

**Notice of Meeting for the  
Parks and Recreation Advisory Board  
of the City of Georgetown  
August 13, 2020 at 6:00 PM  
at VIRTUAL**

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

**Consistent with Governor Greg Abbott's suspension of various provisions of the Open Meetings Act, effective August 1, 2020 and until further notice, to reduce the chance of COVID-19 transmission, all City of Georgetown Advisory Board meetings will be held virtually. Public comment will be allowed via teleconference; no one will be allowed to appear in person.**

**To participate, please copy and paste the following weblink into your browser:**

**Weblink:**

**Join Zoom Meeting**

**[https://georgetowntx.zoom.us/j/94101870189?](https://georgetowntx.zoom.us/j/94101870189?pwd=ZTRsbVBKd1IxM2c2ZldleWh6ZGtZQT09)**

**[pwd=ZTRsbVBKd1IxM2c2ZldleWh6ZGtZQT09](https://georgetowntx.zoom.us/j/94101870189?pwd=ZTRsbVBKd1IxM2c2ZldleWh6ZGtZQT09)**

**Meeting ID: 941 0187 0189**

**Passcode: 369525**

**Dial Toll Free**

**(888)475-4499**

**(833)548-0276**

**(833)548-0282**

**(877)853-5257**

**Meeting ID: 941 0187 0189**

**Citizen comments are accepted in three different formats:**

- 1. Submit written comments to [jill.kellum@georgetown.org](mailto:jill.kellum@georgetown.org) and [kimberly.garrett@georgetown.org](mailto:kimberly.garrett@georgetown.org) by 3 p.m. on the date of the meeting and the Recording Secretary will read your comments into the recording during the item that is being discussed.**
- 2. Log onto the meeting at the link above and "raise your hand" during the item**

**3. Use your home/mobile phone to call the toll-free number To join a Zoom meeting, click on the link provided and join as an attendee. You will be asked to enter your name and email address (this is so we can identify you when you are called upon). To speak on an item, click on the “Raise your Hand” option at the bottom of the Zoom meeting webpage once that item has opened. When you are called upon by the Recording Secretary, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly, and when your time is over, your device will be muted again.**

**Use of profanity, threatening language, slanderous remarks or threats of harm are not allowed and will result in you being immediately removed from the meeting**

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### **Regular Session**

(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)

- A Call to Order - Danelle Houck, Parks and Recreation Advisory Board Chair
- B Roll Call - Danelle Houck, Parks and Recreation Advisory Board Chair
- C Discussion on how this virtual conference will be conducted, to include options for public comments and how the public may address the Commission – Kimberly Garrett, Parks and Recreation Director
- D Project Updates and Staff Report - Kimberly Garrett, Parks and Recreation Director
- E Update from the Friends of Georgetown Parks and Recreation - Danelle Houck, Parks and Recreation Advisory Board Chair
- F Update on proposed Parks and Recreation FY2021 Budget -- Kimberly Garrett

### **Legislative Regular Agenda**

- G Consideration and possible recommendation on the parkland dedication proposal for the Patterson Ranch Subdivision. -- Kimberly Garrett
- H Consideration and possible action to approve minutes from the June 17, 2020 meeting - Jill Kellum, Administrative Supervisor

### **Adjournment**

Adjourn - Danelle Houck, Parks and Recreation Advisory Board Chair

### **Certificate of Posting**

I, Robyn Densmore, City Secretary for the City of Georgetown, Texas, do hereby certify that this Notice of Meeting was posted at City Hall, 808 Martin Luther King Jr. Street, Georgetown, TX 78626, a place readily

accessible to the general public as required by law, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, at \_\_\_\_\_, and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.

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Robyn Densmore, City Secretary

City of Georgetown, Texas  
Parks and Rec Advisory Board  
August 13, 2020

**SUBJECT:**

Project Updates and Staff Report - Kimberly Garrett, Parks and Recreation Director

**ITEM SUMMARY:**

**FINANCIAL IMPACT:**

N/A

**SUBMITTED BY:**

Eric Nuner, Assistant Director of Parks and Recreation

**ATTACHMENTS:**

Description		Type
□	August 2020	Backup Material

## Parks and Recreation

### Capital Improvement Projects –August 2020

**ADA Trail Reconstruction** – Bid documents have been sent to Purchasing and Legal for review. Project will bid once all final reviews have been completed.

**Golden Bear Park** –Construction is underway and is expected to be complete in September.



**Grace Heritage Plaza** – Pavers and planter box have been installed. Next steps are landscape and lighting installation. No change.

**Village PID Park Renovation** – Project has bid and was approved for construction by Council on May 12<sup>th</sup>. Pre-construction meeting was held May 28<sup>th</sup>. The project is underway and is expected to be complete in October.

**Tennis Center Pool Demo** – Project is currently on hold.

**Wolf Crossing Trail** – Project is currently on hold.

**San Gabriel Park Phase III** – Project is currently on hold.

**Heritage Gardens (Community Garden)** – Staff is researching options for restroom construction and investigating current on-site utilities. Project is currently on hold.

**Parks, Recreation and Open Space Master Update** – Draft master plan RFP has been completed. Project is currently on hold.

City of Georgetown, Texas  
Parks and Rec Advisory Board  
August 13, 2020

**SUBJECT:**

Update on proposed Parks and Recreation FY2021 Budget -- Kimberly Garrett

**ITEM SUMMARY:**

The City Manager will present the proposed City's FY2021 budget to City Council on Tuesday, August 11th.

