANTEED

AIRBOSS

**City of Georgetown
Terminal**

SS

\$3.75

29-Jan
[update](#)**AeroJet Center**

FS

\$5.35

GUARANTEED**T74** Taylor Municipal Airport Taylor, TX

14 ESE

[Taylor Municipal Airport](#)

Avfuel

SS

\$3.90

29-Jan
[update](#)**KEDC** Austin Executive Airport Austin, TX

18 SSE



SS

\$4.78

FS

\$5.70

28-Jan
[update](#)PHILLIPS 66®
CONTRACT FUEL**KRYW** Lago Vista TX - Rusty Allen Airport Lago Vista, TX

18 SW

[Lago Vista Airport](#)

independent

SS

\$3.6322-Jan
[update](#)**KILE** Skylark Field Airport Killeen, TX

24 N

[Flight Line Services](#)

Avfuel

SS

\$3.85

22-Jan
[update](#)**3R9** Lakeway Airpark Lakeway, TX

25 SW

Lakeway Airpark

SS

\$4.31

02-Feb
[update](#)**88R** Spicewood Airport Spicewood, TX

26 WSW

**Spicewood Pilots
Association, Inc**

SS

\$4.10

30-Jan
[update](#)

KAUS *Austin-Bergstrom International Airport* Austin, TX

29 S



independent

[FS](#)

\$6.70

[GUARANTEED](#)

independent

[FS](#)

\$6.80

03-Feb
[update](#)[FS](#)

\$6.65

[GUARANTEED](#)**KBMQ** *Burnet Municipal Airport-Kate Craddock Field* Burnet, TX

29 W

[Faulkner's Air Shop](#)

Avfuel

[SS](#)

\$3.89

29-Jan
[update](#)[FS](#)

\$4.14

KTPL *Draughton-Miller Central Texas Regional Airport* Temple, TX

32 NNE

General Aviation Terminal

[SS](#)

\$3.84

29-Jan
[update](#)[FS](#)

\$4.22

KRCK *H H Coffield Regional Airport* Rockdale, TX

36 E

City of Rockdale

[AS](#)

\$4.10

22-Jan
[update](#)**KDZB** *Horseshoe Bay Resort Airport* Horseshoe Bay, TX

36 WSW

[Horseshoe Bay Resort Jet Center](#)

EPIC

[FS](#)

\$6.24

22-Jan
[update](#)**KLZZ** *Lampasas Airport* Lampasas, TX

37 NW

[City of Lampasas \(FBO\)](#)

AVFUEL

[SS](#)

\$3.80

[GUARANTEED](#)**T35** *Cameron Municipal Airpark* Cameron, TX

38 ENE

[City of Cameron](#)[SS](#)

\$4.36

[GUARANTEED](#)**KGOP** *Gatesville Municipal Airport* Gatesville, TX

45 N

[City of Gatesville](#)

independent

[SS](#)

\$4.36

29-Jan
[update](#)**84R** *Smithville Crawford Municipal Airport* Smithville, TX

47 SE

[Fayette Aero LLC](#)

Avfuel

[SS](#)

\$4.54

30-Jan
[update](#)**KGYB** *Giddings-Lee County Airport* Giddings, TX

47 SE

[Sills Aviation Services LLC](#)

independent

[SS](#)

\$4.10

22-Jan
[update](#)**KHYI** *San Marcos Regional Airport* Austin, TX

48 SSW



[SS](#) \$4.55
[FS](#) \$5.55

03-Feb
[update](#)

50R

Lockhart Municipal Airport Lockhart, TX

50 S

[Martin & Martin Aviation](#)

Avfuel [SS](#) \$4.51

30-Jan
[update](#)

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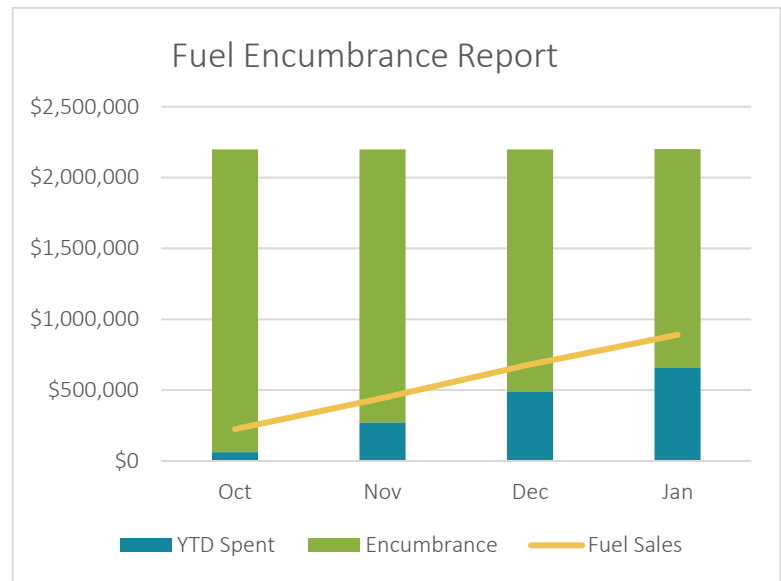
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GTAB MONTHLY REPORT AS OF JANUARY 31, 2020

Operating revenues include fuel sales, leases, and all other revenue. Through 1/31/2020, these revenues total \$1,206,480, or 31% of budget.

Fuel is the largest revenue stream in the fund and represents 74.7% of budgeted operating revenues. Through the month, fuel sales total 30.73% of budget. Fuel sales are tracked every month by staff and are part of the Airport's performance metrics.

Lease revenue is the second largest stream of income for the Airport. It represents 23% of budgeted operating revenues. Through the period, lease and rental revenue totals \$296,694 or 33.09% of the budget. Occupancy rates continue to be strong. The stated goal per the Airport performance management program is to have occupancy rates over 90%. Over the last fiscal year, the Airport has achieved this goal.



All other revenue totals \$18,295 through this period of the fiscal year. This segment of revenue is comprised of allocated interest, property tax, and miscellaneous revenue. Property tax revenue is budgeted at \$40,000. The majority of property tax revenue is typically received in February. Overall, operating revenues are in line with the budget and the fund is in a healthy financial position.

Operating expenses include personnel costs, airport operations, and fuel for resale.

Airport Operations expenses total \$347,103 and is comprised of personnel costs and other operational expenses. Personnel related expenses total \$162,292, or 32.39% of budget. The City has experienced 9 of 26 pay periods through this period, or 34.62% of total cycles. Other airport operational related expenses include internal service and administrative allocation charges, funding for maintenance, and other expenses like credit card fees and contracts for service. The first quarter administrative allocations have been processed by accounting. The internal service charges will be processed following the close out of the CAFR process.

Fuel related expenses is comprised of year to date spending plus the fuel encumbrance. Year to date spending totals \$656,872 through the month. A \$2.2 million encumbrance for fuel was established at the beginning of the fiscal year. After accounting for the year to date spending, there is a remaining encumbrance of \$1.613 million for fuel expenses in FY2020. Throughout the fiscal year, the encumbrance amount will be reduced as the year to date spend amount increases.

Overall, operating expenses in the Airport fund are in line with the budget.

Non-operating revenues are budgeted at \$750,000 for FY2020. These funds are bond proceeds to fund capital improvement and are planned to be sold in the spring. Year to date actuals total zero.

Non-operating expenses total \$51,795 through the period.

Fund Schedule Development

The accounting staff along with the City's outside independent auditor Weaver and Associates are finalizing the Year-End Audit and Comprehensive Annual Financial Report or CAFR process. Following the completion of the CAFR, staff will update fund schedules with audited fund balances. Currently, the fund balance is only the budgeted figure and not the actual. It is anticipated staff will have that information around the February meeting.

City Council approved a CIP Rollforward Amendment recognizing a positive beginning fund balance adjustment of \$189,040. This approved rollforward includes \$40,823 for runway rehab design, \$150,000 for taxiway edge lighting, and \$25,743 for pavement upgrades. This approved rollforward amendment is included in the fund schedule on the next page.

Later in the year as part of the FY2021 Budget Development Process, Airport staff and the Budget Office will develop year-end projections for FY2020. This occurs in April and May. After those projections are completed, staff will add an additional column to show those figures to the fund schedule and their proximity to budget.

