Notice of Meeting of the Governing Body of the City of Georgetown, Texas September 22, 2020

The Georgetown City Council will meet on September 22, 2020 at 3:00 PM at Teleconference

The City of Georgetown is committed to compliance with the Americans with Disabilities Act (ADA). If you require assistance in participating at a public meeting due to a disability, as defined under the ADA, reasonable assistance, adaptations, or accommodations will be provided upon request. Please contact the City Secretary's Office, at least three (3) days prior to the scheduled meeting date, at (512) 930-3652 or City Hall at 808 Martin Luther King Jr. Street, Georgetown, TX 78626 for additional information; TTY users route through Relay Texas at 711.

Join from a PC, Mac, iPad, iPhone or Android device, please click this URL to join:

https://georgetowntx.zoom.us/s/92119288480? pwd=NHpremY5YThYeElvTGlicno0cmxLUT09

Webinar ID: 921 1928 8480

Passcode: 668390

Description: City Council Workshop and Regular Meeting for Tuesday, September 22nd, 2020.

Or join by phone, dial(for higher quality, dial a number based on your current location):

(346)248-7799 OR (253)215-8782 OR (669)900-6833 OR (929)205-6099 OR (301)715-8592 OR (312)626-6799

TOLL FREE (833)548-0276 OR (833)548-0282 OR (877)853-5257 OR (888)475-4499

Webinar ID: 921 1928 8480

Passcode: 668390

Citizen comments are accepted in three different formats:

Submit the following form by 12:00 p.m. on the date of the meeting and the City Secretary will read your comments into the recording during the item that is being discussed –

https://records.georgetown.org/Forms/AddressCouncil

You may log onto the meeting, at the link above, and "raise your hand" during the item. If you are unsure if your device has a microphone please use your home or mobile phone to dial the toll free number. To Join a Zoom Meeting, click on the link and join as an attendee. You will be asked to enter your name and email address – this is so we can identify you when you are called upon. At the bottom of the webpage of the Zoom Meeting, there is an option to Raise your Hand. To speak on an item, simply click on that Raise Your Hand option once the item you wish to speak on has opened. When you are called upon by the Mayor, your device will be remotely un-muted by the Administrator and you may speak for three minutes. Please state your name clearly upon being allowed to speak. When your time is over, your device will be muted again.

As another option, we are opening a city conference room to allow public to "watch" the virtual meeting on a bigger screen, and to "raise your hand" to speak from that public device. This Viewing Room is located at City Hall, 808 Martin Luther King Jr. Street, Community Room. Social Distancing will be strictly enforced. Face masks are required and will be provided onsite. Use of profanity, threatening language, slanderous remarks or threats of harm are not allowed and will result in you being immediately removed from the meeting.

If you have questions or need assistance, please contact the City Secretary's office at cs@georgetown.org or at 512-930-3651.

Policy Development/Review Workshop -

- A Presentation and discussion regarding the 2020 Citizen Survey -- Dr. Thomas Longoria, Professor and Director of Center for Research, Public Policy, and Training at Texas State University; and Bridget Hinze Weber, Assistant to the City Manager
- B Presentation, discussion and direction regarding water rates and the water cost of service study --Glenn Dishong, Water Utilities Director and Matthew Garrett, NewGen Strategies and Solutions
- C Presentation and discussion regarding Distributed Generation Interconnection and Net Energy Metering Updates -- Daniel Bethapudi, General Manager of the Electric Utility
- D Presentation, discussion, and direction regarding the proposed Right-of-Way Permit Program and Regulations -- Ray Miller, Public Works Director

Executive Session

In compliance with the Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the items listed below will be discussed in closed session and are subject to action in the regular session.

E Sec. 551.071: Consultation with Attorney

Advice from attorney about pending or contemplated litigation and other matters on which the attorney has a duty to advise the City Council, including agenda items

- Litigation Update

Sec. 551.072: Deliberations about Real Property

- Westinghouse Right of Way
- SH-29 Right of Way, Hillwood

Sec. 551.074: Personnel Matters

- City Secretary Check-in

Sec. 551.086: Certain Public Power Utilities: Competitive Matters

- Purchased Power Update

Adjournment

Certificate of Posting

I, Rob	oyn Densmore, City Se	ecretary for the City of George	etown, Texas, do hereby certify that
this No	otice of Meeting was p	osted at City Hall, 808 Martin	Luther King Jr. Street,
Georg	etown, TX 78626, a p	lace readily accessible to the g	general public as required by law, on
the	day of	, 2020, at	, and remained so posted for
at leas	t 72 continuous hours	preceding the scheduled time	of said meeting.
Robyr	n Densmore, City Secr	etary	

City of Georgetown, Texas City Council Workshop September 22, 2020

SUBJECT:

Presentation and discussion regarding the 2020 Citizen Survey -- Dr. Thomas Longoria, Professor and Director of Center for Research, Public Policy, and Training at Texas State University; and Bridget Hinze Weber, Assistant to the City Manager

ITEM SUMMARY:

Presentation and discussion regarding biennial Citizen Survey done in partnership with Texas State University.

FINANCIAL IMPACT:

Total cost not to exceed \$8,886.15.

SUBMITTED BY:

Bridget Hinze Weber, Assistant to the City Manager

ATTACHMENTS:

2020 Citizen Survey Presentation2018 Citizen Survey Report2018 Online Citizen Survey

2020 RESIDENT SURVEY

CITY COUNCIL WORKSHOP: SEPTEMBER 22, 2020





PRESENTATION OVERVIEW

- Survey overview
- Revised Project timeline
- Efforts to improve response
- Focus group feedback on results



SURVEY OVERVIEW

- Likert Scale Survey Instrument
- Demographic and Geographic Section
 - Key in keeping the survey accurate.
- 12 Focus Areas
 - Typically 4 to 8 questions per Focus Areas
- Refined instrument
 - Reduced repeated questions
 - More opportunities for open-ended feedback



FOCUS AREAS

12 Base Focus Areas:

Quality of life

Mobility

Development

Public safety

Service Quality (Utilities)

Service Quality (Parks/Library)

Service utilization

Media usage

Perception of government

Employee interaction

Perception of safety

Value for taxes



REVISED PROJECT TIMELINE

- September: Council direction on survey
- September 30: Texas State University finalizes survey instrument
- October: Texas State University mails survey
- November: Texas State University launches open survey link available
- Late November: Analyze results
- December: Focus groups
- January: Submission of full report and presentation of findings made to Council



EFFORTS TO IMPROVE RESPONSE

- Continue direct mail survey
- Promote online survey to entire community
- Analyze results to ensure data reflects household data
- More robust efforts to improve renter response (e.g., customized message on mailing envelope and focus group with renters)



DISCUSSION/DIRECTION

- Confirm survey questions
- Confirm timeline
- Confirm efforts to improve results







Georgetown Community Survey 2018

Final Report

Thomas Longoria, Ph.D.

Professor and Director

Center for Public Policy, Research, and Training

Texas State University

Executive Summary

About the Survey

The questionnaire was mailed to a random sample of 2,300 households in May of 2018. There were 469 completed surveys. The response rate for the random sample survey was 20 percent. Based on the response rate we can be 95% certain that the results for the questions reflect the views of Georgetown households with a margin of error of +/- 4. In addition, a link to an open survey was also made available to the public and 873 residents completed the survey.

The survey is generally representative of households in Georgetown when the demographics of the survey respondents are compared to 2018 American Community Survey Data from the US Census. For example, in 2018, and estimated 16% of occupied housing units in Georgetown have a non-white head household according to the US Census and 17% of the survey respondents indicated that they were non-white. The estimated percent of residents who have lived in Georgetown 5 years or less is 47% according to census estimates. Fifty-three percent of survey respondents indicated that they moved to Georgetown 5 years or less. There are two notable exceptions. The estimated percentage of renter-occupied housing in Georgetown is 27% compared to 10% of the respondents indicated that they rent. According to the US Census, 56% of Georgetown residents are 65 years old or younger compared to 25% of the respondents (see Figures 20 to 24). The survey results were statistically weighted to determine if these differences influenced the findings, they did not. In addition, when survey responses were examined by age and home ownership, few differences were found.

It is important to note that the responses reflect respondent perceptions. These perceptions should not be mistaken for objective "reality." Perceptions are formed in the context of expectations that people have for the quality of public services in Georgetown. For example, waiting three minutes to get through an intersection may be perceived to be an excessive amount of time by people expecting small town traffic. The same three minutes may not be noticed by people expecting rush hour traffic for a growing community in a booming metro area.

Three contrasts are presented in the report below to provide additional insights including:

- Contrast #1: Comparison to a benchmarks
- Contrast #2: Comparison to the prior survey
- Contrast #3: Comparison across demographic categories

The major findings from these contracts are included in this executive summary.

Contrast #1: Comparison to Benchmarks

Greater than 75 percent of respondents who indicate that the service is good or excellent can be said to meet or exceed benchmark for quality provision. With a 4 percent margin of error, 76 percent is potentially 80 percent. Based on this criterion, Georgetown met or exceeded benchmark for quality provision in 32 of 39 service indicators (82%). Areas for improvement identified in the survey included: (1) traffic and parking; (2) employment opportunities; (3) housing opportunities; (4) retail options. The top three priorities volunteered by respondents in an open-ended question are: (1) traffic; (2) infrastructure and roads; (3) manage growth.

Contrast #2: Changes Over Time

There have been some changes in the percentage of respondents who say that the city is doing a good or excellent job. Given the margin of error, only changes greater than 4% are considered.

In 8 of 25 cases common questions in the 2016 and 2018 surveys there were improvements of more than four percent (32%). Improvements were observed in street repair, city beautification, the city as a place to work, and emergency preparedness.

In 1 of 25 cases, there was a decrease in the percent who rated the service area good or excellent (4%). The percent of respondents who rated traffic flow as good or excellent decreased by 16%.

Contrast #3: Comparisons Across Demographic Characteristics

Differences in responses were examined for seven different demographic characteristics including: income, age, race, gender, home ownership, children in the home, number of years living in Georgetown. In general, there are few statistically significant differences in the views of Georgetown residents when they are examined in terms of their demographic characteristics. Thirty statistically significant differences were found out of 231 statistical tests (33 indicators * 7 demographic characteristics). In other words, statistically significant differences were found in 13% of the possible cases.

The full results are presented in the report below. Highlights include:

- Lower income residents were less satisfied with employment and housing
- Residents under 65 were less satisfied with the city as place to work and walking for leisure
- Non-white residents were less satisfied with housing opportunities, animal control, and water services
- Women were less satisfied with the city as a place to work and biking for leisure
- Owners were less satisfied with traffic and parking. Renters are less satisfied with housing opportunities
- Households that include children were less satisfied with walking for leisure
- Residents for more than 10 years were less satisfied with housing opportunities, animal control, street repair and traffic signal timing

Results for Specific Items

The remainder of the report presents the frequencies for each of the indicators in the survey. The information is presented using bar charts to illustrate the range of responses. In each bar chart, the number of respondents in found in parenthesis next to the indicator. The percent for each response category is placed above the bars in the bar chart. Notable findings are presented with each bar chart.