The proposed FY2021 CIP includes all the projects that were included in the FY2020 CIP but delayed due to funding except the design of San Gabriel Park Phase III. The design of this project has been pushed to FY2022 and construction to FY2023.

FY2021 CIP Projects include

- Neighborhood Park Development (Heritage Gardens)
- Parks Master Plan
- Regional Trail through Wolf Crossing Property
- Tennis Center Pool Demo
- Continuation of the Parks ADA Transition Plan

Due to reduced revenues in Parks and Recreation, over \$400,000 in reductions to the base budget had to be done.

Vacant positions were either put on hold until mid year or the entire year

- PT position at Garey Park and the Recreation Center - hold until March 2021
- FT position in Parks Maintenance - hold until March 2021
- FT position for the Challenge Course - hold all year.

Service level reductions for FY 2021 include

- River Ridge Pool ( closed for open swim)
- Kid City Day Camp - cancelled
- Aerobics - Reduce Group Fitness classes included with membership, go to fee based
- Babysitter Expense- reduce operating hours
- Outdoor/Challenge Course programming reduced
- Swim Lessons - reduced offerings
- Instructional classes - reduced offerings
- Tennis Tournaments - cancelled
- Garey Park programming - reduced offerings

There were reductions to travel, training and food accounts.

**FINANCIAL IMPACT:**

NA

**SUBMITTED BY:**



City of Georgetown, Texas  
Parks and Rec Advisory Board  
August 13, 2020

**SUBJECT:**

Consideration and possible recommendation on the parkland dedication proposal for the Patterson Ranch Subdivision. -- Kimberly Garrett

**ITEM SUMMARY:**

The Patterson Ranch Subdivision is requesting credit for a private park to be built by the developer and maintained by the HOA. Up to 50% credit towards the parkland dedication fee and the park development may be granted for a private park and amenities. Their site has many challenges including a gas line easement and floodplain. After much discussion with the developer, staff proposed they consider the private park option to give them some flexibility on their design. In this instance, the developer would be required to have at least a 2 acre park and have a minimum of 5 park improvement facilities. They are proposing a 2.13 acre neighborhood park and over 10 additional acres of private open space. With 400 units, their traditional parkland requirement is 5 acres.

Within the park and open space, amenities proposed must be non exclusive and include:

- Playground
- Pavilion
- Picnic areas
- Multi-use open space
- Trails

Private park credit may be granted by the Parks and Recreation Director after a recommendation from the Parks Board. Staff supports this proposal and believes 50% credit should be allowed due to the amount of private parkland proposed and the value of amenities to be installed. Staff also agrees that this scenario is a win-win for both the City and Developer. The residents of the neighborhood get a nice park with amenities which are non exclusive and maintained by the HOA and the City receives funds to purchase land and/or develop another park in the development zone.

Fee Summary

Parkland Fee in lieu (400 \* \$650): \$260,000

Park Development fee (400 \* \$1,000): \$400,000  
\$660,000

50% Credit for Private Park \$330,000

**FINANCIAL IMPACT:**

NA

**SUBMITTED BY:**

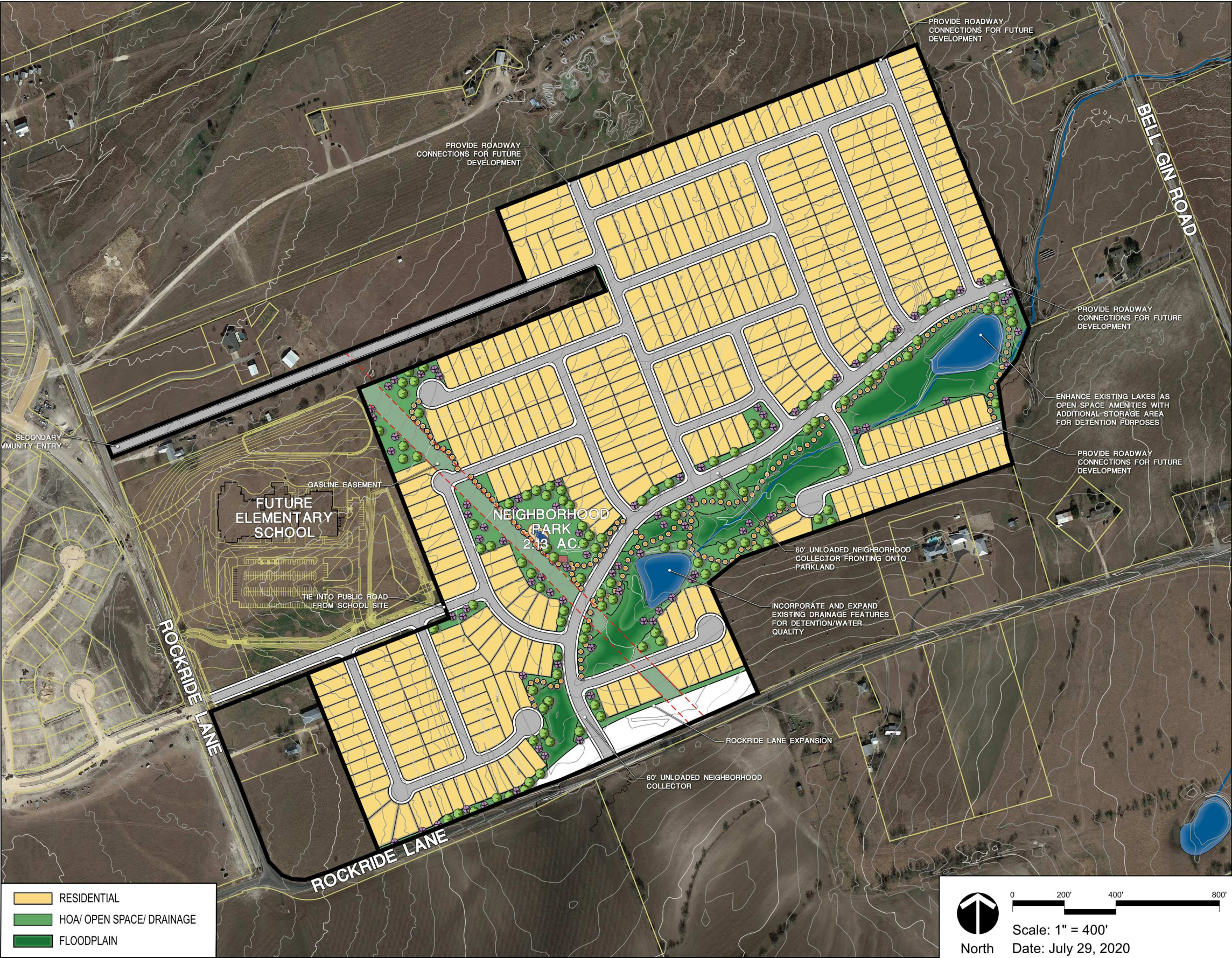
Kimberly Garrett, Parks and Recreation Director