Please note in the fund schedule located on the next page year to date expenses + encumbrances = FY2020 Actuals.

Fund Schedule as of January 31, 2020

600 - Airport	FY2020 Budget
Beginning Fund Balance	1,262,948

Operating Revenues	FY2020 Budget	FY2020 YTD Actuals	FY2020 YTD Encumbranc	FY2020 Actuals	% of Budget
All Other Revenue	83,000	18,295	-	18,295	22.04%
Fuel and Terminal Sales	2,901,500	891,492	-	891,492	30.73%
Leases and Rentals	896,500	296,694	-	296,694	33.09%
Operating Revenues Total	3,881,000	1,206,480	-	1,206,480	31.09%

Operating Expenses	FY2020 Budget	FY2020 YTD Actuals	FY2020 YTD Encumbranc	FY2020 Actuals	% of Budget
Airport Operations	1,334,425	342,368	4,735	347,103	26.01%
Fuel	2,270,000	656,872	1,543,736	2,200,608	96.94%
Operating Expenses Total	3,604,425	999,240	1,548,471	2,547,711	70.68%

Non-Operating Revenues	FY2020 Budget	FY2020 YTD Actuals	FY2020 YTD Encumbranc	FY2020 Actuals	% of Budget
Bond Proceeds	750,000	-	-	-	0.00%
Non-Operating Revenues Total	750,000	-	-	-	0.00%

Non-Operating Expenses	FY2020 Budget	FY2020 YTD Actuals	FY2020 YTD Encumbranc	FY2020 Actuals	% of Budget
Capital	1,118,566	24,231	27,565	51,795	4.63%
Debt Service	161,420	-	-	-	0.00%
Non-Operating Expenses Total	1,279,986	24,231	27,565	51,795	4.05%

	FY2020 Budget
Ending Fund Balance	1,198,577
Contingency	256,021
Debt Service Reserve	143,431
CAFR Adjustment	-
Available Fund Balance	799,125

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

February 2020 GTAB Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager.

ITEM SUMMARY:

February 2020 GTAB Updates Cover Sheet

FM 971 - Realignment at Austin Avenue:

TxDOT review from district office met 100% plans Klotz submitted. Environmental complete and submitted.

Final parcel preparing for closing

Utility relocation underway

Northwest Blvd:

Project started at traffic circle ROW prep underway east of IH35, expected completion spring 21

Rivery Blvd Extension:

Initial phase complete added turn lane construction to begin January 2020

EB Williams @ Rivery Turn Lane

Pre-construction meeting held on November 14th. All utilities that required relocation are complete.

Construction underway completion spring 2020.

Southwest Bypass (RM 2243 to IH 35) Phase 2:

Project substantially complete, paving and striping complete, power to signal at 2243 still remains to finish.

Completion Spring of 2020

Rock Water Quality Pond Improvements:

Contractor have poured the pond floor and walls. Limestone blocks have been installed. Contractor has begun working to excavate and install base lifts for parking section. Curb and Gutter is being formed and poured. Expected completion Spring 2020.

Old Town "Northeast" Sidewalk:

Contractor has installed most of the sidewalk along 7th from Myrtle to College and Holly towards the I.O.O.F cemetery. Contractor has also installed sidewalk along College, Ash, 8th and Walnut. Contractor installing sidewalk along 6th street between Pine and College. Contractor will also work to complete installation of those areas and then begin working on required conduit for utility relocation's along 7th between Walnut and Holly. Estimated completion Spring 2020.

Shell Sidewalk Improvements:

Contracts are being finalized. Pre-construction meeting to be scheduled for February 2020.

Sun City crosswalks:

Preconstruction meeting held 1-23-20 all appurtenances ordered, construction to begin February 2020

contract completion 120 days.

Southwestern Blvd:

- Preparing plan/profile sheets.
- Finalizing Storm Conveyance System for the project
- Evaluating Water Quality Treatment Options;
- Preparing Utility plan/profile sheets (water/wastewater)
- Identifying utility conflicts
- ROW needs ascertained, to be forwarded to Travis by 1-17

SE Inner Loop: This section to bid first quarter of 2020

- Preparing plan/profile sheets
- Finalizing Storm Conveyance System for the project
- Evaluating Water Quality Treatment Options;
- Preparing Utility plan / profile sheets (water/wastewater)
- Identifying utility conflicts

17th St. CDBG Sidewalk:

Contractor has installed all sidewalk and curb ramps throughout the project area. Bus Shelters have been ordered and are expected to arrive the end of February 2020.

17th Street Rehab

Pre-con held on December 19th. Contractor will begin project on the week of February 4th 2020. Contact is being made to customers and door hangers to be placed on resident's homes.

2018 Curb & Gutter

To be constructed with 17th Street rehab. Pre-con held on December 19th. Contractor estimates start date the week of February 4th. Contractor to provide phasing and schedule for 17th street for resident notifications.

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager.

ATTACHMENTS:

Description	Type
 February 2020 GTAB Updates	Presentation

FM 971 - Realignment at Austin Avenue:

TxDOT review from district office met 100% plans Klotz submitted. Environmental complete and submitted.

Final parcel preparing for closing

Utility relocation underway

Northwest Blvd:

Project started at traffic circle ROW prep underway east of IH35, expected completion spring 21

Rivery Blvd Extension:

Initial phase complete added turn lane construction to begin January 2020

EB Williams @ Rivery Turn Lane

Pre-construction meeting held on November 14th. All utilities that required relocation are complete. Construction underway completion spring 2020.

Southwest Bypass (RM 2243 to IH 35) Phase 2:

Project substantially complete, paving and striping complete, power to signal at 2243 still remains to finish. Completion Spring of 2020

Rock Water Quality Pond Improvements:

Contractor have poured the pond floor and walls. Limestone blocks have been installed. Contractor has begun working to excavate and install base lifts for parking section. Curb and Gutter is being formed and poured. Expected completion Spring 2020

Old Town "Northeast" Sidewalk:

Contractor has installed most of the sidewalk along 7th from Myrtle to College and Holly towards the I.O.O.F cemetery. Contractor has also installed sidewalk along College, Ash, 8th and Walnut.

Contractor installing sidewalk along 6th street between Pine and College. Contractor will also work to complete installation of those areas and then begin working on required conduit for utility relocations along 7th between Walnut and Holly. Estimated completion Spring 2020

Shell Sidewalk Improvements:

Contracts are being finalized. Pre-construction meeting to be scheduled for February 2020.

Sun City crosswalks:

Preconstruction meeting held 1-23-20 all appurtenances ordered, construction to begin February 2020 contract completion 120 days.

Southwestern Blvd:

- Preparing plan/profile sheets.
- Finalizing Storm Conveyance System for the project
- Evaluating Water Quality Treatment Options;
- Preparing Utility plan/profile sheets (water/wastewater)
- Identifying utility conflicts
- ROW needs ascertained, to be forwarded to Travis by 1-17

SE Inner Loop: This section to bid first quarter of 2020

- ⊙ Preparing plan/profile sheets
- ⊙ Finalizing Storm Conveyance System for the project
- ⊙ Evaluating Water Quality Treatment Options;
- Preparing Utility plan/profile sheets (water/wastewater)
- Identifying utility conflicts

17th St. CDBG Sidewalk:

Contractor has installed all sidewalk and curb ramps throughout the project area. Bus Shelters have been ordered and are expected to arrive the end of February 2020.

17th Street Rehab

Pre-con held on December 19th. Contractor will begin project on the week of February 4th 2020. Contact is being made to customers and door hangers to be placed on resident's homes.

2018 Curb & Gutter

To be constructed with 17th Street rehab. Pre-con held on December 19th. Contractor estimates start date the week of February 4th. Contractor to provide phasing and schedule for 17th street for resident notifications.