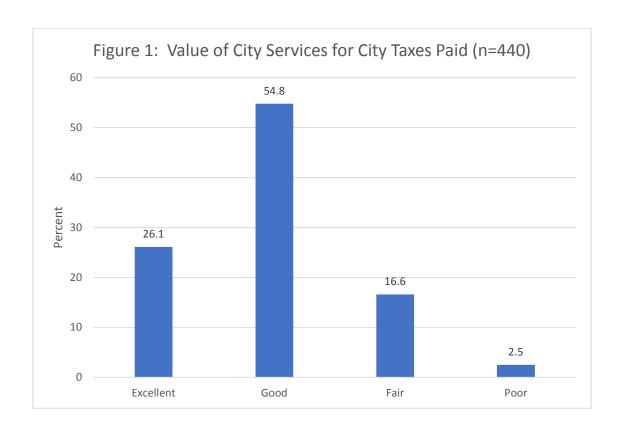
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Responses to Key Indicators

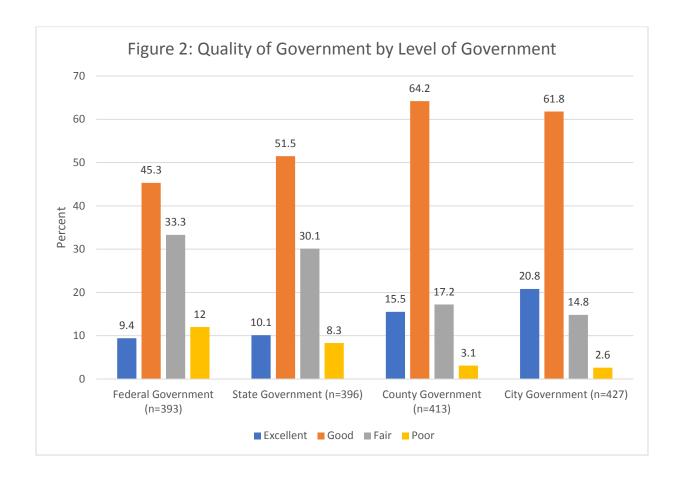
Value of City Services

In 2018, 81% of respondents indicated that the value of city services for city taxes paid was excellent or good. This represents a 3% increase compared to 78% in 2016.



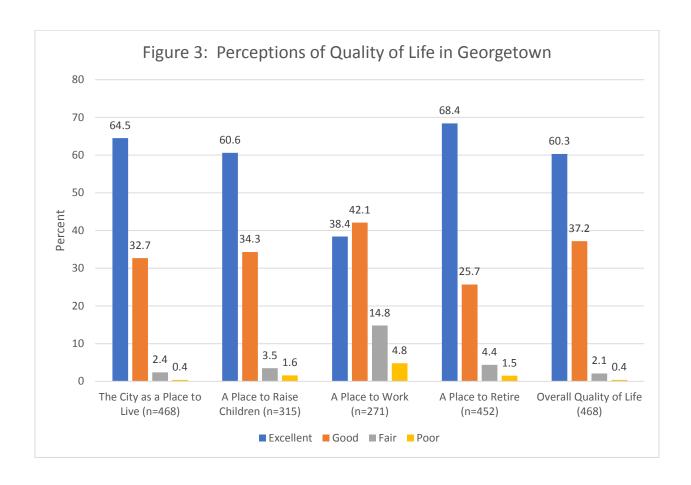
Quality of Government by Level of Government

83% of respondents rated the quality of local government as good or excellent in 2018 compared to 82% in 2016. 80% rate county government as good or excellent, 62% rate state government as good or excellent, and 55% rate the federal government as good or excellent.



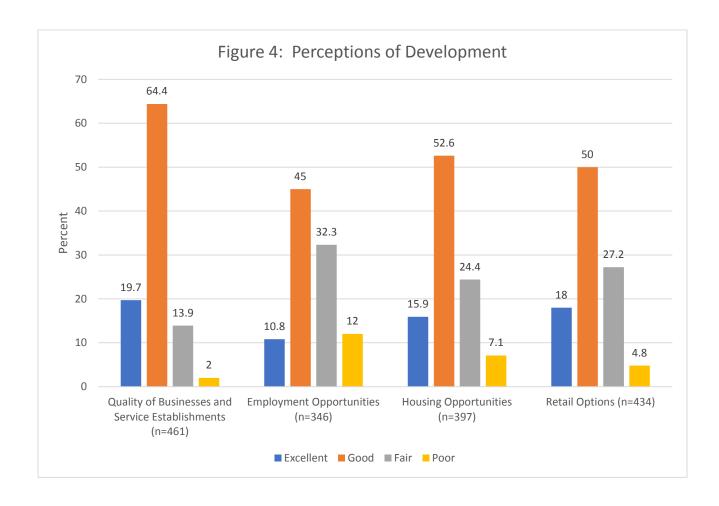
Quality of Life

98% of respondents rated the overall quality of life in Georgetown as good or excellent in 2018. The same percentage (98%) indicated that overall quality of life was good or excellent in 2016. The quality of life indicator rated the lowest was the city as a place to work. 81% of respondents indicated that the city was an excellent or good place to work. However, this is a 7% increase in the percentage who indicated that the city was a good or excellent place to work in 2016.



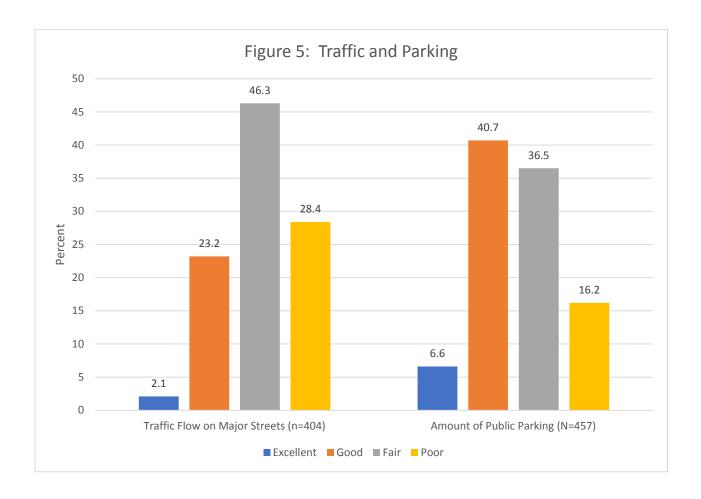
Perceptions of Development

84% rate the quality of businesses and services as good or excellent. 69% rate housing opportunities as good or excellent, and 68% rate retail options as good or excellent. For these three, there were no changes from 2016. In 2018, 56% of residents rate employment opportunities as good or excellent, a 3% increase compared to 2016 results.



Traffic and Parking

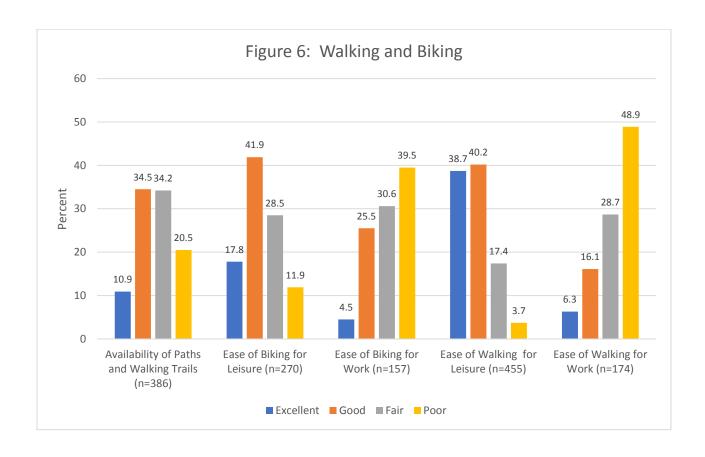
25% of respondents rate traffic flow as good or excellent. In 2016, 41% rated traffic flow as good or excellent. The percentage who rated traffic flow as poor increased from 18% to 28%



Alternative Transportation Modes

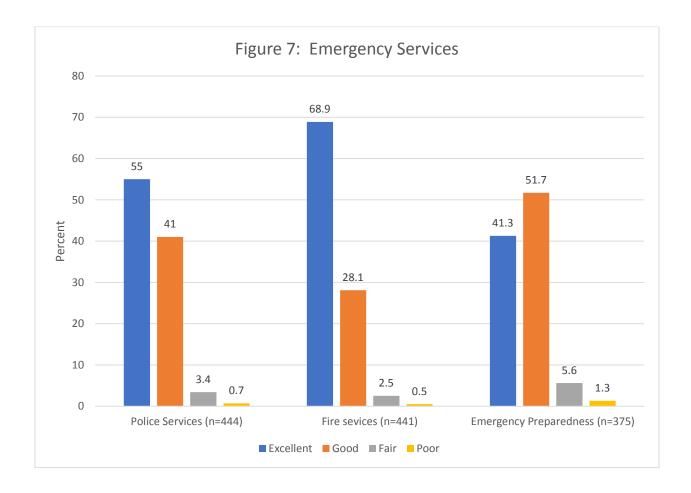
45% rate the availability of walking paths and trails as good or excellent. 30% of respondents rated the ease of biking to work as good or excellent. 22% rated the ease of walking to work as good or excellent. Note that the number of respondents for these cases is low, likely meaning that for most people walking or biking to work is not applicable or relevant. In other words, of those who might be able or interested in walking to work, only 22% rated the ability as good or excellent.

In 2016, 77% rated the availability of paths and walking trails as good or excellent. The decrease of 32% is likely a function of priming. After being asked about all the different walks that paths and walking trails might be used (for recreation and to get to work), people were primed to think about walking paths and trails and if they meet their perceived needs.



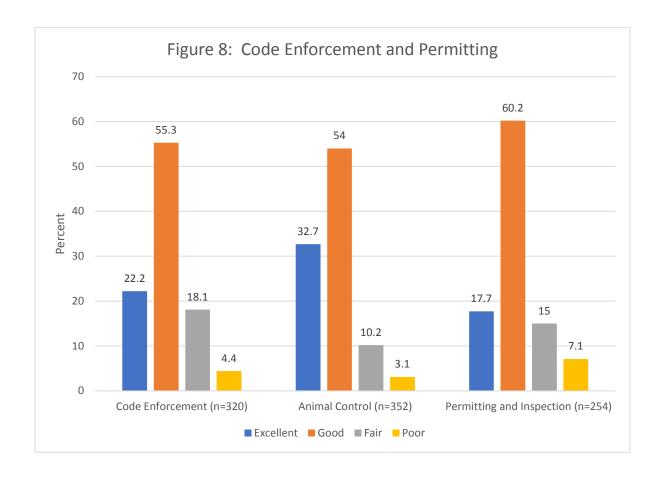
Emergency Services

96% of respondents rated police services as good or excellent and 97% rated fire services as good or excellent. 93% of respondents rated emergency preparedness as good or excellent, an increase of 6% compared to 2016.