**ATTACHMENTS:**

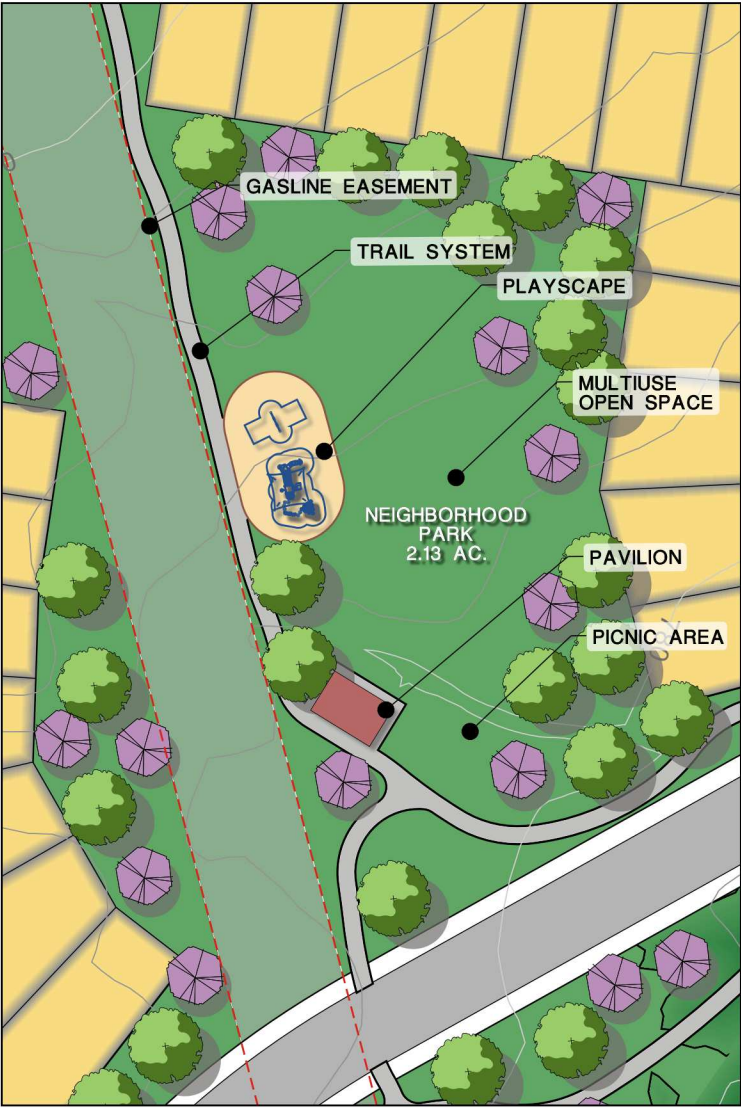
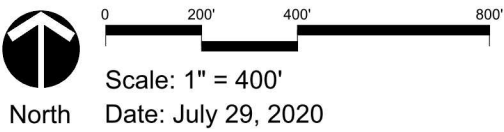


	<b>Description</b>	<b>Type</b>
📎	Proposed Park Plan	Backup Material
📎	Park Cost Estimate	Backup Material
📎	Parkland Dedication Ordinance	Backup Material
📎	Location Map	Backup Material

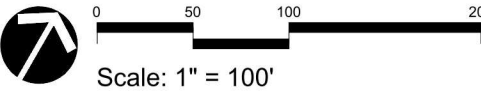




- RESIDENTIAL
- HOA/ OPEN SPACE/ DRAINAGE
- FLOODPLAIN



PARK PAVILION  
SITE PLAN



PARKLAND SUMMARY

Residential	400 units
Private Park	2.13 acres
Private Open Space/Detention	18.19 acres
8' Nature Trail	5,210 linear feet

Parkland Summary	Calculation	Area
Required Parkland:	1 AC / 80 DU	5.00 acres
Parkland Fee-in-Lieu:		\$260,000
Park Development Fee-in-Lieu:		\$400,000

Total Fees: \$660,000

50% Credit for Private Parkland & Improvements: \$330,000

\*Parkland Improvements shall include playground, pavilion, picnic area, trails, & multiuse open space at an estimated cost of \$340,000.



**Cost Estimate**  
**Patterson Ranch Park Plan**  
**7/29/2020**

<b>Park</b>	<b>Quantity</b>	<b>Unit</b>	<b>Cost</b>		<b>Total</b>
Shade Structure - 24'x36'	1	EA	\$	35,000.00	\$ 35,000.00
Shade Structure Concrete Pad	1231	SF	\$	15.00	\$ 18,465.00
Playscape	1	EA	\$	100,000.00	\$ 100,000.00
Engineered wood fiber (Playscape and Swings)	5,000	SF	\$	2.50	\$ 12,500.00
6" Curb at Playground	242	LF	\$	15.00	\$ 3,630.00
Playground Drainage	5,000	SF	\$	1.50	\$ 7,500.00
Picnic Tables - 8' length	2	EA	\$	1,200.00	\$ 2,400.00
Trash Receptacle	1	EA	\$	500.00	\$ 500.00
Bench - 6' length	2	EA	\$	800.00	\$ 1,600.00
Dog Waste Receptacles	1	EA	\$	500.00	\$ 500.00
8' Concrete Trail (4" thick)	956	LF	\$	40.00	\$ 38,240.00
Landscape and Irrigation	79,972	SF	\$	1.50	\$ 119,958.00
				<b>TOTAL:</b>	<b>\$ 340,293.00</b>
Open Space/Detention Trail - 8' Mulch	4,254	LF	\$	12.00	\$ 51,048.00
				Sub Total	\$ 391,341.00
				10% Contingency	\$ 39,134.10
				<b>Total</b>	<b>\$ 430,475.10</b>

## SECTION 13.08. - PARKLAND

*Footnotes:**--- (2) ---*

**Editor's note**— Ord. No. 2019-37, § 2(Exh. G), adopted June 11, 2019, amended Section 13.08 in its entirety to read as herein set out. Formerly, Section 13.08, §§ 13.08.010—13.08.040 pertained to similar subject matter, and derived from Ord. No. 2017-15, § 2, adopted February 28, 2017.

## Sec. 13.08.010. - Purpose.

The purpose of this Section is to provide parks, open spaces, and trails that implement the Georgetown Parks, Recreation and Trails Master Plan. The Georgetown City Council has determined that parks, open spaces and trails are necessary and in the public welfare, and that the adequate procedure to provide for same is by integrating standards into the procedures for planning and developing property.

(Ord. No. 2019-37, § 2(Exh. G), 6-11-2019)

## Sec. 13.08.020. - Applicability.

The provisions of this Section shall apply to the development of a tract of land for any residential use of five or more lots or dwelling units within the City limits and the extraterritorial jurisdiction (ETJ). For the purposes of this Section, lots and dwelling units are interchangeable for determining the Parkland dedication requirements.

(Ord. No. 2019-37, § 2(Exh. G), 6-11-2019)

## Sec. 13.08.030. - Requirements for Parkland Dedication.

A. **Dedication of Public Parkland Required.**

1. A developer of a tract of land for residential use of five or more lots shall set aside and dedicate to the public sufficient and suitable land for the purpose of public Parkland.
2. The minimum acreage of Public Parkland required shall be as follows:
  - a. For development with one or two dwelling units on a lot: one acre for each 80 dwelling units, or fraction thereof.
  - b. For development with three or more dwelling units on a lot: one acre for each 110 dwelling units, or fraction thereof.
3. The land to be dedicated shall form a single lot with a minimum area of three acres.
4. Exemptions.
  - a. When two or more, but less than three, acres of land would be required to satisfy the Public Parkland dedication requirements, the Parks and Recreation Director may approve parkland less than three acres if it is determined that it would be in the public interest, and/or accept a financial contribution in lieu of dedication of public Parkland to meet the dedication requirements of this Section.
  - b. A developer shall make a financial contribution in lieu of dedication of public Parkland when:
    - i. No portion of the tract of land is located within the City limits.
    - ii. A developer proposes to develop 100 or fewer lots and where no future phasing is proposed.
    - iii. Less than two acres of land would be required to satisfy the Parkland dedication

requirements.

- c. The rate required for the financial contribution shall be in accordance with the adopted fee schedule. The fee shall be reviewed on annual basis to ensure accuracy and value.

**B. Park Development Fee.**

1. In addition to the dedication of Public Parkland or fee-in-lieu, a developer shall pay a Park Development Fee to ensure that the public Parkland will be sufficiently developed for park use.
2. The amount for the Park Development Fee shall be in accordance with the adopted fee schedule and based on the level of service for the public Parkland.
3. Alternative Standards.
  - a. When two or more acres of land are proposed to satisfy the Parkland dedication requirements, the Parks and Recreation Director may consider a proposal from an applicant to construct park improvements on Public Parkland in lieu of paying, in whole or in part, the Park Development Fee.
  - b. Park improvements shall include the minimum number of facilities listed in Table 13.08.030.C.3.b:

**Table 13.08.030.C.3.b**

Parkland Acreage	Minimum Number of Facilities
3 or less	4
4—6	5
7—9	6
10 or more	7

- c. Park improvement facilities shall be selected from those listed below:
  - i. Age appropriate playground equipment with adequate safety surfacing around the playground.
  - ii. Unlighted practice fields for baseball, softball, soccer, and football.
  - iii. Unlighted tennis courts.
  - iv. Lighted or unlighted multi-purpose courts for basketball and volleyball.
  - v. Improved multiuse green space.
  - vi. Picnic areas with benches, picnic tables and cooking grills.
  - vii. Shaded pavilions and gazebos.
  - viii. Jogging and exercise trails.
  - ix. Other facilities as approved by the Parks and Recreation Director.
- d. When construction of park improvements is proposed, all park improvements shall comply with the Parks Master Plan, Section 13.08.040 of this Code, and applicable City regulations.

**C. Credit for Private Parks.**

1. Where privately-owned and maintained parks or other recreational facilities with non-exclusive private amenities are proposed for a single-family, two-family, townhome, or detached multi-family residential development, the Parks and Recreation Director, after recommendation from the Parks and Recreation Board, may grant a credit of up to fifty percent (50%) of the required Public Parkland dedication and Park Development Fee.
2. Privately-owned and maintained parks or other recreational facilities shall meet the following minimum standards:
  - a. The park or recreational facility shall have a minimum lot area of two acres; and
  - b. The park or recreational facility shall include the minimum number and type of facilities outlined in Subsection 13.08.030.B.3; and
  - c. The park or recreational facility shall comply with the Parks Master Plan, Subsection 13.08.040, and other applicable City regulations.
3. Privately-owned and maintained parks or other recreational facilities for a single-family, two-family, townhome, or detached multi-family subdivision shall be identified on the Subdivision Plat as a private open space lot.
4. Privately-owned and maintained parks or other recreational facilities shall be owned and managed by a mandatory Homeowners Association (HOA), or similar permanent agency, and subject to restrictive covenants that state the following:
  - a. The land shall be utilized for Parkland or open space in perpetuity.
  - b. Each property owner within the subdivision encumbered by the restrictive covenants shall be required to pay dues and/or special assessments for the maintenance of the private park or recreational facility.
  - c. If the responsible agency dissolves, cannot fulfill its obligations or elects to sell, transfer or otherwise divest itself of the land, the City shall have the right of first refusal on acquiring the property. If the City elects to acquire the land, said land shall be transferred at no cost to the City and in accordance with Section 13.08.050, Method of Dedicating Parkland.
  - d. The cessation of the privately-owned and maintained park or other recreational facility shall be prohibited until such time as the declarant cedes control of the responsible agency to purchasers of properties within the subdivision, and then only upon amendment to the restrictive covenants approved by three-fourths of the members of the responsible agency.

**D. Credit for Heritage Tree Preservation.**

1. The parkland dedication requirement may be reduced if a Heritage Tree is saved within the dedicated Parkland lot; however, the required Parkland lot shall not be less than three acres, unless the Parks and Recreation Director determines it to be in the public interest.
2. The Parkland dedication credit shall be a 15-dwelling unit reduction in the number of units used to calculate the Parkland dedication requirement for each Heritage Tree preserved within the Parkland lot.
3. Heritage trees counted towards this credit shall have their entire critical root zone (CRZ) located within the Parkland lot.
4. Heritage trees within the 100-year FEMA or calculated floodplain shall not count towards this credit.

(Ord. No. 2019-37, § 2(Exh. G), 6-11-2019)

Sec. 13.08.040. - Location, Site and Development Standards for Public Parkland.

- A. Any land to be dedicated to meet the requirements of this Section shall be suitable for public parks and recreational activities as determined by the Parks and Recreation Director, and comply the following standards and requirements:
1. The Parkland lot shall be centrally located within the development, when practicable. Where existing or accepted public Parkland is located adjacent to the development, the Parkland lot may abut the existing or accepted public Parkland provided it results in the creation of a larger park as approved by the Parks and Recreation Director.
  2. In unique circumstances, as approved by the Parks and Recreation Director, a developer may propose dedication of land located outside the development boundary to meet the provisions of this Section. In this event, the land proposed to be dedicated shall be located within the same Benefit Zone as the development, and the value of the land shall be equal to the land or fee-in-lieu of land that would be dedicated within the development.
  3. Where a residential subdivision is proposed to be developed in phases, the Parkland lot shall be located within the first phase of the development. If the required public Parkland is proposed to be outside of the first phase, the first phase may be approved provided that fee-in-lieu of dedication is paid for the number of lots within that phase. In this event, the fee paid may be credited towards the required Park Development Fee for the subsequent phase(s) of the development.
  4. The Parkland lot shall have a minimum lot width and street frontage of 200 feet. When practicable, the Parkland lot shall be a corner or multi-frontage lot with a minimum street frontage of 200 feet on two streets.
  5. The Parkland lot shall only be located along street(s) where on-street parking may be accommodated on both sides of the street.
  6. A minimum of fifty percent (50%) of the Parkland lot shall not exceed a twenty percent (20%) grade. A slope analysis exhibit shall be provided to the Parks and Recreation Director.
  7. Areas within the FEMA or calculated 100-year floodplain may be dedicated in partial fulfillment of the dedication requirement not to exceed fifty percent (50%). When area within the floodplain is proposed to be dedicated, a minimum of two acres of land, with a minimum width of 100 feet, shall be located outside the floodplain to satisfy the Parkland dedication requirements.
  8. Parkland lots with the following conditions shall not be accepted unless approved by the Parks and Recreation Board:
    - a. The lot is primarily accessed by a cul-de-sac.
    - b. The lot is hindered by utility easements or similar encumbrances that make development of the land unfeasible. This does not include required public utility easements pursuant to Section 13.03 of this Code.
    - c. The lot is encumbered by sensitive environmental species or habitat areas.
    - d. The lot contains stormwater facilities. Where stormwater facilities are proposed, stormwater facilities must be designed as a park amenity.
  9. A minimum of two-inch water service line and six-inch gravity wastewater service line shall be provided at one of the property lines in a location approved by the Parks and Recreation Director.
  10. Sidewalks in accordance with Section 12.07 of this Code shall be provided along all street frontages.
- B. **Alternative Site and Development Standards.**

1. Alternative design standards for public Parkland may be proposed and submitted to the Parks and Recreation provided the intent of the requirements of this Section are met.
2. Prior to submitting an application for development, the Applicant shall complete the following:
  - a. Provide a letter to the Parks and Recreation Director that details the alternative design for Parkland dedication and why it is equal to or better than the minimum standards; and
  - b. Conduct a site visit with the Parks and Recreation Director to review the proposal.
3. The Parks and Recreation Director shall review the alternative design based on Section 13.08.030, Requirements for Parkland Dedication, and Section 13.08.040, Design Standards for Parkland, of this Code and present the proposed alternative design to the Parks and Recreation Board for a recommendation to the Parks and Recreation Director.
4. The Parks and Recreation Director shall approve, approve with conditions, or disapprove the request.

(Ord. No. 2019-37, § 2(Exh. G), 6-11-2019)

Sec. 13.08.050. - Method of Dedicating Parkland.

- A. Land to be dedicated for public Parkland shall be identified on the Preliminary Plat, Final Plat, and Subdivision Construction Plans. When construction of park improvements and/or private parks is proposed, all amenities shall be identified on the Subdivision Construction Plan or Site Development Plan, as applicable. Fiscal surety in the amount equal to the Park Improvement Fee shall be provided prior to approval of Subdivision Construction Plan or Site Development Plan, as applicable, for the park improvements on public Parkland.
- B. Prior to acceptance of the public Parkland, the following conditions shall be met:
  1. Land shall be in good condition, including the removal of all debris and dead plant materials, and utility services, sidewalks and other public improvements installed. Any land disturbed by activities not related to park development shall be restored and the soil stabilized in a method approved by the Parks and Recreation Director in accordance with the requirements of this Code.
  2. Parkland Development Fee shall be paid. When construction of improvements on the public parkland is approved, park improvements shall be constructed and accepted by the City at the time of acceptance of all other public improvements, when required, or final site inspection.
- C. Prior to recordation of the Final Plat, the following conditions shall be met:
  1. Land accepted for dedication under the requirements of this Section shall be conveyed by warranty deed, transferring the property in fee simple to the City of Georgetown, Texas, and shall be free and clear of any mortgages or liens at the time of such conveyance.
  2. A copy of the warranty deed and other Parkland dedication documents as outlined in the Development Manual shall be provided to the Parks and Recreation Director.
- D. When financial contribution in lieu of dedication of public Parkland is approved as meeting the requirements of this Section, no Final Plat may be recorded or Site Development Plan approved, as applicable, until payment has been accepted by the City.

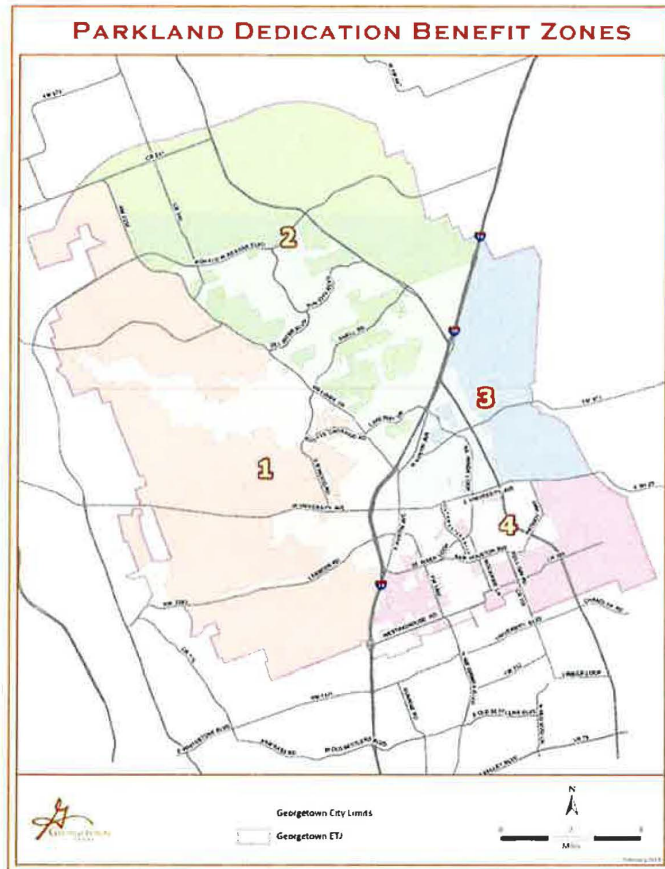
(Ord. No. 2019-37, § 2(Exh. G), 6-11-2019)

Sec. 13.08.060. - Park Fund Established.

- A. A separate fund entitled "Park Fund" has been created to hold in trust money paid to be used solely and exclusively for the purpose of purchasing and/or improving public parks and recreational lands, and shall not be used for maintaining or operating park facilities or for any other purpose.



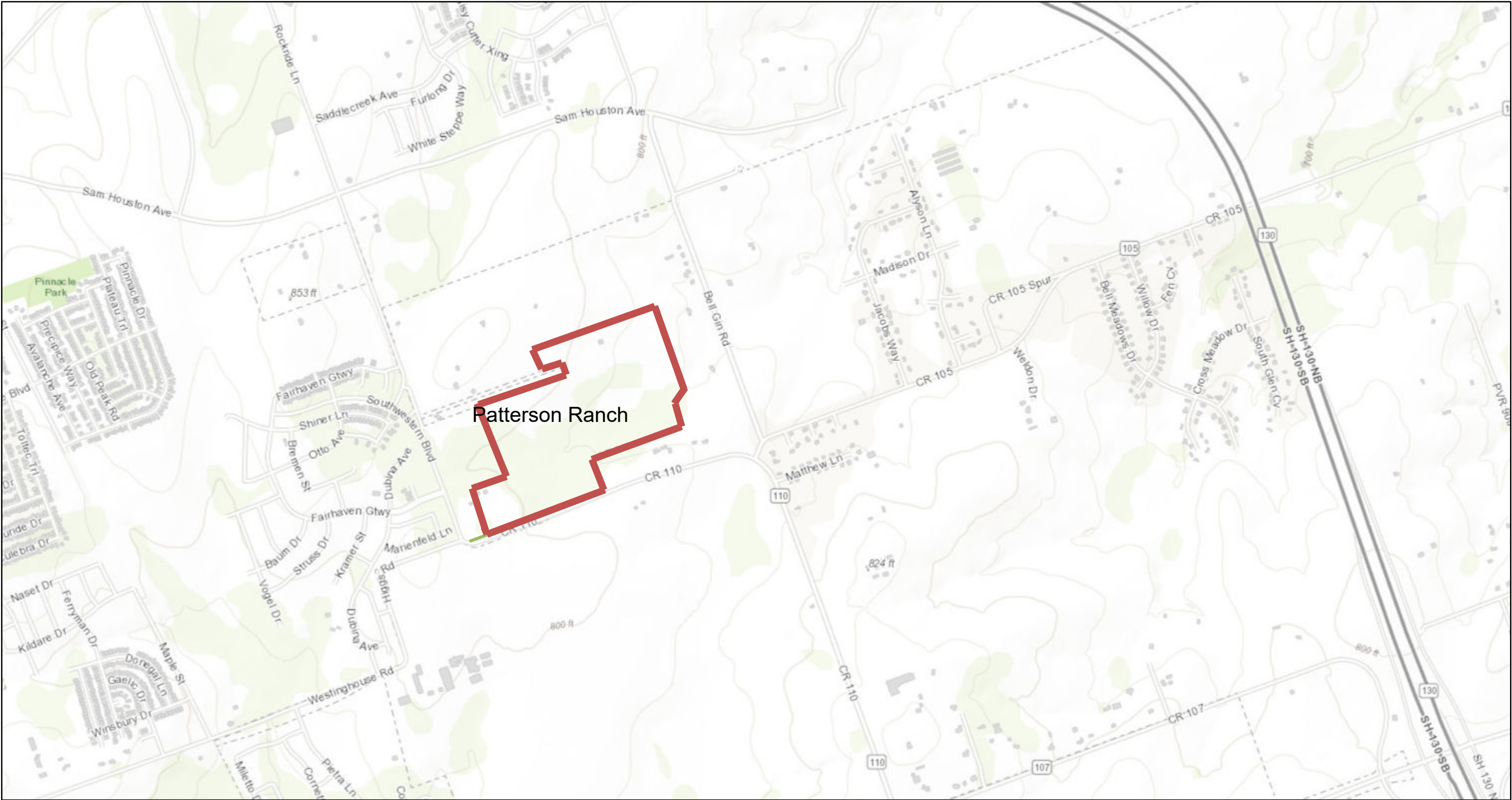
- B. Where financial contribution is received in lieu of land dedication, the financial contribution and Park Development Fee shall be expended on a neighborhood park located in the Benefit Zone where the development is located. In the event there is not a suitable neighborhood park within the benefit zone, the amount collected shall be expended on the closest community park or regional park.
- C. The City Council, based upon the recommendations of the Parks and Recreation Board, shall determine whether there are sufficient funds to acquire public Parkland and/or construct improvements. In making a determination for the acquisition of land, the conditions of Section 13.08.040 shall be taken into consideration.
- D. Benefit Zones. Funds shall be expended within the eligible Benefit Zones as shown in Figure 13.08.060.D.



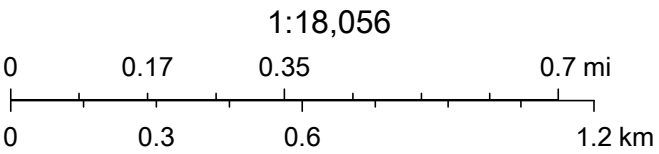
- E. Any financial contribution paid in-lieu of the Parkland dedication requirements must be expended by the City within ten years from the date received. If the City does not expend the financial contribution by the required deadline, the owners of the property may request a refund in the following manner:
  1. The owners of such property must request in writing to the City such refund within one year of the entitlement or such right shall be waived. Refunds shall be paid by the City within 90 days of the filing of the request.
  2. A refund may only be provided for the unbuilt lots for which a fee-in-lieu of dedication was paid.

(Ord. No. 2019-37, § 2(Exh. G), 6-11-2019)

# Site Map



8/10/2020, 2:23:50 PM



Sources: Esri, HERE, Garmin, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), (c) OpenStreetMap contributors, and the GIS User Community

City of Georgetown, Texas  
Parks and Rec Advisory Board  
August 13, 2020

**SUBJECT:**

Consideration and possible action to approve minutes from the June 17, 2020 meeting - Jill Kellum, Administrative Supervisor

**ITEM SUMMARY:**

**FINANCIAL IMPACT:**

N/A

**SUBMITTED BY:**

Jill Kellum, Administrative Supervisor

**ATTACHMENTS:**

Description		Type
□	June 17, 2020 Meeting	Backup Material

**Minutes of the Meeting of the  
Parks and Recreation Advisory Board  
City of Georgetown, Texas  
June 17, 2020**

**Regular Session**

**(This Regular Session may, at any time, be recessed to convene an Executive Session for any purpose authorized by the Open Meetings Act, Texas Government Code 551.)**

**A Call to Order - Danelle Houck, Parks and Recreation Advisory Board Chair**

The meeting was called to order by Danelle Houck at 6:01 pm which was held at the Georgetown Public Library.

**B Roll Call - Danelle Houck, Parks and Recreation Advisory Board Chair**

Members Present: Danelle Houck, Larry Gambone, Wayne Beyer, Jack Flatau, Jolene Melancon, Katherine Kainer

Members Absent: Chad Holz

Staff Present: Kimberly Garrett, Eric Nuner, Robert Staton, Jill Kellum

**C Parks and Recreation staff member introduction and presentation - Kimberly Garrett, Parks and Recreation Director**

Kimberly Garrett introduced Robert Staton, Recreation Specialist for Senior Programs. Robert Staton gave a description of his job responsibilities with the Georgetown Parks and Recreation.

**D Update from the Friends of Georgetown Parks and Recreation - Danelle Houck, Parks and Recreation Advisory Board Chair**

Danelle Houck stated there is not an update for the Friends of Georgetown Parks and Recreation.

**E Update on impacts of COVID-19 to Parks and Recreation. -- Kimberly Garrett**

Kimberly Garrett explained the City's response to COVID-19 and all the processes for closing and re-opening facilities and programs. All non-essential spending has stopped, and some projects have been put on hold.

Katherine Kainer said she liked that the city kept employees working. A visitor asked about if numbers, COVID-19 numbers, go up if there will be closures again and if there is any tracking being done on the people at the recreation center. Additionally, Katherine Kainer asked if there is something in place asking people to let us know if they got sick with COVID-19. Kimberly Garrett stated that was not her call.

**F Project Updates and Staff Report - Kimberly Garrett, Parks and Recreation Director**

Kimberly Garrett introduced Eric Nuner, Assistant Parks and Recreation Director. He stated the Golden Bear project is proceeding and several other projects have been put on hold. The Grace Heritage Plaza is a project that PARD is managing and it is almost complete. The Village PID park project that is funded through the PID and PARD manages, the construction began on Monday. Wayne Beyer asked about the Community Gardens. Eric Nuner explained this is one project that is on hold.

### **Legislative Regular Agenda**

#### **G Consideration and possible action to recommend approval of the Parks 5 Year Capital Improvement Plan - Kimberly Garrett, Parks and Recreation Director**

Kimberly Garrett explained the items in the 5 – year Capital Improvement Plan and stated that City Council has the final approval after staff and the city manager’s office compile the information. For the current year the Parks ADA Transition Plan is moving forward and the rest of the projects are on hold which include San Gabriel Park Phase III Design, Region Trail Extension, Neighborhood Park Development, Parks Master Plan, Tennis Center Pool Demo. She explained the 2008 Park Bond and that a \$35.5 million park bond was approved by voters in November 2008 and \$22.6 million has been issued to date with a remaining \$12.8 million. The Proposed Parks 5-year CIP grid was shown but is sparse due to not having a Parks Masterplan. The proposed Parks CIP FY2021 is to continue the ADA transition plan and ask for money for all deferred projects. The presentation she gave will go to City Council Workshop on June 23, 2020.

Katherine Kainer stated a silver lining from the COVID-19 response to park usage is we might get good feedback for the Master Plan.

#### **Motion made by Wayne Beyer, second by Katherine Kainer to approve the Parks 5 Year Capital Improvement Plan**

**Approved: 6-0-1 absent**

#### **H Consideration and possible action to approve minutes from the March 12, 2020 meeting - Jill Kellum, Administrative Supervisor**

**Motion made by Katherine Kainer, second by Larry Gambone to approve minutes from the March 12, 2020 meeting.**

**Approved: 6-0-1 absent**

#### **Adjournment:**

**Adjourn - Danelle Houck, Parks and Recreation Advisory Board Chair**

**Motion made by Katherine Kainer, second by Larry Gambone to adjourn the meeting.**

**The meeting adjourned at 7:17 pm**

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**Danelle Houck, Board Chair**

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**Katherine Kainer, Secretary**

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**Jill Kellum, Board Liaison**