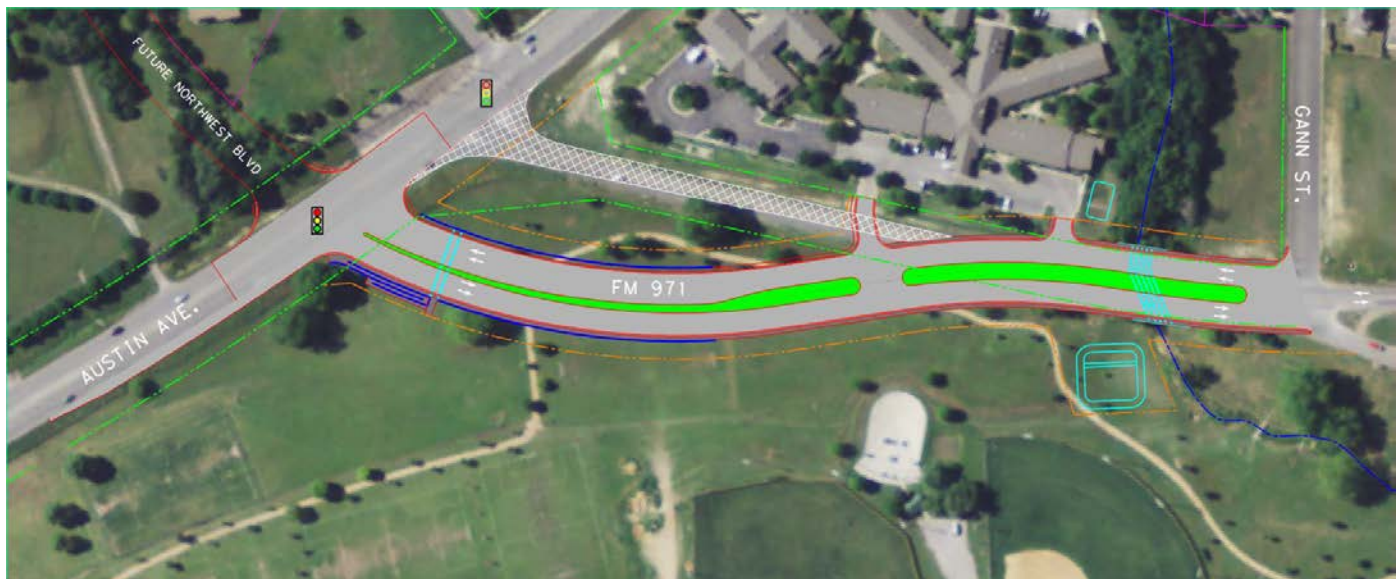
FM 971 at Austin Avenue
Realignment Intersection Improvements
Project No. 1BZ TIP No. AG
February 2020

Project Description Design and preparation of final plans, specifications and estimates (PS&E) for the widening and realignment of FM 971 at Austin Avenue, eastward to Gann Street.

Purpose To provide a new alignment consistent with the alignment of the proposed Northwest Boulevard Bridge over IH 35; to allow a feasible, alternate route from the west side of I 35 to Austin Avenue, to Georgetown High School, to San Gabriel Park and a more direct route to SH 130.

Project Managers Joel Weaver

Engineer Klotz Associates, Inc.



Element	Status / Issues
Design	TxDOT review from district office met 100% plans Klotz submitted. Environmental complete and submitted. Estimated bid 2nd quarter 2020 est completion late 2021
Environmental/ Archeological	TBD
Rights of Way	Final parcel preparing for closing
Utility Relocations	TBD
Construction	Utility relocation underway
Other Issues	AFA with TxDOT complete.

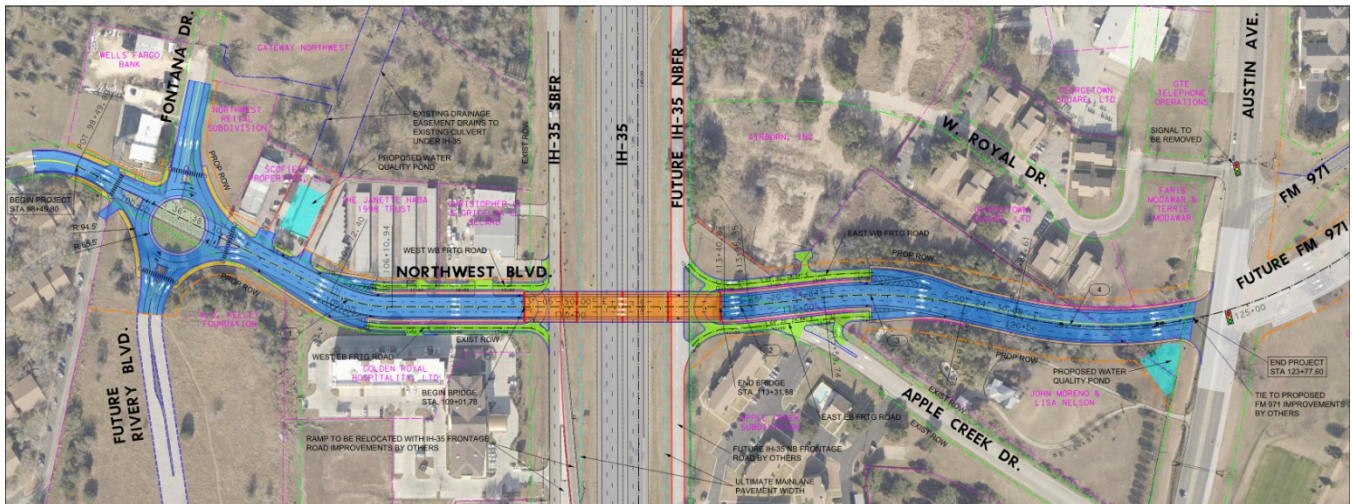
**Northwest Boulevard
(Fontana Drive to Austin Avenue)
Project No. 5QX TIP No. AF
February 2020**

Project Description Construction of overpass and surface roads to connect Northwest Boulevard with Austin Avenue and FM 971.

Purpose This project will relieve congestion at the Austin Avenue/Williams Drive intersection and provide a more direct access from the west side of IH 35 corridor to Georgetown High School and SH 130 via FM 971.

Project Manager Joel Weaver and Wesley Wright, P.E.

Engineer Klotz Associates



Element	Status / Issues
Design	Design Complete
Environmental/ Archeological	Complete
Rights of Way	ROW Documents are being finalized. All offers have been made. 8 Parcels required. 5 acquired, 1 in closing, 2 in condemnation.
Utility Relocations	TBD
Construction	Project started at traffic circle ROW prep underway east of IH35, expected completion spring 21
Other Issues	

Rivory Boulevard Extension
(Williams Drive to Northwest Boulevard @ Fontana Drive)
Project No. 5RM TIP No. AD
February 2020

Project Description Develop the Rights-of-Way Map, acquire ROW, address potential environmental issues and complete construction plans specifications and estimate (PS&E) for the extension of Rivory Boulevard from Williams Drive to Northwest Boulevard at Fontana Drive in anticipation of future funding availability.

Purpose To provide a route between Williams Drive and Northwest Boulevard serving the Gateway area, providing an alternate route from Williams Drive to the future Northwest Boulevard Bridge over IH 35, to provide a route between the hotels in the Gateway area and the proposed Conference Center near Rivory Boulevard and Wolf Ranch Parkway.

Project Manager Travis Baird, Joel Weaver, and Wesley Wright, P.E.