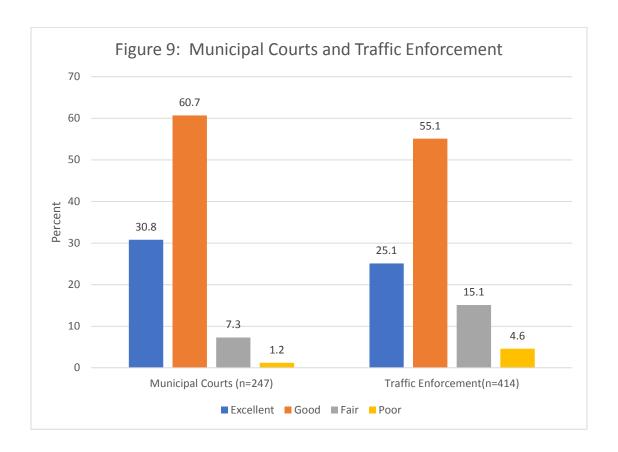
Code Enforcement and Permitting

78% of respondents rated permitting and inspections as good or excellent. 87% rated animal control as good or excellent. 78% rated code enforcement as good or excellent.



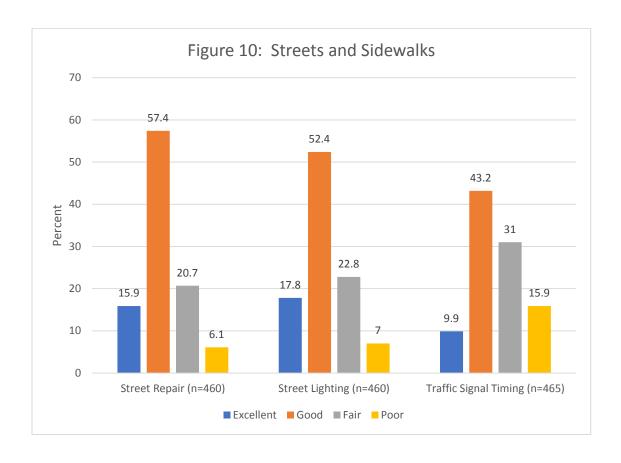
Municipal Courts and Traffic Enforcement

80% of respondents rated traffic enforcement as good or excellent. 92% rated municipal courts as good or excellent.



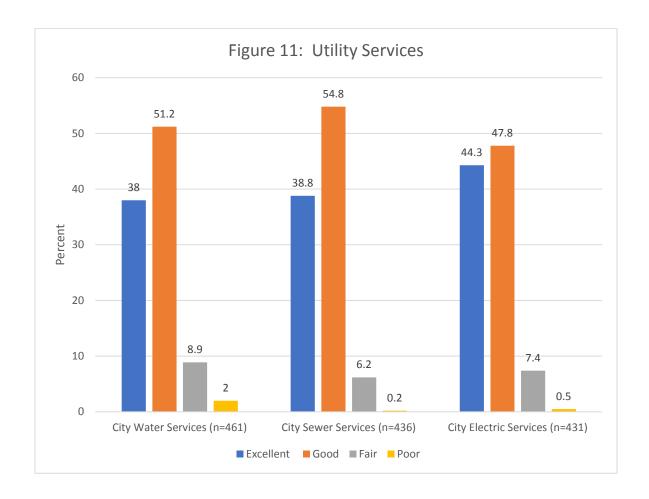
Streets and Sidewalks

73% rated street repair as good or excellent, a 12% increase since 2016. 72% rated street lighting as good or excellent. 53% rated traffic signal timing as good or excellent



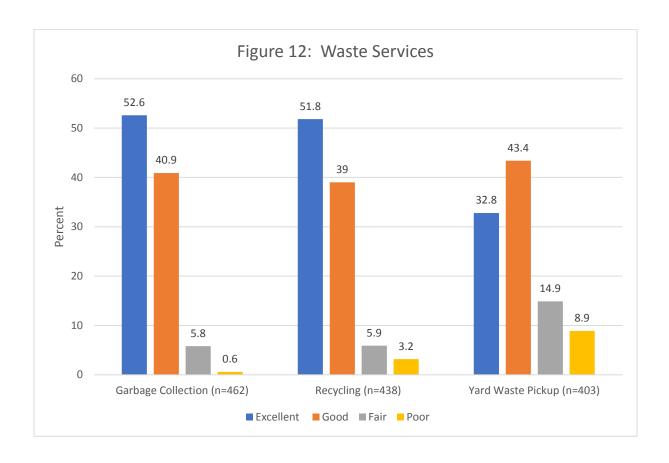
Utility Services

94% of respondents rated sewer services as good or excellent. 92% of respondents rated electric services as good or excellent. 90% rated city water services as good or excellent.



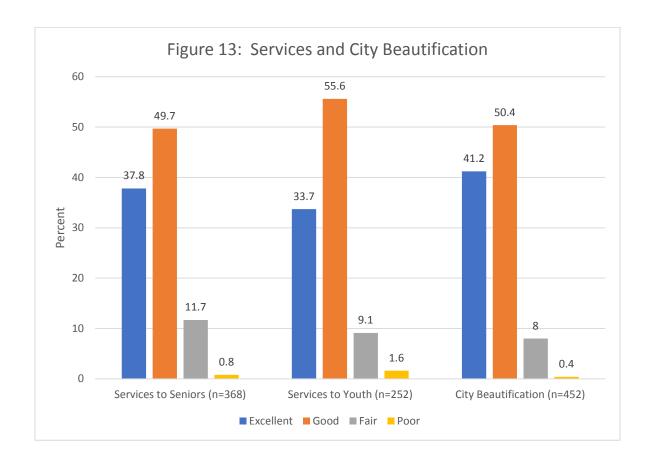
Waste Services

94% of respondents rated the quality of the garbage collection as good or excellent. 91% rated recycling as good or excellent. 76% rated yard waste pickup as good or excellent.



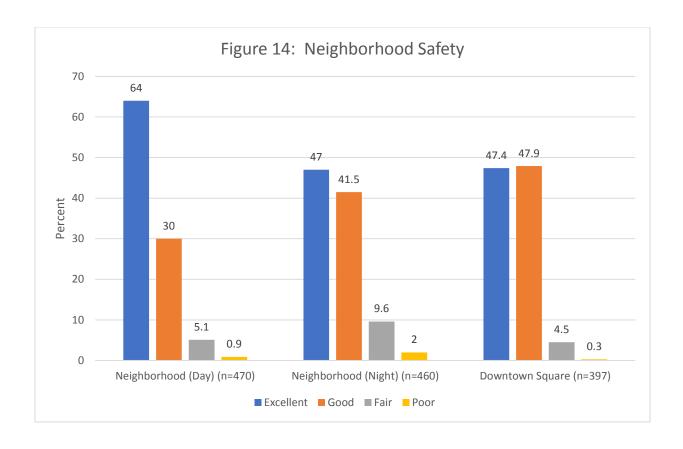
Services and City Beautification

89% of respondents rated services to youth as good or excellent. 88% of respondents rated services to seniors as good or excellent. 92% rated city beautification as good or excellent.



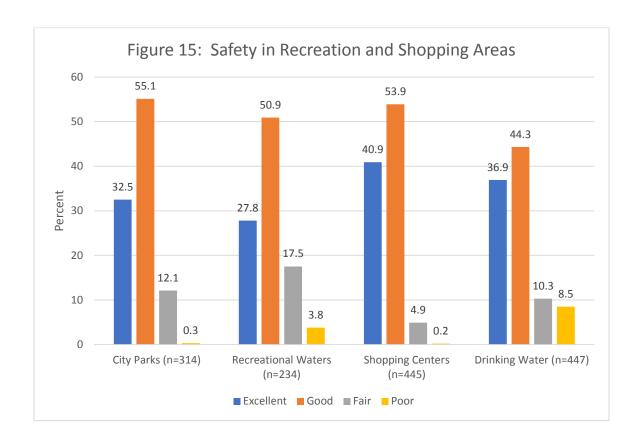
Neighborhood Safety

90% of respondents rated neighborhood safety at night as good or excellent. 89% feel safe in their neighborhood at night. 95% of respondents feel safe in the downtown square. Note how the percentage who rate safety as good is different across these three indicators. Respondents are less likely to rate safety in the downtown square and in their neighborhood at night as excellent.



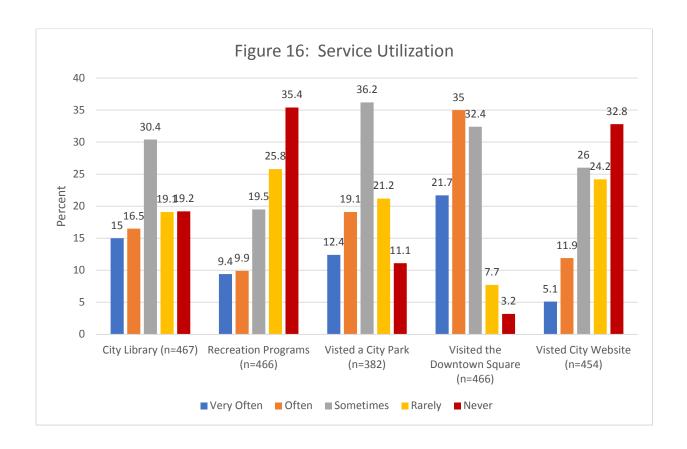
Safety in Recreation and Shopping Areas

88% of respondents rated safety in city parks as good or excellent. 79% rated safety in recreational waters as good or excellent. 95% rated safety in shopping centers as good or excellent. 81% rated the safety of city drinking water as good or excellent.



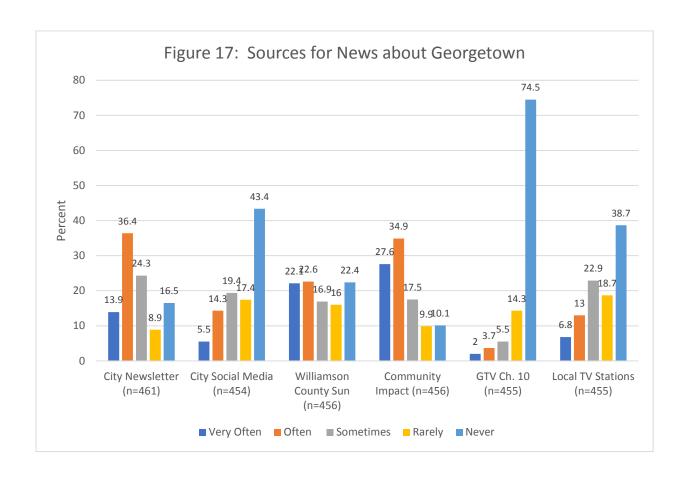
Service Utilization

57% of respondents visited the downtown square often or very often. 32% of respondents visited a city park often or very often. 32% visited the city library often or very often. 19% utilized a recreation program often or very often. 17% visited the city website often or very often.



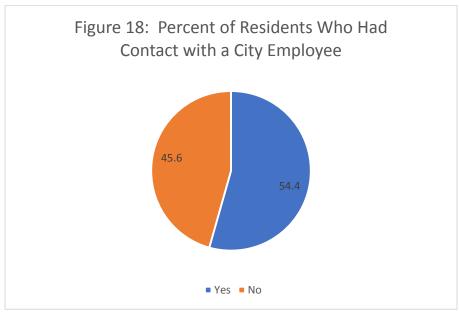
Sources of News about Georgetown

20% of respondents used the city social media as a source for news. 63% of respondents used *Community Impact* as source for news often or very often. In 2018, top three sources for news based on the percentage who said they used the source very often, often, or sometimes: (1) Community Impact (80%); (2) City Newsletter (75%); (3) Williamson County Sun (62%). In 2016, top three sources for news based on the percentage who said they used the source more than 12 times in the past year: (1) Williamson County Sun (42%), (2) Community Impact (30%); Local TV Stations (20%). These different response categories may have influenced the results.