Engineer Kasberg Patrick and Associates



Element	Status / Issues		
Design	Complete		
Environmental/ Archeology	Complete		
Rights of Way	Offers have been made on 22 parcels, and 20 have closed. Environmental assessment complete on 11 parcels in preparation for demolition. Condemnation hearings completed on 2 parcels, working toward final resolution of matter.	Total Parcels:	22
		Appraised:	22
		Offers:	22
		Acquired:	20
		Closing pending:	0
		Condemnation:	2
Utility Relocations	TBD		
Construction	Initial phase complete added turn lane construction to begin January 2020		
Other Issues			

Right Turn Lane EB Williams Driver @ Rivery Blvd**Project No. 5RP TIP No. None****February 2020**

Project Description	Develop the Plans, Specifications and Estimate for roadway improvements necessitated by the development for the Summit at Rivery.
Purpose	To provide improved traffic flow into the Summit at Rivery hotel and conference center from Williams Drive
Project Manager	Joel Weaver, Chris Pousson and Wesley Wright, P.E.
Engineer	M&S Engineering, LLC

Element	Status / Issues		
Design	EB Williams @ Rivery turn lane design complete. TCEQ WPAP approval received. Easements/ROW contracts have been signed, Closing scheduled for June 28 th . Change Order for Joe Bland approved. PO has been created.		
Environmental /Archeology	TBD		
Rights of Way	All easements acquired.	Total Parcels:	3
		Appraised:	3
		Offers:	3
		Acquired:	3
		Closing pending:	0
		Condemnation:	0
Utility Relocations	Atmos to relocate 1 – 3" line - completed		
Bid Phase	TBD		
Construction	Pre-construction meeting held on November 14 th . All utilities that required relocation are complete. Construction underway completion spring 2020.		
Other Issues	TBD		

Southwest Bypass Project
(RM 2243 to IH 35)
Project No. 1CA Project No. BK
February 2020

Project Description Develop PS&E for Southwest Bypass from Leander Road (RM 2243) to IH 35 in the ultimate configuration for construction of approximately 1.5 miles of interim 2-lane roadway from Leander Road (RM 2243) to its intersection with the existing Inner Loop underpass at IH 35.

Purpose To extend an interim portion of the SH 29 Bypass, filling in between Leander Road (RM 2243) to IH 35 Southbound Frontage Road.

Project Manager Williamson County
City Contact: Joel Weaver

Engineer HDR, Inc.



Element	Status / Issues
Williamson County Project Status	Southwest Bypass (RM 2243 to IH 35) Phase 2 – Project substantially complete, paving and striping complete, power to signal at 2243 still remains to finish. Completion Spring of 2020
Rights of Way	Complete
Other Issues	

Rock Water Quality Pond Improvements
Project No. 1EC TIP No. None
February 2020

Project Description	Design and preparation of final plans, specifications and estimates (PS&E) and construction administration for WPAP modifications and rehabilitation of the Rock Water Quality Pond.
Purpose	To improve the water quality treatment and capacity for the downtown overlay district.
Project Managers	Michael Hallmark, Chris Pousson
Engineer	Steger & Bizzell



Element	Status / Issues
Design	Design 100%. WPAP modifications defined and GA is being included into the TCEQ application. WPAP approval has been received from TCEQ
Environmental/ Archeological	GA is complete
Rights of Way	N/A
Utility Relocations	none
Bid Phase	Contractor have poured the pond floor and walls. Limestone blocks have been installed. Contractor has begun working to excavate and install base lifts for parking section. Curb and Gutter is being formed and poured. Expected completion Spring 2020
Construction	TBD
Other Issues	

Citywide Sidewalk Improvements Project
Old Town Northeast Sidewalks
Project No. 1EF TIP No. None
February 2020

Project Description The proposed project consists of the rehabilitation and installation of pedestrian facilities along several streets in northeast “Old Town”. Various methods of rehabilitating existing non-compliant sidewalks will be considered. This project requires coordination with TCEQ and TDLR and all proposed pedestrian elements will be ADA compliant with the Texas Accessibility Standards (TAS).

Purpose To provide ADA/TDLR compliant sidewalks and ramps identified in the 2015 Sidewalk Master Plan.

Project Managers Nat Waggoner, AICP, PMP®, Chris Pousson

Engineer Steger Bizzell



Element	Status / Issues
Design	Finalizing design, received TCEQ WPAP approval. Final review of design and contract specifications are underway.
Environmental/ Archeological	TBD
Rights of Way / Easements	All easements needed have been obtained.
Utility Relocations	Relocate Frontier, Sudden link and COG Electric overhead.
Construction	Contractor has installed most of the sidewalk along 7 th from Myrtle to College and Holly towards the I.O.O.F cemetery. Contractor has also installed sidewalk along College, Ash, 8 th and Walnut. Contractor installing sidewalk along 6 th street between Pine and College. Contractor will also work to complete installation of those areas and then begin working on required conduit for utility relocations along 7 th between Walnut and Holly. Estimated completion Spring 2020
Other Issues	

Shell Road Sidewalk Improvements

Project No. TIP No. None

February 2020

Project Description	The proposed project consists of the installation of pedestrian facilities along Shell Road from Sequoia Spur to Bellaire Dr. This project requires coordination with TCEQ and TDLR and all proposed pedestrian elements will be ADA compliant with the Texas Accessibility Standards (TAS).
Purpose	To provide ADA/TDLR compliant sidewalks and ramps to eliminate sidewalk gaps for pedestrian mobility.
Project Managers	Chris Pousson
Engineer	KPA

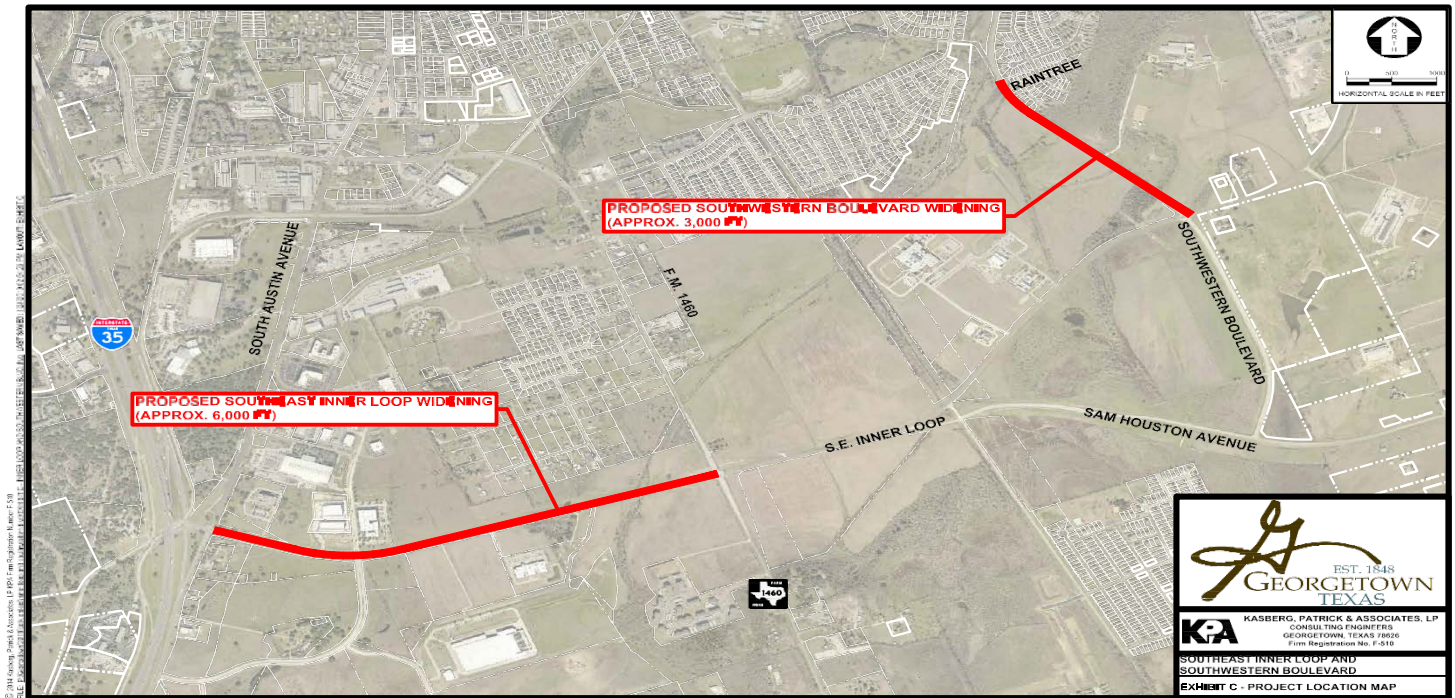
Element	Status / Issues
Design	95% design set to be reviewed.
Environmental/ Archeological	TBD
Rights of Way / Easements	1 easement secured at Shell Road and Sequoia Spur.
Utility Relocations	TBD
Construction	Contracts are being finalized. Pre-construction meeting to be scheduled for February 2020.
Other Issues	TBD

**Widening of: SE Inner Loop - FM 1460 to Austin Avenue Roadway &
Southwestern Boulevard – Raintree Drive to SE Inner Loop Roadway**
Project No.
February 2020

Project Description FM 1460 to Austin Avenue Roadway Widening Project & Southwestern Boulevard – Raintree Drive to SE Inner Loop Roadway Widening Project (See Attached Exhibit C). The professional services will consist of providing final roadway, drainage, water, wastewater, incidental designs, as well as, utility coordination, ROW support, environmental phase I investigations, archeological investigations, geotechnical investigations, ROW & Temporary Construction Easement (TCE) metes and bounds documents, bidding documents, bidding services, and construction administration services.

Project Managers Joel Weaver and Wesley Wright, P.E.

Engineer KPA & Associates



Element	Status / Issues		
Design	Southwestern:		
	<ul style="list-style-type: none"> Preparing plan/profile sheets. Finalizing Storm Conveyance System for the project Evaluating Water Quality Treatment Options; Preparing Utility plan/profile sheets (water/wastewater) Identifying utility conflicts ROW needs ascertained, to be forwarded to Travis by 1-17 		
Environmental/ Archeological	SE Inner Loop: This section to bid first quarter of 2020		
	<ul style="list-style-type: none"> Preparing plan/profile sheets Finalizing Storm Conveyance System for the project Evaluating Water Quality Treatment Options; Preparing Utility plan/profile sheets (water/wastewater) Identifying utility conflicts 		
Environmental/ Archeological	Efforts to begin April 2019 and any issues are expected to be identified in the coming month.		
Rights of Way	ROW needs on Southwestern to be determined	Total Parcels:	0

		Possession:	0
		Pending:	0
Utility Relocations	To be determined		
Construction			
Other Issues	None.		

**17th St CDBG Sidewalks
(Railroad to Forest St)
Project No. 9AZ TIP No.
February 2020**

Project Description Construction of new sidewalk along 17th St from Railroad to Forest St. Improving the two GoGeo bus stops on that route.

Purpose This project will improve the pedestrian route connecting existing low income housing to important community services and destinations.

Project Manager Chris Logan

Engineer KPA



Element	Status / Issues
Design	<p>Task order is fully executed for the engineering services. Design underway</p> <ul style="list-style-type: none"> • Survey is complete, working on preliminary alignment • Final Design – complete by early July • Bidding – Complete by mid August
Environmental/ Archeological	Complete
Rights of Way	Working on 90% plans. Survey identified some ROW lines that need cleaning up at the Rail Apts.
Utility Relocations	TBD
Construction	Contractor has installed all sidewalk and curb ramps throughout the project area. Bus Shelters have been ordered and are expected to arrive the end of February 2020.
Other Issues	

17th Street Rehabilitation
Project No. 1CE TIP No. None
February 2020

Project Description This project consist of the rehabilitation of 17th street from Austin Ave to Church Street. This project will include replacing and upgrading the existing water line in the project area, new curb and gutter and full rehabilitation of the street.

Project Manager Chris Pousson

Engineer/Engineers KPA



Element	Status / Issues
Design	Complete
Environmental/ Archeological	N/A
Rights of Way	All work will remain in existing ROW
Utility Relocations	N/A
Bid Phase	Pre-con held on December 19 th . Contractor will begin project on the week of February 4 th 2020. Contact is being made to customers and door hangers to be placed on resident's homes.
Construction	
Other Issues	

2018 Curb and Gutter
Project No. 5AL TIP No. None
February 2020

Project Description Design and preparation of final plans, specifications and estimates (PS&E) and construction administration for curb and gutter replacements on 20th street, 19 ½ street, Myrtle Street, 16th street, 17 ½ street and Elm Street.

Purpose This project consists of removing and replacing old curb and gutter that do not properly drain storm water and prematurely damage streets.

Project Managers Chris Pousson

Engineer KPA



Element	Status / Issues
Design	100% Complete.
Environmental/ Archeological	N/A
Rights of Way	N/A
Utility Relocations	N/A
Bid Phase	To be constructed with 17 th Street rehab. Pre-con held on December 19 th . Contractor estimates start date the week of February 4 th . Contractor to provide phasing and schedule for 17 th street for resident notifications.
Construction	
Other Issues	

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

Consideration and possible action to approve the Minutes from the January 10, 2020 Meeting. -- Emily Koontz - Board Liaison

ITEM SUMMARY:

FINANCIAL IMPACT:

NONE

SUBMITTED BY:

Emily Koontz - Board Liaison

ATTACHMENTS:

Description	Type
 Minutes Jan. 10 2020	Backup Material

**Minutes of the Meeting of the
Georgetown Transportation Advisory Board and the
Governing Body of the City of Georgetown, Texas
January 10, 2020**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participation at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City at least three (3) days prior to the scheduled meeting date, at (512)930-3652 or City Hall at 113 East 8th Street for additional information: TTY users route through Relay Texas at 711.

Board Members Present: Ron Bindas – Board Chair, Dan Jones, George Brown, Robert Redoutey, Doug Noble, Sheila Mills

Board Members Absent: Ercel Brashear, Rachael Jonrowe

Staff Present: Wes Wright, Ray Miller, Emily Koontz, Joseph Carney, Katherine Clayton, Leigh Wallace, Wayne Reed

Others Present: Carl Norris-ACC, John Milford-ACC, Wendy Dew – ACC, Terry Reed – ACC, Pablo Holguth – ACC, Jim Smith – ACC, Jacob Walker – HDR, Roxanne Coyne

Regular Session

- A. Call to Order: Meeting called to order by Chairperson Ron Bindas at 10:00am

Georgetown Transportation Advisory Board may, at any time, recess the Regular Session to Convene an Executive Session at the request of the Chair, a Board Member, The City Manager, Assistant City Manager, General Manager of Utilities, City Council Member, or legal counsel for any purpose authorized by the Open Meetings Act, Texas Government Code Chapter 551, and are subject to action in the Regular Session that follows.

- B. Introduction of Board Members and Visitors: All board members, visitors, and staff were introduced.
- C. Updates to various planning initiatives by CAMPO and TxDOT transportation improvement projects as well as an update on GoGeo Operations. Ray Miller gave updates. All updates included in the packet. Noble asked and Miller replied that the average number of riders per route depends on the route – for example the average for blue route is 650.
- D. Discussion regarding the Airport Monthly Update and Project Time Lines - Joseph A. Carney, C.M., Airport Manager and Ray Miller, Acting Director of Public Works. Joseph Carney gave updates. All updates included in the packet. Bindas asked and Wright replied that construction has officially started for the Sun City crosswalk signals. The materials have been ordered and will probably begin being installed in February, hopefully finished by the end of March.

Citizens Wishing to Address the Board: The following people with the Airport Concerned Citizens (ACC) signed up to speak to the Board on Item E: Carl Norris – 6 minutes (extra 3 minutes donated by Jim Smith) – Statement attached to minutes.

Wendy Dew – 6 minutes (extra 3 minutes donated by Pablo Holguth) – Statement attached to minutes.

- E. January 2020 GTAB Updates - Wesley Wright, P.E., Systems Engineering Director/Michael Hallmark, CIP Manager. Wesley Wright gave updates. All updates included in the packet.
- F. An explanation of new GTAB financial reports. – Paul Diaz, Budget Manager. Diaz gave presentation which is included in the packet.

Legislative Regular Agenda

- G. Consideration and possible approval of the Minutes from the November 8, 2019 Meeting – Emily Koontz – Board Liaison. **MOTION by Mills, second by Brown** to approve the minutes. **APPROVED 6-0-2 (Brashear and Jonrowe – absent)**
- H. Consideration and possible recommendation for approval of Air Traffic Control Tower Operations Agreement between FAA and Georgetown Municipal Airport. – Joseph A. Carney, C.M., Airport Manager/Ray Miller, Acting Public Works Director. **MOTION by Noble, second by Jones. APPROVED 6-0-2 (Brashear and Jonrowe – absent)**

Adjournment

Motion by Brown, second by Noble. APPROVED 6-0-2 (Brashear and Jonrowe – absent)
Meeting was Adjourned at 11:24 AM

Approved:

Attested:

Ronald Bindas - Chair

Dan Jones – Secretary

Emily Koontz – GTAB Board Liaison

**GTAB STATEMENT
JANUARY 10, 2020
AGENDA ITEM "D"
AIRPORT MONTHLY REPORT**

Good morning Mr. Chairman, and members of the GTAB. My name is Hugh C. Norris, Jr. My residence is 4400 Luna Trail, Georgetown, Texas. I am a member of the Airport Concerned Citizens (ACC), a group of over 100 city households.