Resident-Initiated Contacting

54% percent of residents had contact with a city employee in the last year. 91% rated the service the employee provided as good or excellent overall.





Indicators	2016	2018	Change
Value of City Services for	78	81	+3
Taxes Paid			
Perceptions of Overall			
Quality of Life			
Overall Quality of Life	98	98	0
The City as a Place to Live	98	97	-1
Life Choices and Quality			
of Life			
A Place to Raise Children	95	95	0
A Place to Work	74	81	+7
A Place to Retire	95	94	-1
Perceptions of			
Development			
Quality of New			
Development			
Overall Quality of	84	84	0
Businesses			
Employment	53	56	+3
Opportunities			
Housing Opportunities	70	69	-1
Retail Options		68	
Traffic and Parking			
Traffic Flow on Major	41	25	-16
Streets			
Amount of Public Parking	46	47	+1
Walking and Biking			
Ease of Walking for	77	79	
Leisure [Availability of			
walking paths in 2016]			
Emergency Services			
Police Services	95	96	+1
Fire/EMS Services	98	97	-1
Emergency Preparedness	87	93	+6
Municipal Courts and			
Traffic Enforcement			
Municipal Courts	90	92	+2
Traffic Enforcement	77	80	+3

Table 2: Resident Quality	•	•	016-2018
Indicators	2016	2018	Change
Code Enforcement and			
Permitting			
Code Enforcement	77	78	-1
Animal Control	83	87	+5
Streets and Sidewalks			
Street Repair	61	73	+12
Street Lighting	69	70	+1
Traffic Signal Timing	52	53	+1
Garbage and Sewer			
Garbage Collection	92	94	+2
Recycling	91	91	0
Yard Waste Pickup	77	76	-1
Sewer Services	89	94	+5
Parks and Recreation			
and Public Library			
City Parks	95	95	0
Recreation Programs	91	93	+2
Public Library	96	98	+2
Services			
Services to Seniors	88	88	0
Services to Youth	84	89	+5
City Beautification	84	92	+8

Table 3: Perceptions of Quality of Government by Level of Government 2016- 2018						
	2016	2018	Change			
City Government	82	83	+1			
County	75	80	+5			
Government						
State Government	62	62	0			
Federal	48	55	+7			
Government						

Statistically Significant Differences

Income

Table 4: Statistic	Table 4: Statistically Significant Differences by Income								
	Percent Good	or Excellent							
	Less than 75K	More than 75K	N	Chi-Square	Sig.				
Traffic	33	22	406	6.18	.01				
Employment	46	63	221	5.98	.01				
Opportunities									
Housing	60	77	350	11.84	.001				
Opportunities									
Traffic	75	86	362	7.40	.007				
Enforcement									
Yard Waste	82	72	349	4.49	.03				
Pickup									

Age

Table 5: Statistically Significant Differences by Age								
	Percent Good or Excellent							
	Less than 65	More than 65	N	Chi-Square	Sig.			
Place to Work	69	83	216	5.54	.02			
Walking for Leisure	68	81	331	6.57	.01			
City Drinking Water	81	90	335	4.60	.03			

Race

Table 6: Statistically Significant Differences by Race								
	Percent Good or Excellent							
	Non-White	White	N	Chi-Square	Sig.			
Housing	58	70	397	3.81	.05			
Opportunities								
Animal Control	77	89	352	5.88	.02			
City Water	78	91	461	10.80	.001			
Services								

Gender

Table 7: Statistic	Table 7: Statistically Significant Differences by Gender							
	Percent Good or Excellent							
	Male	Female	N	Chi-Square	Sig.			
A Place to	86	75	263	5.47	.02			
Work								
Traffic	19	32	454	10.7	.001			
Biking for	67	52	261	6.34	.01			
Leisure								
Traffic Signal	48	57	451	3.91	.05			
Timing								

Home Ownership

Table 8: Statist	Table 8: Statistically Significant Differences by Home Ownership								
	Percent Good or Excellent								
	Owner	Renter	N	Chi-Square	Sig.				
Traffic	24	38	458	4.10	.04				
Parking	45	66	447	6.85	.009				
Housing	70	54	388	4.54	.03				
Opportunities									
Recycling	82	76	427	10.7	.001				

Children in Home

Table 9: Statistic	Table 9: Statistically Significant Differences by Children in Home								
	Percent Good or Excellent								
	No Children	Children	N	Chi-Square	Sig.				
Walking for	82	65	455	10.7	.001				
Leisure									
Street Lighting	68	80	460	3.86	.05				

Years in Georgetown

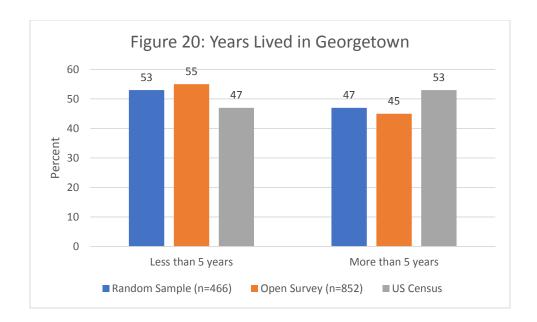
Table 10: Statistically Significant Differences by Years in Georgetown								
	Percent Goo	d or Excellent						
	Less than 10 More than 10		N	Chi-Square	Sig.			
	Years	Years						
Place to Retire	96	91	443	4.81	.03			
Housing	75	61	390	9.02	.003			
Opportunities								
Police	98	94	435	5.11	.02			
Traffic	84	76	406	4.05	.04			
Enforcement								
Code	84	70	313	7.96	.005			
Enforcement								
Animal Control	92	81	345	9.81	.002			
Street Repair	80	65	451	11.75	.001			
Traffic Signal	57	48	456	3.96	.05			
Timing								
Permits	85	70	247	8.29	.004			

Open Survey and Random Indicators	Open Survey	Random Sample	Difference
Value of City Services for	71	81	+10
Taxes Paid			
Perceptions of Overall			
Quality of Life			
Overall Quality of Life	94	98	+4
The City as a Place to Live	95	97	+2
Life Choices and Quality			
of Life			
A Place to Raise Children	92	95	+3
A Place to Work	74	81	+7
A Place to Retire	91	94	+3
Perceptions of			
Development			
Quality of New	58	76	+18
Development			
Overall Quality of	75	84	+9
Businesses			
Employment	52	56	+4
Opportunities			
Housing Opportunities	61	69	+8
Retail Options	63	68	+5
Traffic and Parking			
Traffic Flow on Major	20	25	+5
Streets			
Amount of Public Parking	42	47	+5
Walking and Biking			
Ease of Walking for	69	79	+10
Leisure			
Walking to Work	17	22	+5
Ease of Biking for Leisure	48	60	+12
Biking to Work	24	30	+8
Emergency Services			
Police Services	94	96	+2
Fire Services	98	97	-1
Ambulance/EMS			
Emergency Preparedness	87	93	+6
Municipal Courts and			
Traffic Enforcement			
Municipal Courts	87	92	+5
Traffic Enforcement	77	80	+3

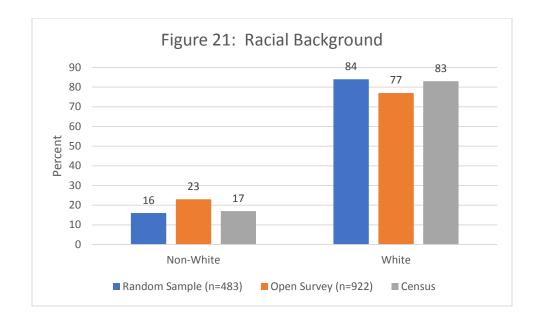
Table 12: Comparison of	Resident Quality of I	ife and Quality of Service	es Perceptions for
Open Survey and Random	Sample 2018		
Indicators	Open Survey	Random Sample	Difference
Code Enforcement and			
Permitting			
Code Enforcement	71	78	+7
Animal Control	84	87	+3
Permitting and Inspection	64	78	+14
Streets and Sidewalks			
Street Repair	68	73	+5
Street Lighting	68	70	+2
Traffic Signal Timing	44	53	+9
Waste Services			
Garbage Collection	89	94	+5
Recycling	84	91	+7
Yard Waste Pickup	70	76	+6
Utilities			
Electric Services	86	92	+6
Water Services	83	89	+6
Sewer Services	89	94	+5
Parks and Recreation			
and Public Library			
City Parks	92	95	+3
Recreation Programs	90	93	+3
Public Library	96	98	+2
Services			
Services to Seniors	85	88	+3
Services to Youth	80	89	+9
City Beautification	86	92	+6

	Random Sample	Random Sample	Open Survey	Chi Square	Sig.
	Mail	Online			
Income	•				
Less than 75K	47	23	37	15.07	.001
More than 75K	53	77	63		
Children in Hom	e				
No	83	57	66	45.93	.0001
Yes	17	43	34		
Years in Georget	own			•	
Less than 10	53	57	55	.62	.75
10 or more	47	43	45		
Age					
Less than 65	23	52	41	31.67	.0001
65 or more	77	48	59		
Gender					
Male	48	56	41	7.59	.02
Female	52	44	59		
Home Ownershi	p				
Owner	90	92	90	.279	.87
Renter	10	8	10		
Race					
Non-White	16	18	23	8.80	.01
White	84	82	77		

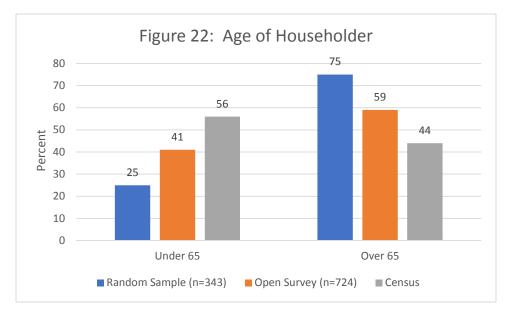
Years Lived in Georgetown



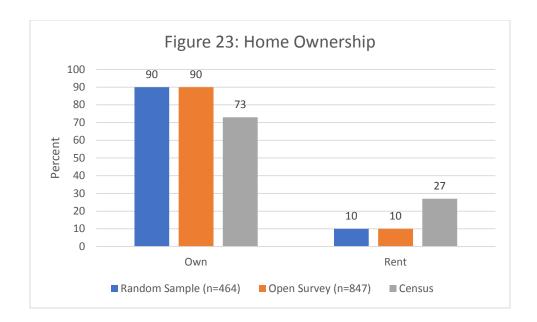
Racial Background



Age of Householder



Home Ownership



City of Georgetown 2018 Resident Open Survey

This survey is being conducted by Texas State University on behalf of the City of Georgetown. Your address has been randomly selected to receive this survey. The survey will take approximately 20 minutes to complete. Your responses are completely confidential and there are no risks associated with completing the survey. The data will be stored electronically for three years. While participation is optional, your feedback is extremely important to the City for planning and decision-making purposes.

Please contact Dr. Thomas Longoria at tl28@txstate.edu 512-245-6899 if you have any questions. If you have any concerns about this survey, contact Dr. Denise Gobert Texas State Institutional Review Board (IRB) Chair at 512-245-3256 or dgobert@txstate.edu or Monica Gonzales at meg201@txstate.edu

Please only complete this survey one time per household. Do NOT complete this survey if your household received a survey in the mail.

Please click the response that best represents your opinion for each of the items below. Feel free to select N/A if you don't know, have no opinion or if the question does not apply.

Priority #1							
Priority #2							
Priority #3							
2. Please rate the following elements of <i>quality of life</i> in Georgetown.							
2. Please rate the following el	ements of qua	lity of life in Geo	rgetown.				
2. Please rate the following el	ements of qua	<i>lity of lif</i> e in Ge o Fair	rgetown.	Excellent	N/A		
2. Please rate the following elements. The city as a place to live	-			Excellent	N/A		
	-			Excellent	N/A		
The city as a place to live	-			Excellent	N/A O O O		
The city as a place to live A place to raise children	-			Excellent	N/A		

3. Please rate the following aspects of *mobility in Georgetown*.

	Poor	Fair	Good	Excellent	N/A
Ease of walking for leisure		\circ		\bigcirc	
Ease of walking to work	\bigcirc	\bigcirc		\bigcirc	
Traffic flow on major streets		\bigcirc	\bigcirc		\bigcirc
Amount of public parking	\bigcirc	\bigcirc	\bigcirc		\bigcirc
Ease of biking for leisure	\bigcirc	\circ	\bigcirc		\bigcirc
Ease of biking to work	\circ	Page 47 of 121		\bigcirc	\circ

4	Please rate	the following	characteristics	of develo	onment in	Georgetown
T.	I lease late	the following	Cital acteriatics	OI GEVER	princin iii	Georgetown.

	Poor	Fair	Good	Excellent	N/A	
Quality of new development	\circ			\bigcirc		
Overall quality of businesses	\circ					
Employment opportunities	\circ					
Housing Availability	\circ					
Retail Options	\circ			\bigcirc		

5. Please rate the quality of each of the following *protective services* in Georgetown.

	Poor	Fair	Good	Excellent	N/A
Police services	0	0	0	\circ	0
Fire services and EMS services	\circ		\bigcirc	\circ	
Municipal courts	\bigcirc		\bigcirc	\bigcirc	\bigcirc
Traffic enforcement	\bigcirc		\bigcirc	\bigcirc	\bigcirc
Code enforcement	\bigcirc		\circ	\bigcirc	\bigcirc
Animal control	\bigcirc	\circ	\bigcirc	\bigcirc	\bigcirc
Emergency preparedness	\bigcirc		\circ	\bigcirc	\bigcirc

6. Please rate the quality of each of the following city services in Georgetown.

	Poor	Fair	Good	Excellent	N/A
Street repair			\bigcirc	\bigcirc	
Street lighting			\circ	\bigcirc	\bigcirc
Garbage collection			\circ	\bigcirc	\bigcirc
Recycling			\bigcirc	\bigcirc	
Yard waste pickup			\bigcirc	\bigcirc	
Traffic signal timing			\bigcirc	\bigcirc	
City water service			\bigcirc	\bigcirc	
City sewer service			\bigcirc	\bigcirc	
City electric service			\circ	\bigcirc	\bigcirc
Permitting & inspection services			\bigcirc	\bigcirc	

Other comments about *city services*:

	Poor	Fair	Good	Excellent	N/A
City parks	\circ	0	0	0	0
Recreation programs			\circ	\circ	
Services to seniors			\circ	\circ	
Services to youth			\circ	\circ	
Public library			\circ	\circ	
City beautification	0	0	0	0	0
8. In the previous 12 months, services?	how many tim	es have you or m	nembers of your f	amily used the fo	More than 20 times
	110101	0	0	0	0
City library				_	_
	0	0	0		
Recreation centers	0		0	0	0
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months,				of Georgetown fro	om the following
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months,	how often did	you receive news	about the City o		More than 20
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources?		you receive news		of Georgetown from 13 - 26 times	
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources? Georgetown.org (city website)	how often did	you receive news	about the City o		More than 26
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources? Georgetown.org (city website) Reporter (Utility bill newsletter)	how often did	you receive news	about the City o		More than 26
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources? Georgetown.org (city website) Reporter (Utility bill newsletter) City Social Media	how often did	you receive news	about the City o		More than 26
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources? Georgetown.org (city website) Reporter (Utility bill newsletter) City Social Media Williamson Co. Sun	how often did	you receive news	about the City o		More than 26
Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources? Georgetown.org (city website) Reporter (Utility bill newsletter) City Social Media Williamson Co. Sun Community Impact	how often did	you receive news	about the City o		More than 26
City library Recreation centers Visited a city park Downtown Square 9. In the previous 12 months, sources? Georgetown.org (city website) Reporter (Utility bill newsletter) City Social Media Williamson Co. Sun Community Impact GTV Ch. 10 Local TV Sta.	how often did	you receive news	about the City o		More than 26

Back Next

	Poor	Fair	Good	Excellent	N/A
The Federal Government	0	0	0	0	0
The State Government					
County Government					
City Government					
1. Have you had any in-pe					
	erson, pnone, em	nail or social med	dia contact with	any employee of th	ne City of
		nail or social med	dia contact with	any employee of th	ne City of
Georgetown within the last	12 months?	nail or social med	dia contact with	No	ne City of
Georgetown within the last	12 months?	nail or social med	dia contact with		ne City of

	Poor	Fair	Good	Excellent	N/A
Overall impression	0	0	0	0	0
40 Plane	- f-II	learner to the Oil			
16. Please rate safety in the	Poor	Fair	y. Good	Excellent	N/A
In your neighborhood (day)	0		0	0	0
n your neighborhood (after dark)			\circ	\circ	0
n downtown/square	\circ		\bigcirc		\bigcirc
n city parks					
n recreational waters (Blue Hole, Lake Georgetown)	0		\circ	\circ	
n shopping centers	\bigcirc		\circ		
Orinking city water					
18. In Georgetown, resident District rate accounts for 60 paid, while the City's rate ac value of services you receive	% of total property counts for 20% of	taxes paid, the Coproperty taxes pa	ounty rate acco	unts for 20% of to	tal property ta

. How many yours no	ve you lived in Geor	getown		
Less than 2 years	2-5 years	6-10 years	11-20 years	More than 20 years
		he building you live in?	?	
Single-family home (de	etached)			
Duplex or townhome				
 Apartment or condo but 	illding			
Mobile home				
Other				
21. Do you own or rent	?			
Own		Rent	Ot	her Arrangement

Now we would like to ask you some questions about you and your

household. Remember that your responses are completely confidential and

23. What is you	r gender?					
Male						
Female						
Other						
Other						
	e following opti	ons best descri	ibes your age ca	tegory?		
	e following opti 25-34	ons best descri 35-44	ibes your age ca	tegory? 55-64	65-74	75 years or olde
24. Which of the					65-74	75 years or olde
24. Which of the	25-34	35-44				75 years or olde
24. Which of the	25-34	35-44				75 years or olde

		Yes					No		
27. What is	s your rac	e or ethnicity?							
White									
Black o	r African An	nerican							
Asian, A	Asian Indian	, Pacific Islander							
America	an Indian or	Alaskan Native							
Other									
O Less th	s your hounan \$25,000		e? to \$50,000 \$150,0001	\$50,0	01 to \$75,00	00	001 to \$100,	000	
Less th\$100,0	nan \$25,000 01 to \$150,0	\$25,000	to \$50,000 \$150,0001	\$50,0	01 to \$75,00	00 🔘 \$75,	001 to \$100,	000	

60. How many children (younger thai	n 18) live in y	our househo	ld?		
32. Anything else you wa	nt us to kno	w?				
Thank you for	particip		our sur your op		e City of G	eorgetown

City of Georgetown, Texas City Council Workshop September 22, 2020

SUBJECT:

Presentation, discussion and direction regarding water rates and the water cost of service study -- Glenn Dishong, Water Utilities Director and Matthew Garrett, NewGen Strategies and Solutions

ITEM SUMMARY:

The City contracted NewGen Strategies and Solutions to conduct a cost of service water rate study. The fiscal and budgetary policy requires a 3 year review of rates. The last water rate study was conducted in 2018. The purpose of the cost-of-service analysis is to ensure

- 1. Fiscal Policy Compliance
- 2. Revenue Sufficiency
- 3. Conservation
- 4. Equitable Cost of Service

Equitable cost of service refers to the distribution of the revenue requirements between the various customer classes of service served by the utility. The first phase of the 2020 study was presented to the Water Utility Board on August 13 and then at the Council workshop on August 25. The City staff and its rate consultant, NewGen, used the feedback from both the council and the board to develop proposed rate adjustments. These results were presented to the Water Utility Board on September 10. Their feedback was incorporated in this updated presentation.

The consultant will be presenting rate options for the Council's feedback to prepare ordinance changes for future consideration. The current schedule is to adopt ordinances in October, with rate changes effective January 1, 2021.

FINANCIAL IMPACT:

NA

SUBMITTED BY:

Mayra Cantu, Management Analyst on behalf of Glenn Dishong

ATTACHMENTS:

Presentation



September 22, 2020 City Council Meeting, Georgetown, TX

RESULTS AND RECOMMENDATIONS WATER AND WASTEWATER COST OF SERVICE AND RATE DESIGN STUDY

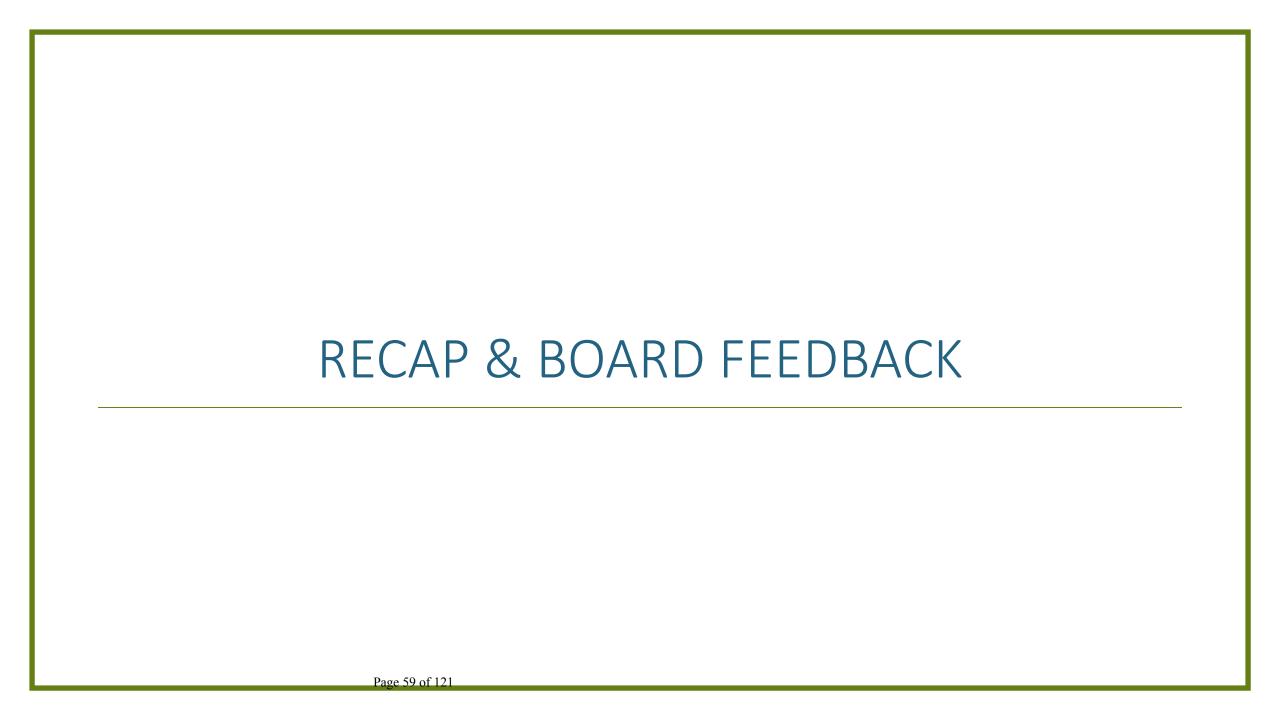


RECAP & BOARD FEEDBACK

AGENDA

RATE OPTIONS

CONCLUSION & COUNCIL DISCUSSION



PROJECTED COMBINED UTILITY PERFORMANCE UNDER <u>CURRENT</u> REVENUES



 Combined utility estimated to not recover revenue required as early as FY 2021

- Days Cash on Hand reserves drop below 90 Days as early as FY 2023
- FY (Targets) 2021 2022 2023 2024 2025 2.07 DSC (1.50x) 3.82 3.07 2.44 2.27 Days Cash (90 Days)* 187 127 40 -24 -75 Fixed COS (75%) 71% 68% 69% 69% 68%

 Water Monthly <u>Base</u> Charge revenues estimated to not recognize Water Fixed Cost of Service as early as <u>FY</u>
 2021

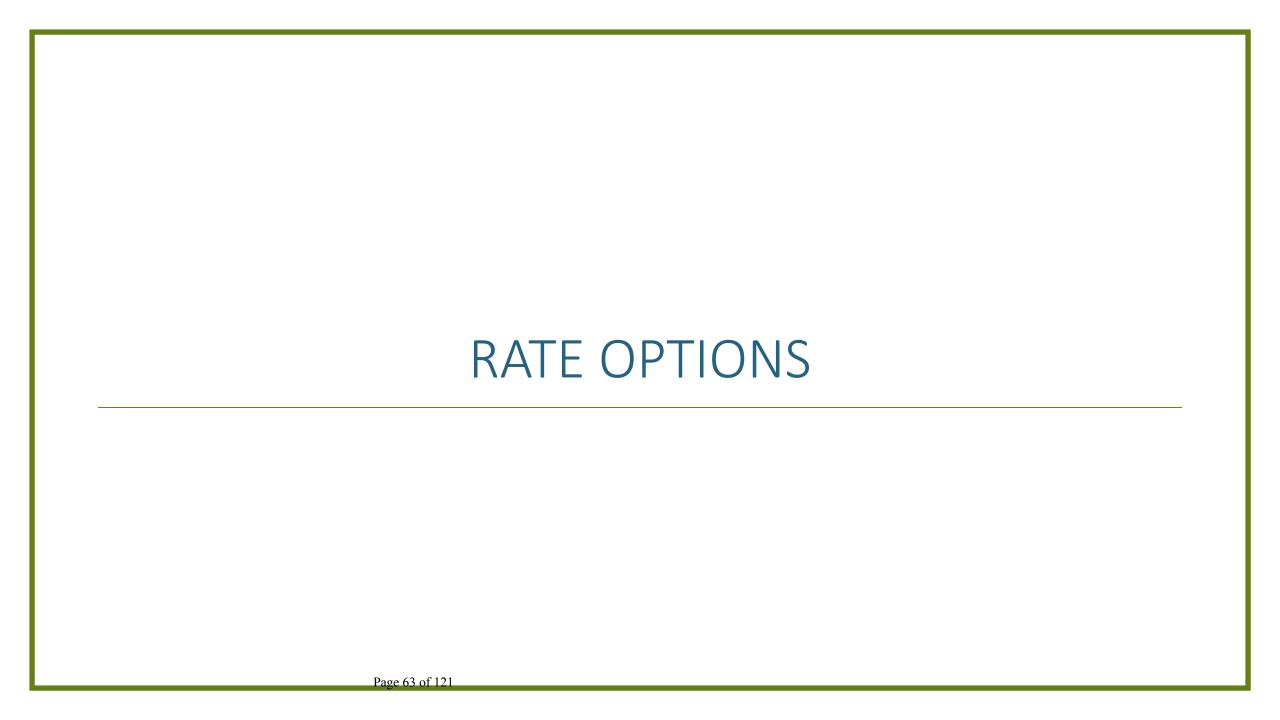
*Excludes \$10M Annual Non-Operating Contingency

SUMMARY INTRODUCTION

- FY 2020 Study Goals and Objectives:
 - Fiscal Policy Compliance (including Revenue Sufficiency)
 - Equitable Cost of Service
 - Conservation
- Presentations on Draft Results and Rate Setting Options
 - August 13 Georgetown Water Utility Advisory Board
 - August 25 City Council
 - September 10 Georgetown Water Utility Advisory Board

FEEDBACK TO DATE

- City Council on August 25
 - Financial Policy Compliance
 - Increasing minimum charges based on \$1.50 on 3/4" meters achieves the 75% target.
 - Equitable Cost of Service
 - Residential revenues have the greatest shortfall and are the primary focus this year.
 - Conservation Plan
 - Moving the residential top tier down to 25,000 gallons impacts fewer than 10% of customer bills, will improve residential conservation, and is common in the market.
- Board Feedback on September 10
 - Agreed on Major Council Objectives Above
 - Generally preferred the 0-7,000 gallons for Tier 1 rates

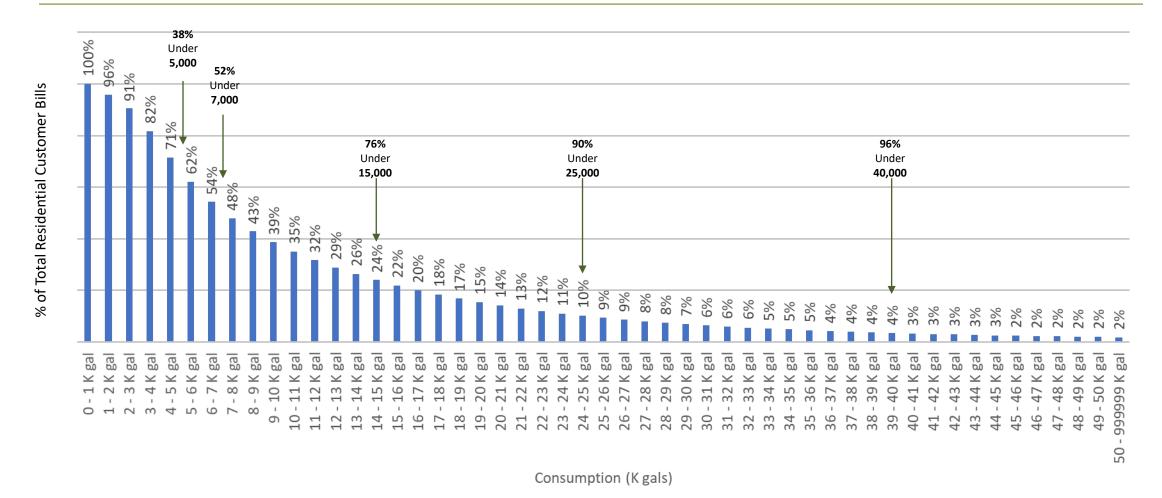


RESIDENTIAL VOLUMETRIC RATE DESIGN

• Based on historical customer usage characteristics and feedback from the City, the following Residential alternatives were determined:

Current Tiers	Rates	Scenario 1	Rates	Scenario 2	Rates
0 – 10,000 gals	\$1.75	0 – 5,000 gals	\$1.80	0 - 7,000 gals	\$1.85
10,001 – 20,000 gals	2.40	5,001 – 15,000 gals	2.70	7,001 – 15,000 gals	2.75
20,001 – 40,000 gals	4.00	15,001 – 25,000 gals	4.75	15,001 – 25,000 gals	4.80
40,001 – 60,000 gals	6.50	25,001+ gals	8.30	25,001+ gals	8.40
60,001+ gals	8.50				

RESIDENTIAL VOLUMETRIC RATE DESIGN CUMULATIVE BILLED USAGE FREQUENCY DISTRIBUTION



SCENARIO 1:

REVISED RESIDENTIAL TIER DESIGN FIRST TIER (<u>0 - 5,000</u> GALLONS); FOURTH TIER (<u>25,000+</u> GALLONS)



FY (Targets)	2021	2022	2023	2024	2025
DSC (1.50x)	4.34	4.07	3.56	3.34	3.10
Days Cash (90 Days)*	220	224	224	245	274
Fixed COS (75%)	75%	77%	83%	82%	81%

- Revenue adjustments driven by first debt payment for San Gabriel Interceptor (\$32.5M) in <u>FY 2023</u>; wastewater increases smoothed out over 3 years.
- Water <u>Base</u> rate adjustments targeting Fixed COS metric and volumetric adjustments to residential to achieve cost of service and conservation objectives.
- 75% Tier Differential between top two revised Residential rate tiers

Rate Adjustments	2021	2022	2023	2024	2025
Water (Base \$ Only)	\$1.50	\$1.50	\$1.50	-	-
Water (Volumetric)	Varies	-	-	-	-
Wastewater (All %)	8.89%	8.89%	8.89%	-	-

*Excludes \$10M Annual Non-Operating Contingency

SCENARIO 2:

REVISED RESIDENTIAL TIER DESIGN FIRST TIER (0 – 7,000 GALLONS); FOURTH TIER (25,000+ GALLONS)



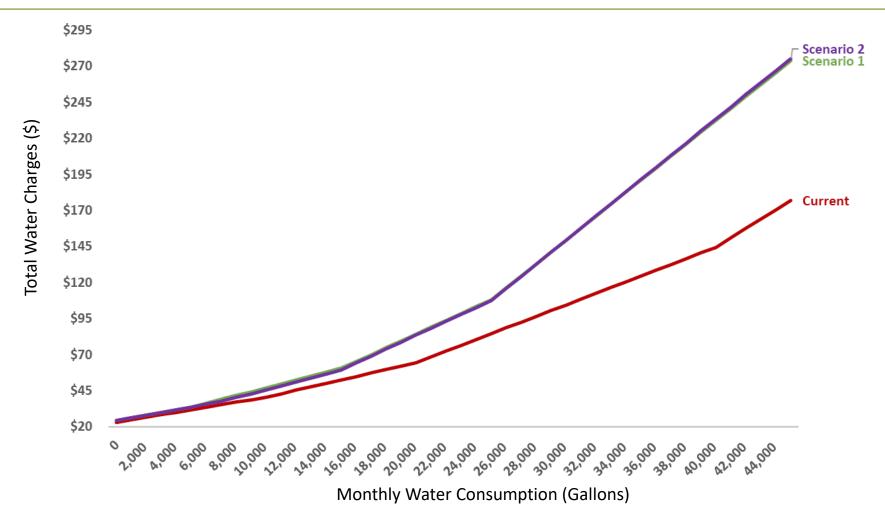
FY (Targets)	2021	2022	2023	2024	2025
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- 75% Tier Differential between top two revised Residential rate tiers

Rate Adjustments	2021	2022	2023	2024	2025
Water (Base \$ Only)	\$1.50	\$1.50	\$1.50	-	-
Water (Volumetric)	Varies	-	-	-	-
Wastewater (All %)	8.89%	8.89%	8.89%	-	-

*Excludes \$10M Annual Non-Operating Contingency

SAMPLE OF RESIDENTIAL WATER CHARGES FOR RANGE OF USAGE FROM 0-45,000 GALLONS



RESIDENTIAL WATER BILL COMPARISON

Based on ¾" meter.

Variances are from the current rates.

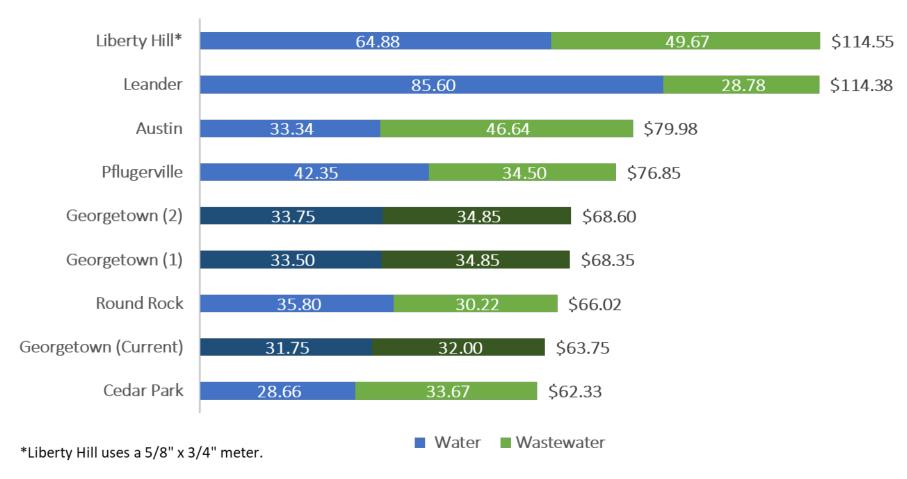
	Current	Scenario 1	Scenario 2
5,000 Gallons	\$ 31.75	\$ 33.50	\$ 33.75
Variance, \$		\$ 1.75	\$ 2.00
Variance %		5.51%	6.30%
15,000 Gallons	\$ 52.50	\$ 60.50	\$ 59.45
Variance, \$		\$ 8.00	\$ 6.95
Variance %		15.24%	13.24%
25,000 Gallons	\$ 84.50	\$ 108.00	\$ 107.45
Variance, \$		\$ 23.50	\$ 22.95
Variance %		27.81%	27.16%
35,000 Gallons	\$ 124.50	\$ 191.00	\$ 191.45
Variance, \$		\$ 66.50	\$ 66.95
Variance %		53.41%	53.78%

COMMUNITY RATE COMPARISONS

 Comparisons between communities are very common, but may not tell the whole story.

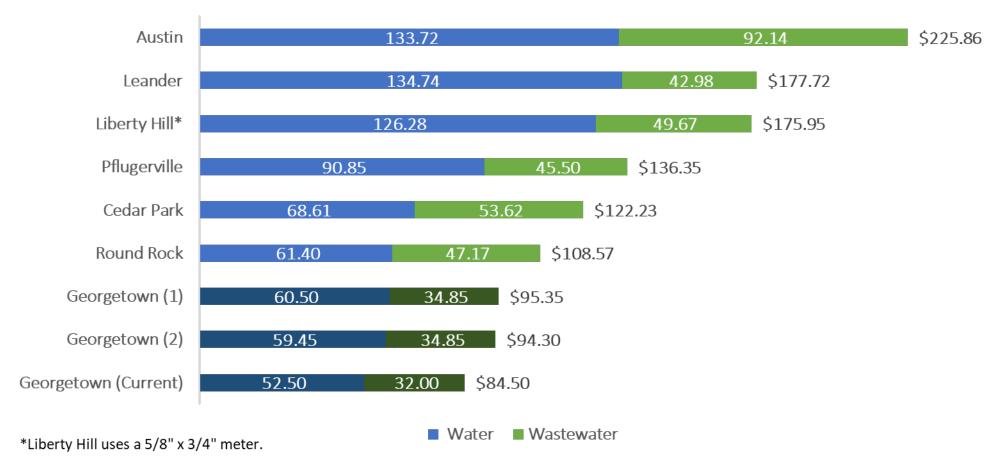
• Each system is unique in geography, age of infrastructure, capital maintenance efforts, and typical usage patterns.

REGIONAL BILL COMPARISON RESIDENTIAL USER BILL (5,000 GALS – WATER; FLAT SEWER*)



^{*}Georgetown currently does not charge a variable rate based on billed Sewer flows. 5,000 gals in Sewer flows assumed for surrounding cities

REGIONAL BILL COMPARISON RESIDENTIAL USER BILL (15,000 GALS – WATER; FLAT SEWER*)

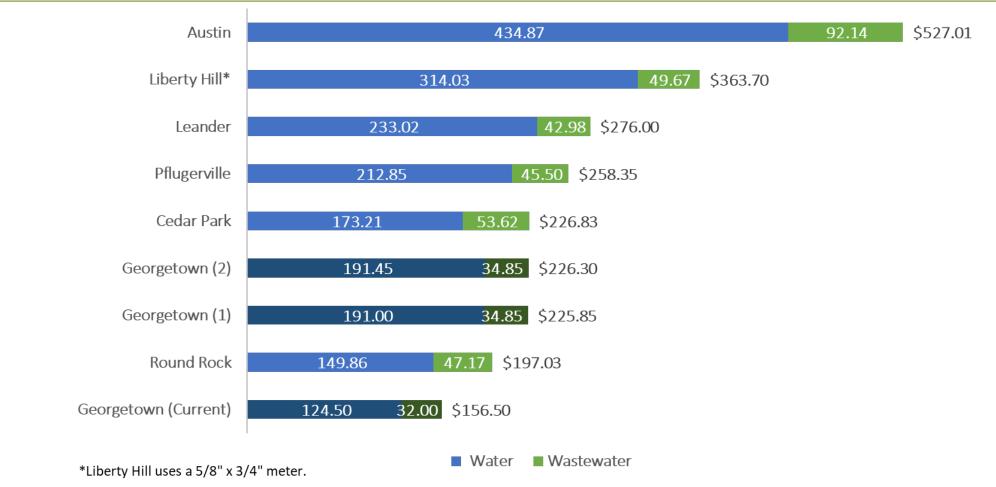


^{*}Georgetown currently does not charge a variable rate based on billed Sewer flows. 10,000 gals in Sewer flows assumed for surrounding cities

REGIONAL BILL COMPARISON RESIDENTIAL USER BILL (25,000 GALS – WATER; FLAT SEWER*)



REGIONAL BILL COMPARISON RESIDENTIAL USER BILL (35,000 GALS – WATER; FLAT SEWER*)



^{*}Georgetown currently does not charge a variable rate based on billed Sewer flows. 10,000 gals in Sewer flows assumed for surrounding cities

REGIONAL BILL COMPARISON RESIDENTIAL MEDIAN USER BILL (6,000 GALS – WATER; FLAT SEWER*)



^{*}Georgetown currently does not charge a variable rate based on billed Sewer flows. 4,000 gals in Sewer flows assumed for surrounding cities

REGIONAL BILL COMPARISON RESIDENTIAL AVERAGE USER BILL (10,200 GALS – WATER; FLAT SEWER*)



^{*}Georgetown currently does not charge a variable rate based on billed Sewer flows. 6,100 gals in Sewer flows assumed for surrounding cities



CONCLUSIONS AND COUNCIL FEEDBACK

- NewGen's proposed rate Scenario 1 (0-5k) and Scenario 2 (0-7k)
 both fully meet the Board's and City Council's requested objectives.
 - Financial Policy Compliance
 - Equitable Cost of Service
 - Conservation Plan
- What (if any) other analysis or discussion is needed to inform the Council's future decision?

NEXT STEPS

City Council City Council City Council Water Utility Water and Workshop for Regular Agenda **Advisory Board** Regular Agenda Wastewater Rates Discussion Recommendation for Possible Action for Possible Action Effective (If Needed) Thu. 8 Oct. Tue. 13 Oct. Tue. 27 Oct. Fri. 1 Jan. Tonight 2020 2020 2020 2021

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THANK YOU! ANY QUESTIONS?

NEWGEN STRATEGIES AND SOLUTIONS 275 W. CAMPBELL ROAD, SUITE 440 RICHARDSON, TEXAS 75080 Page 80 of 121

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MICHAEL SOMMERDORF, SENIOR CONSULTANT

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City of Georgetown, Texas City Council Workshop September 22, 2020

SUBJECT:

Presentation and discussion regarding Distributed Generation Interconnection and Net Energy Metering Updates -- Daniel Bethapudi, General Manager of the Electric Utility

ITEM SUMMARY:

Presenting an overview of the Net Energy Metering changes being proposed.

FINANCIAL IMPACT:

N/A

SUBMITTED BY:

Daniel N. Bethapudi - General Manager, Electric Utility (LJW)

ATTACHMENTS:

Distributed Generation presentation

Distributed Generation Interconnect & Net Metering Updates

By
Daniel N Bethapudi
GM – Electric
09/22/2020



Presentation Outline

- 1. Overview of Net-Metering Regulatory Requirements
- 2. Review of Net Energy Metering (NEM) Program at Georgetown
- 3. Findings from the review
- 4. Recommended changes to the NEM Program
- 5. How does the NEM Program help the Electric Utility?



Net-Metering Regulatory Requirements

- Is the City of Georgetown/Electric Utility required to offer a Net Metering Program?
 - The Energy Policy Act of 2005 amended Public Utility Regulatory Policies Act (PURPA) to require that state regulatory commissions, Public Utility Commission of Texas, and non-regulated electric utilities (Municipally Owned Utilities and Electric Coops) consider adopting net metering policies and interconnection procedures.
 - No Federal law mandates that states or utilities adopt net metering.



Net-Metering Regulatory Requirements

Since Texas began deregulating its electric industry, electric utilities now fall into two categories with regard to net metering and interconnection:

- integrated IOUs outside the Electric Reliability Council of Texas (ERCOT) with a clear regulatory obligation to interconnect and net meter, and
- 2. electric cooperatives, municipal utilities, and river authorities with no obligation to interconnect and net meter.

While electric cooperatives(coops) and municipally owned utilities (MOUs) are not required to interconnect and offer netmetering programs, multiple coops (Pedernales Electric Coop) and MOUs (New Braunfels Utilities) offer net-metering program as an industry best practice.

Review of the Net Energy Metering Program

- Net metering critics claim two major problems:
 - Revenue shortfalls for utilities
 - Subsidization among customer classes
- New Gen Strategies was engaged March 2020 to review the NEM Program.



Findings from the NEM program review

- The review identified multiple issues with the NEM program.
 - Renewable Energy Credit (\$/kWh) at \$0.09580
 exceeds avoided energy costs (industry standard)
 - Results in cost shifting from NEM to Non-NEM customers. Approx.\$118,000/year.
 - No floor on credit (\$)
 - Reduces fixed cost recovery
 - Allows for zero utility bill (E, W, W/W, Garbage)
 - Allows potential bypass of Base Rate Charge and Power Cost Adjustment (PCA)
 - Poor compliance with the system requirements
 - 10 kW limit not enforced



Recommended Changes

- Reduce Renewable Energy Credit to Market Based Energy Credit.
 - Reduce from \$0.09580/kWh to \$0.04976/kWh(for 2020)
- Establish a "floor" on the Renewable Energy Credit .
 - The credit cannot exceed Volumetric charge.
- Grandfather provision to help existing NEM customers transition to the market based credit.
- Enforce size compliance
 - PV systems less than 10 kW
 - Limited to Residential / Small Commercial classes
- Simplify Ordinance language for clarity.



Changes Adopted by Council on 1st Reading

- Grandfather Existing NEM customers at the existing renewable energy credit of \$0.09580/kWh for a period of 2 years starting 10/1/2020.
 - After the 2 year period, the renewable energy credit will be based on the market based formula identified in the ordinance.
- Establish a "floor" on the Renewable Energy Credit. The credit cannot exceed Volumetric charge.
- Renewable energy credit for new NEM customers set at \$0.00.



<u>Adopted Changes – Issues Addressed</u>

By moving to a market based rate for renewable energy received credit for the existing customers (after the 2 year period) the following issues will be addressed:

- Helps reduce cost shift from NEM to non-NEM classes.
- Aligns with original intent of avoided costs (2006)
- Acceptable practice in industry

By establishing a "floor" on the Renewable Energy Credit the following issues will be addressed:

- Prevents revenue losses for other funds(W,WW, Garbage)
- Improves utility fixed cost recovery.
- Eliminates the potential bypass of Base Rate Charge and Power Cost Adjustment (PCA).

By setting the renewable energy received credit for new customers at \$0.00,the following are the outcomes:

 Technically the Net Energy Metering program is no longer available for new customers.



Proposed NEM Program

- NEM program can be a strategic benefit the electric utility as a whole.
 - Behind the meter, customer owned PV systems can be positively leveraged to be part of our energy portfolio.
- A NEM Program can help our overall Utility as long as:
 - Prevent/avoid cost shifting.
 - Adopt a market based approach to renewable energy credit.
 - Ensure that the NEM program aligns with the overall objective of the electric utility to provide safe, reliable and affordable electric service to all customers.
- The 2nd reading of the NEM ordinance is on today's legislative agenda.



Questions?



City of Georgetown, Texas City Council Workshop September 22, 2020

SUBJECT:

Presentation, discussion, and direction regarding the proposed Right-of-Way Permit Program and Regulations -- Ray Miller, Public Works Director

ITEM SUMMARY:

The purpose of this item is to provide an introductory overview of a Right-of-Way Permit Program (Regulations). We will go over the "Need or the Why"; Benefits of the program to the City; some of the basics to the program/regulations; What would not need a permit; application process; and other items.

Why a Right-of-Way (ROW) Permit Ordinance & Regulations? Currently the City of Georgetown does not have a ROW Permit Program which limits our ability to answer several questions from citizens, other departments or other local agencies:

- Who is working in our ROW?
- What type of work (storage, maintenance, and construction) is appropriate to be performed in ROW?
- When are maintenance and construction activities occurring in our collector and arterial ROWs?
- When and where can storage activities occur in our ROW?
- Are entities establishing safe work zones, considering impacts to peak traffic hours?
- Are repairs being performed to maintain quality of roads and that meet City standards?
- Are construction activities occurring to newly sealed and paved street surfaces that would reduce quality of new assets?
- Who permits/approves work in the ROW? Currently no defined area of responsibility or process within the City.

Benefits to the City, Citizens, Commercial Businesses, Contractors, etc..

- Safe work zones for workers and for traveling public
- Quality repairs to pavement surface to protect life of City's asset and minimize cost to maintain
- Ability to inspect work sites and ensure safety, quality, and impact
- Emergency contact and responsiveness in case of an accident or emergency

Basics to the Regulations

- Establishes administrator of the ROW permits and regulations to be PW Director
- Explains who is subject to ROW regulations and the permit process
- Defines Storage Activities, Maintenance Activities, and Construction Activities
- Provides for a prohibition on construction activities in ROW for recently resurfaced/paved streets and provides criteria and defines process to consider requests for exceptions by PW Director
- Application Process
 - * Required information with Application: sketch showing extent of work area, construction plans when appropriate, GESC information, traffic control plan, and emergency contract information
- Duration of permits.
- Establishes Standard for Work
- Allowed work hours, traffic control and variable message boards; GESC; daily clean-up; traffic control, pavement cutting, backfill and compaction, and permanent patching; temporary patching; site restoration;
- Requires contractors to be insured for construction and maintenance activities
- Processing turnaround time, issuance, and effectiveness
- Recognizes emergency repairs will occur and provides a special process for these instances. Example: Atmos Energy's gas leak, etc....
- Inspections of work performed in the ROW and acceptance process for construction activities
- Establishes warranty period for work

What wouldn't need a ROW permit

- 1. New Residential Driveways
- 2. Repairing existing residential driveways
- 3. Work within the ROW related to City approved commercial and residential subdivisions and site development plans[JK1].

Appeal Process: To the City Manager's Office

Enforcement: Would be through inspections, warnings and a Notice of Violation process

City will work with My Permits Now (MPN) to create an on-line portal to allow applicants to submit and process on-line

Permit Fees to cover City's expense to administer program and inspect maintenance, storage, and construction activity sites

FINANCIAL IMPACT:

Establishing the ROW Permit Module in MPN. Staff time to accept applications, review applications, issue permits, conduct inspections and finalize/close out permits. There could also be additional staff time needed for enforcement.

SUBMITTED BY:

Ray Miller, Jr., Director of Public Works

ATTACHMENTS:

ROW Permit Process Presentation

Right of Way Permits & Regulations

City Council Workshop September 22, 2020

Presented by Ray Miller, Public Works Director



Council Direction

- Does Council support the creation of a ROW Permit Program?
- Does Council support the prohibition of Construction Activity on newly constructed, milled/overlay, and sealed streets as presented?
- Does Council support the proposed fee schedules?



Presentation Overview

- Purpose & Need of ROW Permits & Regulations
- Basic Regulations
- Exemption from ROW Permit
- Appeal process
- Enforcement Inspections & NOV
- MPN / On-Line Portal / City Web-Site
- Questions / Direction from Council



Purpose and Need



Why a ROW Permit Ordinance & Regulations?

- Know who is working in our ROW
- Clarify what type of work (storage, maintenance, and construction) is appropriate to be performed in ROW
- Define when and how maintenance and construction activities can occur in our collector and arterial ROWs
- Define when and how storage activities may occur in our ROW
- Establish safe work zones
- Consider impacts to traffic flow (peak traffic hours)



Why a ROW Permit Ordinance & Regulations?

- Ensure repairs to roads meet City standards to maintain quality of asset
- Protect newly paved or sealed street surfaces from unplanned construction activities that would reduce quality of new assets
- Formal process to approve activities in City ROW for storage, maintenance, and construction activit5ies through a permit process



Real World Example

- Unsafe work area on Williams Drive
- Improper flagging, barricades, traffic control, and driver notification





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Benefits

(to City, Citizens, Commercial Businesses, Contractors, etc..)

- Safe work zones for workers and for traveling public
- Quality repairs to pavement surface to protect life of City's asset and minimize cost to maintain
- Ability to inspect work sites and ensure safety, quality, and impact
- Emergency contact and responsiveness in case of an accident or emergency



Basic Regulations



Basic Regulations

- a) Establishes an administrator of the ROW permits and regulations to be the PW Director.
- b) Explains who is subject to ROW regulations and the permit process.
- c) Defines Storage Activities, Maintenance Activities, and Construction Activities.
- d) Provides for a prohibition on construction activities in ROW for recently resurfaced/paved streets (5 years new/cutlered 2 years for sealed) and provides criteria and defines process to consider requests for exceptions by PW Director.



Basic Regulations – Define Activities

(Storage Activities, Maintenance Activities and Construction Activities)

Storage Activities: (not allowed on collector or arterial streets – Local Only)



Basic Regulations – Define Activities

(Storage Activities, Maintenance Activities and Construction Activities)

Maintenance Activities:



Basic Regulations – Define Activities

(Storage Activities, Maintenance Activities and Construction Activities)

Construction Activities (larger projects):



Basic Regulations

- e) Application Process
 - Required information with Application: sketch showing extent of work area, construction plans when appropriate, traffic control plan, and emergency contract information
- f) Duration of permits.
 - Maintenance permits can be issued on an annual basis and requires annual renewal.
 - Construction activities shall effective for 120 days from issuance at which point an Entity would have to reapply.
 - Storage activities will typically be 7 days but can be up to 120 days (not allowed on collector and arterial streets).



When are ROW Permits Not Required?



ROW Permit not Required

- New Residential Driveways (New Home Construction).
- Repairing / Replacing existing residential driveways.
- Work within the ROW related to City approved commercial site development plans and residential subdivision development plans.



Applying

- Can be done in person
- Will create new "On-Line" process
- City Web Site / Portal



Surrounding Cities:

Pflugerville

- Construction of Public Infrastructure
 - \$500 application fee
 - Permit Fee is 3.5% of estimated construction costs
- Other work in the ROW
 - o \$50
 - o \$15 technology fee



Surrounding Cities:

Cedar Park

- Right of Way Use Permit
 - o \$100
 - Insurance, 1-year maintenance bond*
 - * Not required for work performed directly by Franchise Utility Company



Surrounding Cities:

San Marcos

- ROW Permit Application
 - Filing / Application Fee 5% of project value (\$55 min / \$2,200 max)
 - o \$11 Technology Fee



Surrounding Cities:

Round Rock

- Construction of Public Infrastructure (Utility)
 - \$400 application fee
 - Insurance and Bond

Civil enforcement. The director shall report violations to the city manager to determine what action is deemed proper, and the city attorney is hereby authorized, without further authorization from city council, to file suit in district court, in addition to any criminal penalties to enjoin the violation of any provision of this article.



Surrounding Cities:

Bastrop

- Work within the ROW Permit
 - o \$125



Fee Proposal

- Work in the ROW Maintenance Activities other minor work: \$100-\$125 plus a \$15 technology fee (\$115 - \$140)
- Franchise Utilities would be required to obtain a permit but would not have to pay the fee.

Construction Activities: Could be a flat fee such as \$400-\$500 or it could be based on the estimated cost of construction such as 3%-4% of the cost of construction. This is due to the additional time for review, permitting, inspections and closing out the permit.



Appeal Process

- If there is a conflict and cannot be resolved with the Director of Public Works or Designee.
- Then matter would be forwarded to the City Manager or Designee.



Enforcement

- Through Inspections
- Warning notice(s)
- Issuance of a Notice of Violation (NOV)



Feedback

- Does Council support the creation of a ROW Permit Program?
- Does Council support the prohibition of Construction Activity on newly constructed, milled/overlay, and sealed streets as presented?
- Does Council support the fee and fine schedules?



Questions?