My comments this morning on behalf of the ACC focus on the breakdown of our local government transparency and accountability on critical public issues including the city's 40 year secret history of plans and implementation of regional, reliever operations expansion of the Georgetown Municipal Airport (GTU) in the planned heart of our city and atop the exposed Edwards Aquifer Recharge Zone (EARZ).

Currently, our community is embroiled in the latest of three public controversial issues: (1) a bungled energy program costing ratepayers \$38 Million in the past 4 years on contracts having another 20 years or so of obligation and unknown total ratepayer cost, (2) a below cost electric price at ratepayer expense for the 3rd largest banking firm in nation subsidized by the other system rate payers, and (3) execution of a design contract for a \$5 Million parking garage too large for its site, partially inadequate for service, and located to close a portion of an important downtown street. There are more issues than these three and, without change, more will follow.

A common theme entwines these issues: SECRECY! - a local government propensity for secret back room dealings outside the view and participation of the general public and abandonment of government responsibility for transparency and accountability. Such secrecy for elimination of public input is dangerous for our community. Each of these issues was reviewed by a board and/or commission similar in responsibility as the GTAB and active public involvement may have prevented the resultant controversy. Through the public participation process, even if the final decision was later determined to be unchanged and wrong, it would be one made by the community, not secret, and not by a special few.

A fourth more dangerous issue is looming: the secret GTU operations expansion. The existing three issues primarily impact local citizens financial cost and embarrassment. GTU secrecy could adversely impact the community and region's safety, health, and environment and future business respect of our city to the outside world.

GTU operations expansions, hazards, mitigation measures and alternatives have been shrouded in secrecy since 1980 and a city mantra of "no expansions are implemented or planned at the GTU and its location is fixed for the future" has been instituted. Critics of this mantra have been contemptuously ignored, attacked, smeared, and marginalized rather than engaged in open public meetings where formal, respectful concerns, questions, answers, facts and discussions between citizens and public officials can be conducted. As respected members of our community and appointed members of this board representing the best interests of that community, you should demand to hear these citizen concerns and answers from appropriate staff and officials.

The ACC first appeared before the GTAB in February 2014 on GTU operations expansion requesting open public meetings structured on the EIS/NEPA compliance process. The board, led by city staff, fled into an Executive Session and emerged with a council recommendation that ACC requests for such meetings and studies for GTU relocation were demands for closure of the

GTU. That recommendation was an outrageous lie. At its next meeting, the city council approved that recommendation and reaffirmed its 2002 defective decision fixing GTU's permanent hazardous location without any prior open public input and discussion meetings. Thus the city's smear of the ACC demanding closure of the GTU was born and perpetuated by staff and city leaders to this day. Since that time, every face on this board and its advisory staff has changed. BUT, the GTU secrecy mantra remains in place as well as the smear on the ACC.

The ACC has repeatedly requested open GTAB question and answer workshop meetings on GTU issues. This board has preferred GTU secrecy and refused them all. Let's begin this new year with a GTAB open public meeting on the Citizen FAQ's as posted on the Airport Department city web page. We contend the answers provided on this 15 item listing are riddled with misinformation and lack of information intended to mislead the public and a more factual set must be presented. Only through the open respectful public meeting process between officials and the public can the air be cleared on this issue and meetings for other controversial concerns can this board make appropriate decisions on the GTU.

Mr. Chairman, we ask the board to schedule such a public meeting prior to the board's February 2020 meeting. Questions and comments will be appreciated.

GTAB MEETING – January 10, 2020

Good morning Mr. Chairman, and members of the GTAB. My name is Wendy Dew. My residence is 30109 Spyglass Circle, Georgetown, Texas. I am a member of the Airport Concerned Citizens (ACC).

I'm a wife, mother, and grandmother. We live near the Berry Creek Country Club. I'm outraged at our city leaders for smiling with approval of FAA tower operators directing pilots over our homes at such low elevation and disruptive noise. Based on recent information of the deadly exploding air crash at Lafayette Louisiana airport on December 28th killing that female sports reporter, had it happened here by taking off from the North end of RW 18-36, it would have devastated our home, a large swath of neighbor's homes and no telling how many casualties. But, our leaders, who should represent us, the citizens who actually own the airport, don't care about such deadly flight practices that violate FAA's own flight regulations. If they did, they would require FAA to develop airport flight rules to protect us or, better yet, relocate the airport to a safer location. They don't care, but this board is charged to care.

Many of you are expected to have questions and concerns about the continuous expansion of airport operations over the past 40 years without a single open public meeting for public input and agreement. We've never had such opportunity and I have a starter list of 16 questions to which you and the public need answers.

(1) Why has the city refused to provide an understandable report showing how airport fuel and lease revenues have paid for the over \$3 Million of city share of grant costs in addition to annual operations costs? (2) Why has the city refused to provide a clear title deed for airport property as

required by state and federal regulations? (3) Why have no public meetings or hearings been made for any of the four airport master plans of 1980, 1998, 2005 and 2016 and their PROGRAMS for expanded airport operations? (4) Why have the four airport master plans excluded identification and discussions of potential public safety, health, and environmental impacts to those on the ground? (5) Why have the four airport master plans excluded potential adverse environmental impacts to the Edwards Aquifer Recharge Zone (EARZ) and the Edwards Aquifer due to potential exposure to hazardous materials? (6) On what justifiable then existing need was RW 18-36 increased in strength from 12,500 to 30,000 SWL and extended in length 900 lf by the 1980 Airport Master Plan? (7) On what justification did the city relocate Lakeway Drive and extend RW 18-36 without a prior public hearing for community awareness understanding as required by grant regulations? (8) Why is the city oblivious to the safety , health, and environmental hazards including debilitating noise of low flying aircraft over homes, schools, churches, and nursing homes near the airport without demanding FAA flight rules to mitigate these concerns? (9) Why did the city not conduct one or more public hearings prior to construction of the air traffic control tower in the face of documented public objections? (10) Why has the city failed to establish an airport non-compatible land use property development ordinance required by state and federal grant regulations? (11) Why did the city zone the airport property for industrial and planned unit development permitting storage and use of hazardous materials atop the EARZ without in-place pro-active inspection/enforcement measures to protect the Edwards Aquifer? (12) Why did the city approve the 2016 Airport Master Plan and construction PROGRAM that included the removal of 48 homes, 9 sections of local streets and 3 sections of major city roadways within the crash and explosion "Runway Protection Zones" and "Object Free Areas"? (13) By what justification did the city ignore the 2005 Airport Master Plan and expand capacity of the Fuel Farm from 22,000 to 35,000 gallons capacity when in the master plan it states that the fuel capacity was sufficient for the planning period? (14) Why was RW 18-36 redone and doubled in strength when the FAA inspection done 3 months prior to the decision to redo the runway stated that the runway was in "GOOD" condition. (15) Why has the city and TxDOT refused to publish Garver LLC's final design strength of RW 18-36? and (16) At the current rate of airport operations expansion, what is the operations capacity of the airport's current facilities and what expected year will that capacity be reached?

Mr. Chairman, we again demand open GTAB public airport workshops for governmental transparency and accountability.

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

Consideration and possible recommendation on Task Order KHA-20-001 to Kimley-Horn and Associates for professional design services for the Westinghouse and Scenic Lake Traffic Signal in the amount of \$59,820 -- Wesley Wright, PE, System Engineering Director

ITEM SUMMARY:

Over the past several years traffic, both pedestrian and vehicular, have increased at the intersection of Westinghouse and Scenic Lake (located immediately west of FM1460). A signal warrant study has determined that the various vehicle turning movements, overall traffic volume, as well as pedestrian traffic largely related to the nearby elementary school support the installation of a traffic signal at this intersection. Staff recommends award of the proposed task order to Kimley-Horn for design of the traffic signal.

FINANCIAL IMPACT:

Funds are available in the FY20 Capital Improvement Plan budget and sourced from the 2015 voter approved Road Bond.

SUBMITTED BY:

Wesley Wright

ATTACHMENTS:

Description	Type
 Westinghouse & Scenic Lake Signal Design Task Order	Backup Material

TASK ORDER

Task Order No. KHA-20-001-TO,
consisting of _____ pages.

Task Order

In accordance with paragraph 1.01 of the Master Services Agreement between Owner and Kimley-Horn and Associates, Inc. ("Engineer") for Professional Services – Task Order Edition, dated November 21, 2016 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Title: Westinghouse and Scenic Lake Signal Design
- B. Description: Develop Plans, Specifications, & Estimate for a new traffic signal at the intersection and develop optimized signal timing plans
- C. City of Georgetown Project Number: _____
- D. City of Georgetown General Ledger Account No.: _____
- E. City of Georgetown Purchase Order No.: _____
- F. Master Services Agreement, Contract Number: 2017-743-MSA

2. Services of Engineer

See Exhibit B – Scope of Services

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in the Agreement subject to the following: See Exhibit C – Services to be Provided by the City.

4. Times for Rendering Services

See Exhibit E – Project Schedule

TASK ORDER

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Lump Sum or Not to Exceed Amount of Compensation for Services</i>
<i>Basic Services (Preliminary Design, Final Design, Bidding or Negotiating, Construction Phase)</i>	A. <i>Lump Sum</i>	<i>\$59,820</i>

B. The terms of payment are set forth in Article 4 of the Agreement unless modified in this Task Order.

6. **Consultants:**

7. **Other Modifications to Agreement:**

8. **Attachments:**

Exhibit A – Location Map

Exhibit B – Scope of Services

Exhibit C – Services to be Provided by the City

Exhibit D – Man Hours and Fees

Exhibit E – Project Schedule

9. **Documents Incorporated By Reference:** The Agreement effective November 21, 2016.

TASK ORDER

Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____, 2020.

OWNER:

By: _____

Name: Dale Ross

Title: Mayor, City of Georgetown

Date: _____

ENGINEER:

By: 

Name: Andy VanLeeuwen

Title: Principal

Engineer License or Firm's

Certificate No. F-928

State of: Texas

Date: _____

APPROVED AS TO FORM:

City Attorney

TASK ORDER

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

Name: Joel Weaver
Title: Project Manager
Address: 300-1 Industrial Ave.
Georgetown, TX 78626
E-Mail Joel.Weaver@georgetown.org
Address: _____
Phone: 512-930-7698
Fax: 512-930-3559

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

Name: Vivek Deshpande, P.E., PTOE
Title: Associate
Address: 10814 Jollyville Rd.
Campus IV, Suite 200
Austin, TX 78759
E-Mail vivek.deshpande@kimley-horn.com
Address: _____
Phone: 512-418-4536
Fax: _____

Exhibit A – Location Map
Westinghouse Road and Scenic Lake Dr Traffic Signal Improvements



EXHIBIT B
Scope of Services
Westinghouse Road and Scenic Lake Dr Traffic Signal Improvements

SCOPE OF WORK OVERVIEW

The services on this project will include developing plans, specifications, & estimates (PS&E) for the proposed traffic signal improvements at the intersection of Westinghouse Road at Scenic Lake Dr. The project will also include topographic survey, utility conflict coordination, bidding, and construction phase services.

The proposed improvements on Westinghouse Road include construction of a new traffic signal along with ADA compliant pedestrian infrastructure.

TASK 1 PROJECT ADMINISTRATION

Kimley-Horn and Associates, Inc. (K-H) will perform typical project management duties to meet the schedule discussed in subsequent sections. Project management duties will include coordination and communication with the City and accounting activities related to the performance of the study.

K-H will prepare for and attend project meetings with the City as required. For the purpose of this proposal, it is assumed that up to two (2) such meetings will be held: 1) 30% field review meeting; 2) 90% review meeting.

TASK 2 DATA COLLECTION

- Conduct field observation to identify and evaluate constraints during preliminary design process
- Collect and review available information including existing reports, record drawings, O/H and underground as-built utility plans and other pertinent information required for the proposed improvements
- Survey - K-H will coordinate with a Sub-Consultant to obtain topographical & Level B sub-surface utility (SUE) survey to locate the approximate horizontal location of existing overhead and underground utilities. K-H will coordinate with the City to mark field locates for their utilities, obtain copies of utility plans in the area, obtain copies of plans for any improvements constructed in the area, and meet with the surveyor in the field as required.

TASK 3 PLANS, SPECIFICATIONS & ESTIMATE (PS&E)

SIGNAL DESIGN PLANS

The Engineer will develop plans to install new traffic signal at the intersection of Westinghouse Road and Scenic Lake Dr.

- The signal plans will be prepared at a scale of 1"=40' and will include the following sheets.
 - i. Existing Conditions sheet will show locations of existing traffic control devices, underground, and overhead utilities at each intersection.
 - ii. Signal Layout sheet will show the locations of proposed signal poles, pedestrian poles, signal heads, communication equipment, electrical conduits, ground boxes, signal cabinet, new electrical service, existing utilities, right of way, and proposed roadway improvements. Locations of pedestrian poles and pedestrian access ramps will be designed in conformance with ADA requirements. Due to lateral and vertical clearance required from an overhead electric line (per the State law), the Engineer will coordinate with the City before finalizing locations of signal poles, where applicable.
 - iii. Signal Elevation sheet will show placement of signal heads on a mast-arm and vertical clearance required for the mast-arm.
 - iv. Conduit Chart and Electrical Wiring sheet will show the type and number of electrical wires in each conduit run. A new electrical service will be designed to support total electrical load due to the new traffic signal and safety lighting at the intersection. The electrical service will include two separate circuits for traffic signal and illumination. At the 30% field review meeting, the Engineer will coordinate with the City and local electric service provider to determine location of new electrical service.
 - v. Phasing & Detection sheet will show the proposed phasing at each intersection. Phasing and signal-heads for left-turn movements will be designed in conformance with 2011 Texas MUTCD. Video detection details for each movement will also be shown.
 - vi. APS load switch assignment sheet
 - vii. Markings sheet
 - viii. Quantities sheet will be provided for the intersection.
- The Engineer will use latest general notes issued by the City and update appropriately as required for traffic signals.

STANDARDS, SPECIFICATIONS, AND ESTIMATE

- The Engineer will download the appropriate City and TxDOT standards, as appropriate. Standards that require modification will be corrected and sealed by the Engineer. All other standards will have their title blocks filled out with the applicable project data and printed for inclusion in the final plan set.

- The Engineer will provide a list of applicable special specifications for traffic signals. If needed, the Engineer will develop or modify up to four (4) unique special specifications where an existing statewide specification is unavailable.
- An opinion of probable construction cost will be prepared at the 90% and prior to final PS&E submittal, and supplied to the City in Microsoft Excel format.

In addition to the items described above in this task, K-H will perform for all plan sheets and opinion of probable costs:

- Perform internal quality control review
- Address one round of comments each for 30% and 90% from the City and incorporate those comments into the plans.

TASK 4 BIDDING PHASE SERVICES

K-H will perform the following tasks as part of the Bid Phase:

- Prepare one set of bid documents in accordance with the City of Georgetown standards
- Attend one (1) pre-bid meeting with the City and assist the City in developing meeting agenda
- Receive, record and provide responses to prospective bidder's and suppliers questions. Issue addenda as appropriate to clarify, correct, or change the bidding documents
- Assist the City in opening of bids, review and evaluate all bids including bid amount and prepare recommendation letter for award of the contract for construction

TASK 5 CONSTRUCTION PHASE SERVICES

K-H will perform the following tasks as part of the Construction Phase:

- Attend one (1) Pre-Construction meeting with the City
- Provide up to four (4) responses to Contractor's request for information (RFI)
- Review and maintain a log of shop drawing submittals
- Attend up to two (2) site meetings as requested, including final walk through.

TASK 6 SIGNAL TIMING

K-H will develop optimized traffic signal timing plans by time of day along Westinghouse Road between existing signal at FM 1460 and the proposed signal at Scenic Lake Dr.

Existing signal at FM 1460 is currently maintained by TxDOT. As part of this task, K-H will:

- Request existing signal timing sheets from TxDOT for the FM 1460 / Westinghouse Road signal.
- Conduct field visit and manually collect 15-min traffic counts at the intersection of FM 1460 / Westinghouse Road.
- Develop a Synchro model for Westinghouse Road from FM 1460 to the proposed signal at Scenic Lake Dr.

- Identify a common cycle length for the two signals by time of day and develop Weekday AM and PM peak-period optimized signal timing plans to maximize green band progression through the two signals.
- Implement new signal timing plans at Scenic Lake Dr. Coordinate with TxDOT to implement timing changes at FM 1460.
- Drive through the corridor to fine-tune any offset of split adjustments, if needed.

ADDITIONAL SERVICES

Any services not specifically provided for in the above scope will be considered additional services and can be performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following:

- Material Testing
- Design of additional intersections;
- Geotechnical Engineering
- Traffic signal warrant studies
- Sight distance studies
- Crash data analysis
- Structural analysis or design
- Additional analyses or major re-works required as a result of City comments that are inconsistent with K-H's original direction from the City.
- Additional meetings other than those listed in the scope

EXHIBIT C
Services To Be Performed By The City
Westinghouse Road and Scenic Lake Dr Traffic Signal Improvements

SCOPE OF WORK OVERVIEW

Kimley-Horn and Associates, Inc. (K-H) will provide engineering services including traffic signal design and signal timing for the proposed traffic signal at Westinghouse Road and Scenic Lake Dr in Georgetown, Texas.

SERVICES TO BE PROVIDED BY THE CITY

- A. Provide a project coordinator to work with Kimley-Horn and Associates, Inc. (K-H) during the development of the project.
- B. Provide timely review of submittals.
- C. Provide any available Topo Survey for the intersection
- D. Provide any available traffic counts for FM 1460 / Westinghouse Road

EXHIBIT D									
FEE SCHEDULE									
WESTINGHOUSE ROAD AND SCENIC LAKE DR TRAFFIC SIGNAL IMPROVEMENTS									
					Kimley-Horn Staff				Subconsultants
		Professional Service Description	Total Task Hours	Total Task Cost	Senior Engineer I	Professional	Analyst	Clerical Staff	CPY (Topo + Level B SUE Survey)
					\$210.00	\$170.00	\$135.00	\$80.00	Fee
	Task 1 - Project Management								
		Project Management and Administration	12	\$ 2,520	12	0	0		
		Invoicing and Progress Reports	12	\$ 1,480	4	0		8	
		Total Task 1:	12	\$ 4,000.00	16	0	0	8	\$ -
	Task 2 - Data Collection								
		Field Reconnaissance	8	\$ 1,220		4	4	0	
		Obtain & Review Topo + Level B SUE Survey	6	\$ 16,460	2		4	0	\$ 15,500.00
		Total Task 2:	14	\$ 17,680.00	2	4	8	0	\$ 15,500.00
	Task 3 - Plans, Specifications, & Estimate								
		Existing Conditions	3	\$ 440		1	2		
		Proposed Layout	27	\$ 4,080	3	6	18		
		Signal Elevations	4	\$ 575		1	3		
		Conduit Chart & Electrical Wiring	7	\$ 1,090	1	2	4		
		Phasing & Detection	3	\$ 440		1	2		
		Load Switch Assignment	6	\$ 880		2	4		
		Markings	1	\$ 880		2	4		
		Quantities	6	\$ 960	2		4		
		General Notes	3	\$ 440		1	2		
		Construction Timeline	3	\$ 440		1	2		
		OPCC	3	\$ 550	1	2			
		Spec List	2	\$ 340		2			
		30% Submittal & Address Review Comments	9	\$ 1,395	1	3	5		
		90% Submittal & Address Review Comments	25	\$ 3,885	4	6	15		
		Final Submittal	12	\$ 1,990	4	2	6		
		Total Task 4:	114	\$ 18,385.00	16	32	71	0	
	Task 4 - Bidding Phase Services								
		Assemble bid docs	18	\$ 2,720	2	4	12	0	
		Assist with Agenda and Attend Pre-Bid Meeting	3	\$ 550	1	2	0	0	
		Respond to Bidder Comments and Issue Addenda	7	\$ 1,090	1	2	4	0	
		Evaluate Bids and Prepare Letter of Recommendation	7	\$ 1,090	1	2	4	0	
		Total Task 6:	35	\$ 5,450.00	5	10	20	0	
	Task 5 - Construction Phase Services								
		Attend Pre-Construction Meeting	4	\$ 760	2	2	0	0	
		Respond to RFIs	8	\$ 1,300	2	2	4	0	
		Review Change Orders	8	\$ 1,300	2	2	4	0	
		Review Shop Drawing Submittals	6	\$ 1,100	2	4		0	
		Attend 2 Site Meetings	16	\$ 2,900	8	4	4	0	
		Total Task 7:	42	\$ 7,360.00	16	14	12	0	
	Task 6 - Signal Timing								
		Collect 15-min AM & PM counst at FM 1460/Westinghouse	8	\$ 1,080			8		
		Coordinate with TxDOT	3	\$ 510		3			
		Develop Synchro model & Weekday AM and PM Optimized Timings	16	\$ 2,450	2	4	10		
		Field Implementation & Fine Tuning	12	\$ 2,280	6	6			
		Total Task 8:	39	\$ 6,320.00	8	13	18	0	
	Reimbursable Expenses								
		Plotting & Reproduction		\$ 250					
		Mileage		\$ 300					
		Courier		\$ 75					
		Total Reimbursable Expenses:	0	\$ 625.00	0	0	0	0	
		Total Hours	256		63	73	129	8	
		Total Fee		\$ 59,820					\$ 15,500

EXHIBIT E - PROJECT SCHEDULE

Kimley-Horn and Associates, Inc.

WESTINGHOUSE ROAD AND SCENIC LAKE DR TRAFFIC SIGNAL IMPROVEMENTS

Traffic Signal Designs Schedule

Task	Week																		
	Time	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17-35	36
Field Recon and Survey	2 Wks																		
30% Plans	1.5 Wks																		
Field Review	1 Day																		
90% Plans	3 Wks																		
City Review	1.5 Wks																		
Final PS&E	1 Wk																		
Bidding Phase	7 Wks																		
Construction Phase Services	19 Wks																		
Signal Timing Adjustment	1 Wk																		

City of Georgetown, Texas
Transportation Advisory Board
February 14, 2020

SUBJECT:

Presentation, discussion and possible action on the draft 2030 Plan Update. – Sofia Nelson, Planning Director, Nat Waggoner, AICP, Long Range Planning Manager Sofia Nelson, Planning Director, and Susan Watkins, AICP, Housing Coordinator.

ITEM SUMMARY:

The 2030 Comprehensive Plan Update is nearing completion and staff is providing City of Georgetown Boards and Commissions an opportunity to review the full draft plan, ask questions and possibly recommend adoption to the City Council. The schedule for adoption of the update is below:

- 2/18 P&Z meeting - Public Hearing and Recommendation
- 2/25 City Council - Public Hearing and 1st Reading
- 3/10 City Council - Public Hearing and 2nd Reading

At this meeting, staff will provide a short overview of the draft 2030 Comprehensive Plan Update including goals and policies for Land Use, Williams Drive Gateway Plan, Gateways & Image Corridors, Housing and the Implementation Plan. A draft of the 2030 Comprehensive Plan update's implementation plan, the final part of the plan update, was presented to the Council in January. The implementation plan outlines three major strategies:

- Regulatory framework
- Decision framework
- Plans, programs and partnerships

Each strategy relates to the goals outlined in the 2030 Plan update, which were drafted using public input from community surveys including the first On the Table, in which more than 1,400 people participated in conversations to envision Georgetown's future and an accompanying online public survey taken by an additional 1,460 people.

The full plan is available for review online at **2030.georgetown.org**.

FINANCIAL IMPACT:

N/A

SUBMITTED BY: