

FACILITIES MAINTENANCE FUND

The Facilities Maintenance Fund provides janitorial services, light maintenance, equipment repair and replacement (generators, HVAC, operations, etc.), landscape maintenance, building repair and replacement (roofs, painting, carpet, etc.) on an established schedule for all City buildings. Charges for services to each department are made based on predetermined lease fees, using square footage occupied and cost of services as the basis.

FISCAL YEAR 2022

Total revenues are projected to be \$5.5 million, which is consistent with the budget.

Total expenditures are projected to be \$5.2 million, which is 1% less than FY2022 budget, reflecting savings in personnel and maintenance of various equipment. The Facilities Fund had a mid-year amendment to transfer \$800 thousand from last year’s one-time savings in the General Fund to use to fully fund the 5-year facilities capital maintenance reserve.

Total fund balance is projected to be \$3.6 million. The Facilities Fund includes a contingency reserve of \$278 thousand and a capital reserve of \$3.3 million.

FISCAL YEAR 2023

Budgeted revenues are estimated to be \$5 million, which represents a 7% decrease from FY2022 projection. The decrease is because of the large one-time transfer from the General Fund last year. The allocation revenue includes cost recovery of inflationary increases to personnel, replacement equipment and materials.

Budgeted expenditures are estimated to be \$5.7 million, an increase 4% from the FY2022 projection. This increase in base is due to the increased personnel costs, as well as operating supplies and equipment. The proposed changes are detailed below.

- **Trailer:** The Facilities Services Department provides electrical service for downtown events, including the Red Poppy Festival, Lighting of the Square, and Christmas Stroll. The current trailer is approximately fifteen years old and significantly under sized, which greatly limits the department’s ability to provide the mobile electrical service required for the stages. The new trailer will be tandem axle (3,500 pounds each), have reinforced walls so cords can be hung and not stacked on the floor, and can efficiently and effectively carry the necessary electrical service.
 - Proposed Ongoing: \$0
 - Proposed One-time: \$13,000
 - Proposed Total Cost: \$13,000
- **Cubicles and Furniture:** As the City of Georgetown grows and hires additional full-time staff, the lack of adequate workspace for new and current staff is becoming a critical problem. The GMC is a facility that regularly faces this challenge. Staff is recommending a reconfiguration of the Permitting/Inspections, Electric, Public Works and Administration modular furniture bullpen areas to maximize the space's potential. This remodel will allow for fifty extra cubes for additional staff.

▪ Proposed Ongoing:	\$0
▪ Proposed One-time:	\$450,000
▪ Proposed Total Cost:	\$450,000

Total fund balance is budgeted to be \$2.9 million. The fund will hold a 90-day contingency for personnel and operations per the adopted Fiscal and Budgetary Policy. In FY2023, this amount totals \$303 thousand. The target for capital asset replacement reserve is \$2.6 million, and is fully funded.

FUND SCHEDULE

Facilities Maintenance Fund

	FY2021	FY2022		FY2023		
	Actuals	Amended Budget	Projected	Base Budget	Changes	Proposed Budget
Beginning Fund Balance	2,878,469	3,298,430	3,298,429	3,607,392	-	3,607,392

Revenue

42001:Interest Income	10,307	6,500	4,500	4,500	-	4,500
43004:Administrative	3,738,884	4,673,104	4,673,104	4,957,742	-	4,957,742
45001:Misc Revenue	7,326	2,000	2,100	3,000	-	3,000
45002:Insurance Proceeds	5,997	1,000	1,000	1,000	-	1,000
70001:Transfers In	-	800,000	800,000	-	-	-
Revenue Total	3,762,513	5,482,604	5,480,704	4,966,242	-	4,966,242

Expense

Personnel	609,265	746,649	695,581	815,244	-	815,244
Operations	2,582,076	3,617,821	3,616,899	3,695,070	-	3,695,070
Operating Capital	152,862	809,261	809,261	733,000	463,000	1,196,000
Transfers	-	50,000	50,000	-	-	-
Expense Total	3,344,203	5,223,732	5,171,741	5,243,314	463,000	5,706,314

Ending Fund Balance	3,296,779	3,557,303	3,607,392	3,330,320	(463,000)	2,867,320
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Reserves

AFR Adjustment	1,650	-	-	-	-	-
Contingency Reserve	473,982	278,113	278,113	302,946	-	302,946
Capital Reserve	1,332,299	3,279,189	3,279,189	2,567,135	(2,761)	2,564,374
Reserves Total	1,804,631	3,557,302	3,557,302	2,870,081	(2,761)	2,867,320

Available Fund Balance	1,492,148	1	50,090	460,239	(460,239)	(0)
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Facilities Maintenance Fund: City of Georgetown									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
REVENUE									
42001:Interest Income	32,507	10,307	6,500	4,500	69.23%	4,500	-	4,500	0.00%
43004:Administrative Charges	3,505,776	3,738,884	4,673,104	4,673,104	100.00%	4,957,742	-	4,957,742	6.09%
44001:Grant Revenue	57,339	-	-	-	0.00%	-	-	-	0.00%
45001:Misc Revenue	8,164	7,326	2,000	2,100	105.00%	3,000	-	3,000	42.86%
45002:Insurance Proceeds	-	5,997	1,000	1,000	100.00%	1,000	-	1,000	0.00%
70001:Transfers In	-	-	800,000	800,000	100.00%	-	-	-	-100.00%
REVENUE TOTAL	3,603,786	3,762,513	5,482,604	5,480,704	99.97%	4,966,242	-	4,966,242	-9.39%



Facilities Maintenance Fund: CC0001 Non-Departmental									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
OPERATIONS									
52501:Office Supplies	1,945	-	-	-	0.00%	-	-	-	0.00%
OPERATIONS TOTAL	1,945	-	-	-	0.00%	-	-	-	0.00%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
80001:Transfers Out	-	-	50,000	50,000	100.00%	-	-	-	-100.00%
TRANSFERS TOTAL	-	-	50,000	50,000	100.00%	-	-	-	-100.00%
CC0001 Non-Departmental Total	1,945	-	50,000	50,000	100.00%	-	-	-	-100.00%

Facilities Maintenance Fund: CC0319 Facilities									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	312,083	423,991	516,973	491,742	95.12%	562,943	-	562,943	14.48%
50200:Payroll Tax Expense	22,852	30,203	40,008	34,614	86.52%	41,361	-	41,361	19.49%
50201:Worker's Compensation	3,135	792	4,885	4,494	91.99%	6,120	-	6,120	36.17%
50202:TWC Expense	1,141	1,764	2,268	1,843	81.27%	2,016	-	2,016	9.38%
50300:Benefits	81,761	98,949	120,568	104,575	86.74%	134,680	-	134,680	28.79%
50301:TMRS Expense	39,631	53,565	61,947	58,313	94.13%	68,125	-	68,125	16.83%
PERSONNEL TOTAL	460,603	609,265	746,649	695,581	93.16%	815,244	-	815,244	17.20%
OPERATIONS									
51001:Administrative Expense	112,000	159,256	191,540	191,540	100.00%	162,953	-	162,953	-14.92%
51003:Marketing & Promotional	4,040	480	-	-	0.00%	-	-	-	0.00%
51004:Contractual Services	1,008,984	1,224,769	1,794,342	1,794,342	100.00%	1,785,699	-	1,785,699	-0.48%
51005:Professional Services	170	-	-	-	0.00%	-	-	-	0.00%
51006:Subscriptions	582	330	650	111	17.08%	670	-	670	503.60%
51007:Contracts & Leases	438,623	249,940	282,701	288,985	102.22%	335,627	-	335,627	16.14%
51008:Utilities	22,537	22,939	50,000	26,299	52.60%	50,000	-	50,000	90.12%
51009:Telephone	3,857	6,950	7,080	7,384	104.29%	7,080	-	7,080	-4.12%
52501:Office Supplies	2,440	783	2,500	2,500	100.00%	2,500	-	2,500	0.00%
52506:Operational Supplies	41,856	14,234	10,505	10,708	101.94%	17,846	-	17,846	66.65%
52507:Janitorial Supplies	57,939	49,011	78,576	58,834	74.88%	-	-	-	-100.00%
52509:Maintenance Expense	466,174	851,184	1,183,727	1,219,519	103.02%	1,298,944	-	1,298,944	6.51%
53002:Postage & Freight	8	-	-	-	0.00%	-	-	-	0.00%
53003:Food	-	8	-	333	0.00%	-	-	-	-100.00%
53010:Uniform Expense	4,123	1,801	4,500	4,644	103.20%	10,000	-	10,000	115.33%
53016:Travel Expense	5,245	-	11,700	11,700	100.00%	23,751	-	23,751	103.00%
53017:Training Expense	129	392	-	-	0.00%	-	-	-	0.00%
OPERATIONS TOTAL	2,168,707	2,582,076	3,617,821	3,616,899	99.97%	3,695,070	-	3,695,070	2.16%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	263,011	152,862	809,261	809,261	100.00%	733,000	450,000	1,183,000	46.18%
60005:Capital Outlay - Vehicles	-	-	-	-	0.00%	-	13,000	13,000	0.00%
OPERATING CAPITAL TOTAL	263,011	152,862	809,261	809,261	100.00%	733,000	463,000	1,196,000	47.79%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0319 Facilities Total	2,892,320	3,344,203	5,173,732	5,121,741	99.00%	5,243,314	463,000	5,706,314	11.41%

Facilities Maintenance Fund : City of Georgetown	FTEs Proposed	Personnel	One-Time	Ongoing	Proposed Total	Not Proposed Total
FY2023 SLR-01: Trailer-CC0319 Facilities	-	-	13,000	-	13,000	-
FY2023 SLR-02: GMC Furniture-CC0319 Facilities	-	-	450,000	-	450,000	-
CC0319 Facilities	-	-	463,000	-	463,000	-
TOTAL	-	-	463,000	-	463,000	-

FLEET SERVICES FUND

The Fleet Services Fund finances repair and replacement for City vehicles and equipment. Charges for service are based on annualized replacement and maintenance costs of each vehicle.

FISCAL YEAR 2022

Total revenues are projected to be \$9.8 million, which represents an increase of approximately 2% relative to the FY2022 budget. The increase is due to sale of surplus vehicles in the impound lot and equipment that are no longer cost effective for the City to maintain. All surplus items were thoroughly evaluated for use before sent to auction. Most revenues in this fund are based on the replacement and maintenance schedules of all vehicles in the City.

Total expenditures are projected to be \$13.2 million, or at budget. The FY2021 AFR (annual financial report) Adjustment resulted in a higher 2022 beginning fund balance due to prior year adjustments between when vehicles were ordered and when they were received. The department has explored a variety of options to address supply chain challenges with ordering vehicles. The FY2023 vehicles listed on the replacement schedule were already ordered in FY2022 to mitigate the long lead time. Fleet staff are reviewing a list of low-utilization vehicles, inquiring about leasing options, and evaluating if any replacement vehicles could be held back one more year.

Total fund balance is projected to be \$5.7 million at the end of the fiscal year. A 90-day contingency operational reserve of \$550 thousand is included, a fire vehicle reserve for \$493 thousand, as well as a reserve for future capital equipment replacement of \$4.7 million. The remainder of the capital reserve is held as a cash contribution toward a future Fleet shop expansion.

FISCAL YEAR 2023

Budgeted revenues total \$12.6 million, which represents an increase of 29% over the prior year. Revenues in this fund are based on the replacement schedules of all vehicles in the City as well as new vehicles and equipment to meet service demands in the community. \$4 million of new revenue are transfers in from other departments to cover vehicles and equipment for new positions.

Budgeted expenditures total \$12.4 million. A list of new and replacement vehicles is available in the reference section. Expenses include the replacements for \$3.8 million of public safety vehicles funded through short term debt financing, \$1.4 million for Electric vehicles and equipment funded through short term debt financing, and \$4.3 million for allocation-funded vehicles for other departments.

Adopted enhancements in this fund include vehicles for new staff positions in other funds.

Total fund balance is projected to be \$5.9 million at the end of September 30, 2023. A 90-day contingency operational reserve of \$706 thousand is included, as well as a reserve for future capital equipment replacement of \$4.8 million. It is anticipated Fleet's additional capital reserve balance will be used to help with costs of expansion or relocation of the Fleet shop to meet the City's growing needs. This balance could offset part of the debt-financing for a new facility. There is also \$493 thousand reserved for fire vehicle purchases; a contribution from the ESD 8 interlocal agreement in FY2021 January budget amendment.

FUND SCHEDULE**Fleet Services Fund**

	FY2021	FY2022		FY2023		
	Actuals	Amended Budget	Projected	Base Budget	Changes	Proposed Budget
Beginning Fund Balance	5,382,062	9,132,614	9,132,614	5,722,575	-	5,722,575
Revenue						
42001:Interest Income	25,282	25,000	19,000	10,000	-	10,000
43004:Administrative Charges	3,532,241	3,614,797	3,614,797	4,315,453	348,694	4,664,147
45001:Misc Revenue	2,546	-	-	-	-	-
45002:Insurance Proceeds	224,773	327,241	88,000	50,000	-	50,000
45004:Sale of Property	-	-	447,000	-	-	-
70001:Transfers In	5,012,948	5,586,440	5,586,440	4,079,665	3,795,176	7,874,841
Revenue Total	8,797,790	9,553,478	9,755,237	8,455,118	4,143,870	12,598,988
Expense						
Personnel	818,340	924,648	861,415	957,123	-	957,123
Operations	1,162,620	1,949,036	1,916,379	1,848,843	111,150	1,959,993
Operating Capital	3,826,967	5,406,410	6,043,542	1,594,000	2,679,251	4,273,251
Capital	-	4,343,940	4,343,940	4,079,665	1,121,925	5,201,590
Expense Total	5,807,926	12,624,034	13,165,276	8,479,632	3,912,326	12,391,958
Ending Fund Balance	8,371,926	6,062,058	5,722,575	5,698,062	231,544	5,929,606
Reserves						
AFR Adjustment	760,688	-	-	-	-	-
Contingency	519,976	549,558	549,558	678,775	26,914	705,689
Fire Vehicle Reserve	-	493,000	493,000	493,000	-	493,000
Capital Reserve	1,864,191	5,019,500	4,680,017	4,526,287	204,630	4,730,917
Reserves Total	1,623,479	6,062,058	5,722,575	5,698,062	231,544	5,929,606
Available Fund Balance	6,748,447	(0)	0	(0)	-	(0)

Fleet Services Fund: City of Georgetown									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
REVENUE									
42001:Interest Income	53,776	25,282	25,000	19,000	76.00%	10,000	-	10,000	-47.37%
43004:Administrative Charges	3,035,144	3,532,241	3,614,797	3,614,797	100.00%	4,315,453	348,694	4,664,147	29.03%
45001:Misc Revenue	-	2,546	-	-	0.00%	-	-	-	0.00%
45002:Insurance Proceeds	539,749	224,773	327,241	88,000	26.89%	50,000	-	50,000	-43.18%
45004:Sale of Property	193,714	-	-	447,000	0.00%	-	-	-	-100.00%
70001:Transfers In	3,582,200	5,012,948	5,586,440	5,586,440	100.00%	4,079,665	3,795,176	7,874,841	40.96%
REVENUE TOTAL	7,404,583	8,797,790	9,553,478	9,755,237	102.11%	8,455,118	4,143,870	12,598,988	29.15%

Fleet Services Fund: CC0001 Non-Departmental									
	FY2020	FY2021	FY2022				FY2023		
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
OPERATIONS									
52501:Office Supplies	1,945	-	-	-	0.00%	-	-	-	0.00%
OPERATIONS TOTAL	1,945	-	-	-	0.00%	-	-	-	0.00%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
80001:Transfers Out	562,000	-	-	-	0.00%	-	-	-	0.00%
TRANSFERS TOTAL	562,000	-	-	-	0.00%	-	-	-	0.00%
CC0001 Non-Departmental Total	563,945	-	-	-	0.00%	-	-	-	0.00%

Fleet Services Fund: CC0320 Fleet									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	556,769	593,556	659,356	623,682	94.59%	681,802	-	681,802	9.32%
50200:Payroll Tax Expense	42,033	44,030	51,223	44,438	86.75%	49,714	-	49,714	11.87%
50201:Worker's Compensation	7,687	1,789	11,074	8,991	81.19%	11,871	-	11,871	32.03%
50202:TWC Expense	1,872	2,772	2,520	2,737	108.61%	2,520	-	2,520	-7.92%
50300:Benefits	102,910	101,084	121,373	107,437	88.52%	129,335	-	129,335	20.38%
50301:TMRS Expense	69,819	75,109	79,102	74,131	93.72%	81,882	-	81,882	10.46%
PERSONNEL TOTAL	781,090	818,340	924,648	861,415	93.16%	957,123	-	957,123	11.11%
OPERATIONS									
51001:Administrative Expense	105,057	124,276	130,932	130,932	100.00%	50,654	-	50,654	-61.31%
51004:Contractual Services	-	-	400	1,150	287.50%	662	-	662	-42.43%
51006:Subscriptions	233,018	198,942	262,000	262,320	100.12%	270,260	-	270,260	3.03%
51007:Contracts & Leases	-	854	-	-	0.00%	-	-	-	0.00%
51008:Utilities	17,811	21,418	39,796	21,829	54.85%	39,796	-	39,796	82.31%
51009:Telephone	2,508	1,034	3,140	3,140	100.00%	3,234	-	3,234	2.99%
51340:Employee Recognition	-	45	-	-	0.00%	-	-	-	0.00%
52501:Office Supplies	1,539	1,778	1,700	1,700	100.00%	1,800	-	1,800	5.88%
52502:Educational Supplies	173	-	300	300	100.00%	309	-	309	3.00%
52506:Operational Supplies	20,376	18,834	35,190	33,090	94.03%	33,969	-	33,969	2.66%
52507:Janitorial Supplies	98	36	-	600	0.00%	-	-	-	-100.00%
52509:Maintenance Expense	528,065	573,458	1,178,743	1,173,343	99.54%	1,142,730	111,150	1,253,880	6.86%
53002:Postage & Freight	404	90	100	140	140.00%	103	-	103	-26.43%
53003:Food	403	482	700	700	100.00%	721	-	721	3.00%
53004:Insurance Expense	252,536	214,811	269,640	269,640	100.00%	277,729	-	277,729	3.00%
53010:Uniform Expense	4,528	3,986	5,850	5,850	100.00%	6,026	-	6,026	3.01%
53016:Travel Expense	6,297	998	10,545	5,645	53.53%	10,300	-	10,300	82.46%
53017:Training Expense	299	1,577	10,000	6,000	60.00%	10,550	-	10,550	75.83%
OPERATIONS TOTAL	1,173,113	1,162,620	1,949,036	1,916,379	98.32%	1,848,843	111,150	1,959,993	2.28%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	50,470	266	44,000	44,000	100.00%	-	6,000	6,000	-86.36%
60005:Capital Outlay - Vehicles	4,268,408	3,826,701	5,362,410	5,999,542	111.88%	1,594,000	2,673,251	4,267,251	-28.87%
OPERATING CAPITAL TOTAL	4,318,878	3,826,967	5,406,410	6,043,542	111.78%	1,594,000	2,679,251	4,273,251	-29.29%
CIP EXPENSE									
62001:CIP Expense	-	-	4,343,940	4,343,940	100.00%	4,079,665	1,121,925	5,201,590	19.74%
CIP EXPENSE TOTAL	-	-	4,343,940	4,343,940	100.00%	4,079,665	1,121,925	5,201,590	19.74%
DEBT SERVICE									
TRANSFERS									
CC0320 Fleet Total	6,273,082	5,807,926	12,624,034	13,165,276	104.29%	8,479,632	3,912,326	12,391,958	-5.87%

Fleet Services Fund : City of Georgetown	FTEs Proposed	Personnel	One-Time	Ongoing	Proposed Total	Not Proposed Total
FY2023 SLR-01: Conex-CC0320 Fleet	-	-	6,000	-	6,000	-
FY2023 SLR-01: Environmental Services Coordinator-CC0320 Fleet	-	-	38,000	1,500	39,500	-
FY2023 SLR-01: Four Senior Water Utility Mechanics-CC0320 Fleet	-	-	130,000	2,800	132,800	-
FY2023 SLR-01: Metering Technician-CC0320 Fleet	-	-	40,000	1,800	41,800	-
FY2023 SLR-01: Project Manager (Sidewalks/Bike/Downtown)-CC	-	-	40,000	2,000	42,000	-
FY2023 SLR-01: Senior Parks Maintenance Worker-CC0320 Fleet	-	-	20,000	1,000	21,000	-
FY2023 SLR-01: Senior Plant Operations Technician-CC0320 Fleet	-	-	190,000	12,000	202,000	-
FY2023 SLR-01: Sign & Signals Foreman-CC0320 Fleet	-	-	80,000	3,000	83,000	-
FY2023 SLR-01: Six Water Technician Trainees-CC0320 Fleet	-	-	240,000	12,750	252,750	-
FY2023 SLR-01: Utilities Conservation Coordinator-CC0320 Fleet	-	-	27,751	1,800	29,551	-
FY2023 SLR-02: 1/2 Ton Truck-CC0320 Fleet	-	-	33,500	2,000	35,500	-
FY2023 SLR-02: Conservation Tech/Irrigation Tech-CC0320 Fleet	-	-	33,500	1,800	35,300	-
FY2023 SLR-02: Contract Administrator-CC0320 Fleet	-	-	38,000	1,800	39,800	-
FY2023 SLR-02: Patrol Officers-CC0320 Fleet	-	-	309,000	12,000	321,000	-
FY2023 SLR-02: Plant Operations Supervisor-CC0320 Fleet	-	-	38,000	2,000	40,000	-
FY2023 SLR-02: Project Manager (Road Bond Projects)-CC0320 F	-	-	-	-	-	2,000
FY2023 SLR-02: Signs & Signal Techs-CC0320 Fleet	-	-	160,000	6,000	166,000	-
FY2023 SLR-02: Three Battalion Chief-CC0320 Fleet	-	-	190,000	3,000	193,000	-
FY2023 SLR-02: Utility Systems Locator-CC0320 Fleet	-	-	33,500	1,800	35,300	-
FY2023 SLR-02: Vac Truck-CC0320 Fleet	-	-	550,000	10,000	560,000	-
FY2023 SLR-02: Water Utility Maintenance Supervisor-CC0320 F	-	-	50,000	2,000	52,000	-
FY2023 SLR-03: Criminal Investigations Detective-CC0320 Fleet	-	-	63,000	2,500	65,500	-
FY2023 SLR-03: Project Manager (Utility Projects)-CC0320 Fleet	-	-	-	-	-	2,000
FY2023 SLR-03: Street Sweeper-CC0320 Fleet	-	-	300,000	4,000	304,000	-
FY2023 SLR-03: SUV-CC0320 Fleet	-	-	-	1,000	1,000	-
FY2023 SLR-03: Water Compliance Specialist-CC0320 Fleet	-	-	33,500	1,800	35,300	-
FY2023 SLR-04: 3/4 Ton Truck-CC0320 Fleet	-	-	55,000	2,000	57,000	-
FY2023 SLR-04: All Terrain Utility Vehicle-CC0320 Fleet	-	-	25,000	2,500	27,500	-
FY2023 SLR-04: Crime Scene Specialist-CC0320 Fleet	-	-	77,250	2,500	79,750	-
FY2023 SLR-04: Three EMS Captains-CC0320 Fleet	-	-	-	-	-	3,000
FY2023 SLR-04: Three Senior Public Improvement Inspector-CC03	-	-	120,000	2,000	122,000	-
FY2023 SLR-05: Deputy Fire Marshal and Fire and Life Safety Spe	-	-	62,500	2,000	64,500	-
FY2023 SLR-05: Operational Technology Shared Vehicle-CC0320 F	-	-	40,000	1,800	41,800	-
FY2023 SLR-05: Utilities Scheduler Planner-CC0320 Fleet	-	-	40,000	2,000	42,000	-
FY2023 SLR-07: Brush Truck for Station #8-CC0320 Fleet	-	-	-	-	-	5,000
FY2023 SLR-07: Industrial Pretreatment Program Technician-CC03	-	-	35,000	2,000	37,000	-
FY2023 SLR-07: Rec-On-Wheels-CC0320 Fleet	-	-	-	-	-	500
FY2023 SLR-07: Street Maintenance-CC0320 Fleet	-	-	250,000	-	250,000	-
FY2023 SLR-09: Large Crane-CC0320 Fleet	-	-	-	-	-	825,000
FY2023 SLR-15: Fiber - Bucket truck for fiber repairs-CC0320 Flee	-	-	55,000	-	55,000	-
FY2023 SLR-15: Fire Boat and Trailer-CC0320 Fleet	-	-	215,000	2,000	217,000	-

Fleet Services Fund : City of Georgetown	FTEs Proposed	Personnel	One-Time	Ongoing	Proposed Total	Not Proposed Total
CC0320 Fleet	-	-	3,618,501	109,150	3,727,651	837,500
TOTAL	-	-	3,652,001	109,150	3,761,151	837,500

INFORMATION TECHNOLOGY FUND

The Information Technology Fund provides computer hardware, software, training, and staff support to all City departments. The allocation methodology was reviewed and adjusted in 2017 to adhere to best practices for municipal cost recovery for Georgetown’s size. Cost allocations are based upon the usage of the City-wide systems, the Departments’ specific business systems, and capital replacement. In 2019, the IT Fund began to purchase the City’s fiber infrastructure asset from the Electric Fund, since the system serves the whole City. It will take several years to complete the full purchase of the asset.

FISCAL YEAR 2022

Total revenues are projected to end the year at budget of \$12.3 million. Revenues in this fund are based on the replacement schedules of IT equipment, the implementation of new systems, and the cost of IT operations.

Total expenditures are projected to be \$11.8 million, which is slightly under the budget of \$12.1 million. Savings in IT Management cost center is due to savings in contracts and equipment. The mid-year budget amendment included a transfer from the General Fund of one-time savings from FY2021 to fully fund the IT Capital Replacement Reserve, which had been depleted when transferring the City’s fiber asset from the Electric Fund to the IT Fund. The multi-year transfer of the asset is now complete.

Total fund balance is projected to be \$3.6 million at year-end. This covers the contingency policy requirement of \$1.2 million, and the 5-year capital reserve at \$2.4 million.

FISCAL YEAR 2023

Budgeted revenues total \$12.6 million, similar to the 2022 projections. The revenues cover the costs of operating the IT department, as well as the proposed changes noted below. \$294,900 of the allocated revenues are from other funds to cover the costs of equipment for new positions.

Budgeted expenditures total \$12.6 million, which is a 6% increase over the 2022 projections. Included in expenses is funding to lease property that IT personnel will be occupying in FY2023. This is in response to the City’s increasing need for space as FTE count continues to rise.

Proposed Enhancements:

- IT Fiber: Fiber Optic Design Services:** This request is to provide funding for fiber optic cables that will be needed along Ronald Reagan Blvd. to support future utility facilities in this area.
 - Ongoing Cost: \$0
 - One-Time Cost: \$50,000
 - Total Cost: \$50,000
- IT Fiber: Bucket Truck:** Prior to the recent re-organization, Fiber had access to Utility bucket trucks to use for minor fiber repairs. Currently however, Fiber does not have reliable access to a bucket truck, posing problems during emergencies. Fiber requires a dedicated bucket truck so that minor repairs to aerial fiber lines can be performed in a timely manner.
 - Ongoing Cost: \$11,800

- One-Time Cost: \$55,000
- Total Cost: \$66,800

- **IT Public Safety: Audio/Visual Redesign:** The A/V at the Public Safety Facility requires several enhancements; however, due to the complexity of the current system, it is necessary to contract an A/V engineer to provide a design that would both simplify and enhance the system. The funds requested are for design only.

- Ongoing Cost: \$0
- One-Time Cost: \$20,000
- Total Cost: \$20,000

- **IT Infrastructure: Cybersecurity – Firewall Management:** This request is for a management tool that allows for all three of the City’s large firewalls to be managed in one place, avoiding redundant configurations of each firewall.

- Ongoing Cost: \$10,000
- One-Time Cost: \$0
- Total Cost: \$10,000

- **IT Infrastructure: Cybersecurity – Engineering Services to Improve Network Redundancy Between Buildings:** Internal staff need assistance in engineering the network routing between key facilities to ensure full redundancy. Key facilities include City Hall, GMC, and PSOTC.

- Ongoing Cost: \$0
- One-Time Cost: \$130,000
- Total Cost: \$130,000

- **IT Infrastructure: Senior IT Support Specialist:** Several factors have dramatically increased the workload for End User Support Staff. These include staffing increases, supporting teleworkers, cybersecurity responsibilities and increased demand for A/V support. A Senior IT specialist is necessary for the department to continue providing support at a high standard.

- Ongoing Cost: \$66,684
- One-Time Cost: \$3,000
- Total Cost: \$69,684

- **IT Infrastructure: Third Party Patch Manager:** The current cybersecurity environment requires that we patch third party software on computers more frequently and rapidly. Further, the number of computers is rapidly increasing. To keep up with growing demand, IT needs a tool to expedite the deployment of vendor software patches to personal computers.

- Ongoing Cost: \$15,000
- One-Time Cost: \$0
- Total Cost: \$15,000

- **IT Management: Support Services – Integration Middleware:** This request is for funding to acquire professional support to assist with migrating key system integrations to the new middleware.
 - Ongoing Cost: \$0
 - One-Time Cost: \$50,000
 - Total Cost: \$50,000
- **IT Management: Cybersecurity – Biennial Cyber Security Audit:** Internal policy dictates that IT requests a third-party cybersecurity audit every two years. IT will request that this audit be done against the National Institute of Standards and Technology (NIST) cybersecurity framework so that IT can measure its progress against industry standards.
 - Ongoing Cost: \$0
 - One-Time Cost: \$25,000
 - Total Cost: \$25,000
- **IT Management: Building Lease:** In response to organizational growth pressure and the need for additional space, the City plans to lease office space. The additional space will be occupied by IT and Systems Engineering. The IT fund will pay its portion of the lease based on square feet, department size, and space needs such as amount of offices, cubicles, and shared common areas. Lease cost will be appropriated in the IT budget and then allocated out through the IT allocation.
 - Ongoing Cost: \$370,581
 - One-Time Cost: \$0
 - Total Cost: \$370,581

Total fund balance is projected to be \$3.6 million as of September 30th. This includes a 90-day contingency of \$1.5 million plus a reserve for capital of \$2.1 million.

FUND SCHEDULE**Information Technology Fund**

	FY2021	FY2022		FY2023		
	Actuals	Amended Budget	Projected	Base Budget	Changes	Proposed Budget
Beginning Fund Balance	1,981,749	3,071,659	3,071,659	3,570,832	-	3,570,832

Revenue

42001:Interest Income	7,411	8,000	7,000	5,000	-	5,000
43004:Administrative	9,609,070	11,825,005	11,825,005	12,342,452	-	12,342,452
45001:Misc Revenue	52	-	-	-	-	-
70001:Transfers In	96,000	463,000	463,000	-	294,900	294,900
Revenue Total	9,712,533	12,296,005	12,295,005	12,347,452	294,900	12,642,352

Expense

CC0001 Non-Departmental	18,800	35,000	35,000	-	55,000	55,000
CC0648 IT Fiber	217,876	431,720	438,741	327,577	72,300	399,877
CC0649 IT Applications	1,257,191	1,564,175	1,490,815	1,700,827	-	1,700,827
CC0650 IT Public Safety	422,727	499,061	505,022	549,308	20,000	569,308
CC0651 IT Infrastructure	1,902,857	2,702,653	2,728,402	2,777,543	235,684	3,013,227
CC0652 IT Management	5,045,899	6,875,515	6,597,852	6,087,058	746,481	6,833,539
Expense Total	8,865,351	12,108,123	11,795,831	11,442,313	1,129,465	12,571,779

Ending Fund Balance	2,828,931	3,259,541	3,570,832	4,475,971	(834,565)	3,641,406
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Reserves

AFR Adjustment	242,728	-	-	-	-	-
Contingency Reserve	1,053,449	1,169,613	1,169,613	1,357,736	125,247	1,482,983
Reserve for Capital	674,969	2,089,928	2,401,219	2,401,219	(242,796)	2,158,423
Reserves Total	1,971,146	3,259,541	3,570,832	3,758,955	(117,549)	3,641,406

Available Fund Balance	1,343,241	0	0	717,017	(717,017)	-
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Information Technology Fund: City of Georgetown									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
REVENUE									
42001:Interest Income	21,005	7,411	8,000	7,000	87.50%	5,000	-	5,000	-28.57%
43004:Administrative Charges	7,644,778	9,609,070	11,825,005	11,825,005	100.00%	12,342,452	-	12,342,452	4.38%
44001:Grant Revenue	180	-	-	-	0.00%	-	-	-	0.00%
45001:Misc Revenue	1,531	52	-	-	0.00%	-	-	-	0.00%
70001:Transfers In	53,860	96,000	463,000	463,000	100.00%	-	294,900	294,900	-36.31%
REVENUE TOTAL	7,721,354	9,712,533	12,296,005	12,295,005	99.99%	12,347,452	294,900	12,642,352	2.83%

Information Technology Fund: CC0001 Non-Departmental									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
OPERATIONS									
52501:Office Supplies	1,945	-	-	-	0.00%	-	-	-	0.00%
OPERATIONS TOTAL	1,945	-	-	-	0.00%	-	-	-	0.00%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
80001:Transfers Out	586,329	18,800	35,000	35,000	100.00%	-	55,000	55,000	57.14%
TRANSFERS TOTAL	586,329	18,800	35,000	35,000	100.00%	-	55,000	55,000	57.14%
CC0001 Non-Departmental Total	588,274	18,800	35,000	35,000	100.00%	-	55,000	55,000	57.14%

Information Technology Fund: CC0648 IT Fiber									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	117,524	167,918	167,026	99.47%	181,514	-	181,514	8.67%
50200:Payroll Tax Expense	-	8,685	12,991	12,349	95.06%	13,609	-	13,609	10.21%
50201:Worker's Compensation	-	69	685	578	84.29%	724	-	724	25.38%
50202:TWC Expense	-	504	504	504	100.00%	504	-	504	0.00%
50300:Benefits	-	24,250	25,999	34,787	133.80%	41,609	-	41,609	19.61%
50301:TMRS Expense	-	14,835	20,938	20,766	99.18%	22,415	-	22,415	7.94%
PERSONNEL TOTAL	-	165,867	229,034	236,010	103.05%	260,376	-	260,376	10.32%
OPERATIONS									
51001:Administrative Expense	-	4,020	10,460	10,460	100.00%	9,299	11,800	21,099	101.71%
51005:Professional Services	-	-	-	-	0.00%	-	50,000	50,000	0.00%
51006:Subscriptions	-	44,183	180,000	180,000	100.00%	50,000	-	50,000	-72.22%
52501:Office Supplies	-	902	1,000	1,000	100.00%	1,030	-	1,030	3.00%
52506:Operational Supplies	-	1,479	1,630	1,630	100.00%	3,167	4,000	7,167	339.70%
52507:Janitorial Supplies	-	-	-	45	0.00%	-	-	-	-100.00%
53002:Postage & Freight	-	-	50	50	100.00%	52	-	52	4.00%
53010:Uniform Expense	-	126	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	-	700	1,418	1,418	100.00%	1,461	-	1,461	3.03%
53017:Training Expense	-	600	2,128	2,128	100.00%	2,192	-	2,192	3.01%
OPERATIONS TOTAL	-	52,010	196,686	196,731	100.02%	67,201	65,800	133,001	-32.39%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	-	6,000	6,000	100.00%	-	6,500	6,500	8.33%
OPERATING CAPITAL TOTAL	-	-	6,000	6,000	100.00%	-	6,500	6,500	8.33%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0648 IT Fiber Total	-	217,876	431,720	438,741	101.63%	327,577	72,300	399,877	-8.86%

Information Technology Fund: CC0649 IT Applications									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	902,323	1,130,330	1,090,219	96.45%	1,235,257	-	1,235,257	13.30%
50200:Payroll Tax Expense	-	65,530	87,925	81,381	92.56%	93,975	-	93,975	15.48%
50201:Worker's Compensation	-	165	1,204	1,000	83.06%	1,371	-	1,371	37.05%
50202:TWC Expense	-	3,276	3,528	3,276	92.86%	3,528	-	3,528	7.69%
50300:Benefits	-	152,211	157,995	138,224	87.49%	170,022	-	170,022	23.01%
50301:TMRS Expense	-	113,558	139,887	136,297	97.43%	154,782	-	154,782	13.56%
PERSONNEL TOTAL	-	1,237,063	1,520,870	1,450,398	95.37%	1,658,935	-	1,658,935	14.38%
OPERATIONS									
51001:Administrative Expense	-	5,387	5,473	5,473	100.00%	6,160	-	6,160	12.55%
51009:Telephone	-	798	-	-	0.00%	-	-	-	0.00%
52501:Office Supplies	-	8,602	10,000	10,000	100.00%	10,300	-	10,300	3.00%
52506:Operational Supplies	-	671	1,565	2,420	154.65%	1,466	-	1,466	-39.42%
53002:Postage & Freight	-	-	50	5	10.00%	52	-	52	940.00%
53010:Uniform Expense	-	144	-	150	0.00%	-	-	-	-100.00%
53016:Travel Expense	-	585	9,217	9,369	101.65%	9,494	-	9,494	1.33%
53017:Training Expense	-	3,513	14,000	13,000	92.86%	14,420	-	14,420	10.92%
OPERATIONS TOTAL	-	19,700	40,305	40,417	100.28%	41,892	-	41,892	3.65%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	429	3,000	-	0.00%	-	-	-	0.00%
OPERATING CAPITAL TOTAL	-	429	3,000	-	0.00%	-	-	-	0.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0649 IT Applications Total	-	1,257,191	1,564,175	1,490,815	95.31%	1,700,827	-	1,700,827	14.09%

Information Technology Fund: CC0650 IT Public Safety									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	305,726	343,651	352,886	102.69%	384,795	-	384,795	9.04%
50200:Payroll Tax Expense	-	22,531	26,888	25,985	96.64%	28,770	-	28,770	10.71%
50201:Worker's Compensation	-	56	370	318	85.96%	420	-	420	32.04%
50202:TWC Expense	-	1,260	1,008	1,008	100.00%	1,008	-	1,008	0.00%
50300:Benefits	-	51,196	63,139	59,914	94.89%	73,081	-	73,081	21.98%
50301:TMRS Expense	-	38,730	43,068	43,399	100.77%	47,385	-	47,385	9.18%
PERSONNEL TOTAL	-	419,499	478,125	483,511	101.13%	535,458	-	535,458	10.74%
OPERATIONS									
51006:Subscriptions	-	-	7,500	7,770	103.60%	-	-	-	-100.00%
52501:Office Supplies	-	938	1,000	1,000	100.00%	1,000	-	1,000	0.00%
52506:Operational Supplies	-	997	5,500	5,500	100.00%	5,650	-	5,650	2.73%
53002:Postage & Freight	-	187	100	145	145.00%	100	-	100	-31.03%
53003:Food	-	-	-	260	0.00%	-	-	-	-100.00%
53016:Travel Expense	-	-	2,836	2,836	100.00%	3,000	-	3,000	5.78%
53017:Training Expense	-	-	4,000	4,000	100.00%	4,100	-	4,100	2.50%
OPERATIONS TOTAL	-	2,123	20,936	21,511	102.75%	13,850	-	13,850	-35.61%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	1,106	-	-	0.00%	-	-	-	0.00%
60009:Capital Outlay - Improvements	-	-	-	-	0.00%	-	20,000	20,000	0.00%
OPERATING CAPITAL TOTAL	-	1,106	-	-	0.00%	-	20,000	20,000	0.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0650 IT Public Safety Total	-	422,727	499,061	505,022	101.19%	549,308	20,000	569,308	12.73%

Information Technology Fund: CC0651 IT Infrastructure									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	5,958	843,706	885,847	931,338	105.14%	1,023,400	47,119	1,070,519	14.94%
50200:Payroll Tax Expense	456	62,985	68,409	69,622	101.77%	77,879	3,605	81,484	17.04%
50201:Worker's Compensation	-	154	953	844	88.56%	1,136	53	1,189	40.86%
50202:TWC Expense	-	2,664	2,520	2,761	109.56%	2,772	252	3,024	9.53%
50300:Benefits	-	114,904	122,285	113,861	93.11%	139,274	8,766	148,040	30.02%
50301:TMRS Expense	730	106,456	110,324	115,961	105.11%	128,271	5,890	134,161	15.70%
PERSONNEL TOTAL	7,144	1,130,870	1,190,339	1,234,387	103.70%	1,372,732	65,684	1,438,416	16.53%
OPERATIONS									
51001:Administrative Expense	-	94,761	117,333	117,333	100.00%	129,613	-	129,613	10.47%
51004:Contractual Services	-	-	-	-	0.00%	-	133,000	133,000	0.00%
51006:Subscriptions	-	20,479	100,000	96,701	96.70%	-	-	-	-100.00%
52501:Office Supplies	-	483	500	500	100.00%	515	-	515	3.00%
52506:Operational Supplies	-	45,662	132,250	132,250	100.00%	84,695	33,000	117,695	-11.01%
52507:Janitorial Supplies	-	68	-	-	0.00%	-	-	-	0.00%
53002:Postage & Freight	-	8	100	100	100.00%	103	-	103	3.00%
53016:Travel Expense	-	4,564	5,713	5,713	100.00%	5,885	-	5,885	3.01%
53017:Training Expense	-	5,854	6,048	6,048	100.00%	10,000	1,000	11,000	81.88%
OPERATIONS TOTAL	-	171,880	361,944	358,645	99.09%	230,811	167,000	397,811	10.92%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	600,108	1,150,370	1,135,370	98.70%	1,174,000	3,000	1,177,000	3.67%
OPERATING CAPITAL TOTAL	-	600,108	1,150,370	1,135,370	98.70%	1,174,000	3,000	1,177,000	3.67%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0651 IT Infrastructure Total	7,144	1,902,857	2,702,653	2,728,402	100.95%	2,777,543	235,684	3,013,227	10.44%

Information Technology Fund: CC0652 IT Management									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	1,870,212	665,620	830,410	789,552	95.08%	861,324	-	861,324	9.09%
50200:Payroll Tax Expense	141,198	48,068	63,633	58,785	92.38%	63,582	-	63,582	8.16%
50201:Worker's Compensation	1,587	123	897	721	80.35%	955	-	955	32.50%
50202:TWC Expense	4,121	2,124	2,268	1,955	86.22%	2,016	-	2,016	3.10%
50300:Benefits	234,400	73,219	89,187	82,728	92.76%	100,709	-	100,709	21.74%
50301:TMRS Expense	235,043	84,032	103,982	99,095	95.30%	107,799	-	107,799	8.78%
PERSONNEL TOTAL	2,486,560	873,187	1,090,377	1,032,836	94.72%	1,136,385	-	1,136,385	10.03%
OPERATIONS									
51001:Administrative Expense	78,641	-	-	-	0.00%	-	-	-	0.00%
51003:Marketing & Promotional	1,500	-	-	-	0.00%	-	-	-	0.00%
51004:Contractual Services	56,648	26,118	-	-	0.00%	-	89,112	89,112	0.00%
51006:Subscriptions	3,204,048	3,990,706	4,728,675	4,728,675	100.00%	4,801,000	69,300	4,870,300	3.00%
51007:Contracts & Leases	7	64	-	180	0.00%	700	277,200	277,900	154288.89%
51008:Utilities	66,105	60,660	130,250	68,808	52.83%	100,000	8,709	108,709	57.99%
51009:Telephone	36,041	10,310	25,872	28,872	111.60%	13,000	-	13,000	-54.97%
51340:Employee Recognition	-	146	-	250	0.00%	-	-	-	-100.00%
52501:Office Supplies	42,310	4,901	5,200	5,200	100.00%	11,000	-	11,000	111.54%
52502:Educational Supplies	-	-	-	300	0.00%	-	-	-	-100.00%
52506:Operational Supplies	35,142	6,394	8,411	6,536	77.71%	1,331	-	1,331	-79.64%
52507:Janitorial Supplies	-	46	-	65	0.00%	-	-	-	-100.00%
52509:Maintenance Expense	450	4,462	-	-	0.00%	-	1,260	1,260	0.00%
53002:Postage & Freight	83	-	100	100	100.00%	103	-	103	3.00%
53003:Food	2,147	1,830	3,200	3,200	100.00%	3,300	-	3,300	3.13%
53010:Uniform Expense	-	1,851	3,200	3,200	100.00%	3,300	-	3,300	3.13%
53016:Travel Expense	16,756	2,697	5,672	5,672	100.00%	5,900	-	5,900	4.02%
53017:Training Expense	(2,500)	10,411	10,718	10,718	100.00%	11,040	-	11,040	3.00%
OPERATIONS TOTAL	3,537,380	4,120,597	4,921,298	4,861,776	98.79%	4,950,674	445,581	5,396,255	10.99%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	672,798	(4,765)	198,000	37,400	18.89%	-	300,900	300,900	704.55%
60009:Capital Outlay - Improvements	-	56,880	-	-	0.00%	-	-	-	0.00%
60007:Capital Outlay - Distribution Systems (Infrastructure)	-	-	665,840	665,840	100.00%	-	-	-	-100.00%
OPERATING CAPITAL TOTAL	672,798	52,115	863,840	703,240	81.41%	-	300,900	300,900	-57.21%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0652 IT Management Total	6,696,738	5,045,899	6,875,515	6,597,852	95.96%	6,087,058	746,481	6,833,539	3.57%

Information Technology Fund : City of Georgetown	FTEs Proposed	Personnel	One-Time	Ongoing	Proposed Total	Not Proposed Total
FY2023 SLR-15: Fiber - Bucket truck for fiber repairs-CC0001 Non-Departmental	-	-	55,000	-	55,000	-
CC0001 Non-Departmental	-	-	55,000	-	55,000	-
FY2023 SLR-06: Fiber - Fiber optic design services-CC0648 IT Fiber	-	-	50,000	-	50,000	-
FY2023 SLR-07: Fiber - Small tools account for Fiber field staff.-CC0648 IT Fiber	-	-	-	4,000	4,000	-
FY2023 SLR-14: Fiber - Optical Time Domain Reflectometer-CC0648 IT Fiber	-	-	6,500	-	6,500	-
FY2023 SLR-15: Fiber - Bucket truck for fiber repairs-CC0648 IT Fiber	-	-	-	11,800	11,800	-
CC0648 IT Fiber	-	-	56,500	15,800	72,300	-
FY2023 SLR-13: Facilities - GIS supervisor cubicle.-CC0649 IT Applications	-	-	-	-	-	10,000
CC0649 IT Applications	-	-	-	-	-	10,000
FY2023 SLR-16: A/V Redesign - PSOTC-CC0650 IT Public Safety	-	-	-	20,000	20,000	-
CC0650 IT Public Safety	-	-	-	20,000	20,000	-
FY2023 SLR-01: Software licenses - Addl. MS Intune licenses-CC0651 IT Infrastructure	-	-	-	3,000	3,000	-
FY2023 SLR-02: Software licenses - Add licenses for Microsoft Teams softphones-CC06	-	-	-	5,000	5,000	-
FY2023 SLR-04: Cybersecurity - Panorama firewall management tool-CC0651 IT Infrast	-	-	-	10,000	10,000	-
FY2023 SLR-05: Cybersecurity - Engineering services to improve network redundancy t	-	-	130,000	-	130,000	-
FY2023 SLR-08: Cybersecurity - Firewall security audit.-CC0651 IT Infrastructure	-	-	3,000	-	3,000	-
FY2023 SLR-11: Senior IT Support Specialist-CC0651 IT Infrastructure	1.00	65,684	3,000	66,684	69,684	-
FY2023 SLR-12: Cybersecurity - Third party patch manager.-CC0651 IT Infrastructure	-	-	-	15,000	15,000	-
CC0651 IT Infrastructure	1.00	65,684	136,000	99,684	235,684	-
FY2023 SLR-01: Administrative Assistant-CC0652 IT Management	-	-	6,000	-	6,000	-
FY2023 SLR-01: Assistant Emergency Management Coordinator-CC0652 IT Managemen	-	-	3,000	-	3,000	-
FY2023 SLR-01: Environmental Services Coordinator-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Five Water Technician Trainees-CC0652 IT Management	-	-	12,000	-	12,000	-
FY2023 SLR-01: Four Senior Water Utility Mechanics-CC0652 IT Management	-	-	6,000	-	6,000	-
FY2023 SLR-01: Heavy Equipment Operator-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: K9 Sergeant and 2 Officers-CC0652 IT Management	-	-	38,200	-	38,200	-
FY2023 SLR-01: Library Assistant (Outreach)-CC0652 IT Management	-	-	-	-	-	5,000
FY2023 SLR-01: Metering Technician-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Permit Technician-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Project Manager (Sidewalks/Bike/Downtown)-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Purchasing Supervisor-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Recreation Assistant-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Senior Accountant-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Senior Parks Maintenance Worker-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Senior Planner - Downtown & Historic District-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Senior Plant Operations Technician-CC0652 IT Management	-	-	15,000	-	15,000	-
FY2023 SLR-01: Senior Utility Systems Operator-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Sign & Signals Foreman-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Transportation Planning Manager-CC0652 IT Management	-	-	6,000	-	6,000	-
FY2023 SLR-01: Treasury Analyst-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-01: Utilities Conservation Coordinator-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-02: Budget Manager-CC0652 IT Management	-	-	-	-	-	3,000
FY2023 SLR-02: Building Plans Examiner-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-02: Conservation Tech/Irrigation Tech-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-02: Contract Administrator-CC0652 IT Management	-	-	-	-	-	6,000

Information Technology Fund : City of Georgetown	FTEs Proposed	Personnel	One-Time	Ongoing	Proposed Total	Not Proposed Total
FY2023 SLR-02: Library Assistant (Children's)-CC0652 IT Management	-	-	-	-	-	3,000
FY2023 SLR-02: Light Equipment Operator-CC0652 IT Management	-	-	-	-	-	6,000
FY2023 SLR-02: Patrol Officers-CC0652 IT Management	-	-	49,400	-	49,400	-
FY2023 SLR-02: Plant Operations Supervisor-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-02: Project Manager (Road Bond Projects)-CC0652 IT Management	-	-	-	-	-	3,000
FY2023 SLR-02: SCADA Analyst-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-02: Signs & Signal Techs-CC0652 IT Management	-	-	16,000	-	16,000	-
FY2023 SLR-02: Special Events and Marketing Coordinator-CC0652 IT Management	-	-	6,000	-	6,000	-
FY2023 SLR-02: Three Battalion Chief-CC0652 IT Management	-	-	10,800	-	10,800	-
FY2023 SLR-02: Utility Systems Locator-CC0652 IT Management	-	-	5,000	-	5,000	-
FY2023 SLR-02: Water Utility Maintenance Supervisor-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-03: AMI Specialist-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-03: Criminal Investigations Detective-CC0652 IT Management	-	-	8,000	-	8,000	-
FY2023 SLR-03: Part Time Library Assistant (Tech Services)-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-03: Project Manager (Utility Projects)-CC0652 IT Management	-	-	-	-	-	3,000
FY2023 SLR-03: Social Media and Marketing Coordinator-CC0652 IT Management	-	-	7,000	-	7,000	-
FY2023 SLR-03: Support services - integration middleware.-CC0652 IT Management	-	-	50,000	-	50,000	-
FY2023 SLR-03: Two Equipment Operators-CC0652 IT Management	-	-	6,000	-	6,000	-
FY2023 SLR-03: Water Compliance Specialist-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-04: Contract Coordinator-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-04: Crime Scene Specialist-CC0652 IT Management	-	-	13,500	-	13,500	-
FY2023 SLR-04: Three EMS Captains-CC0652 IT Management	-	-	-	-	-	10,800
FY2023 SLR-04: Three Senior Public Improvement Inspector-CC0652 IT Management	-	-	9,000	-	9,000	-
FY2023 SLR-05: Deputy Fire Marshal and Fire and Life Safety Specialist-CC0652 IT Man	-	-	3,000	-	3,000	-
FY2023 SLR-05: Utilities Scheduler Planner-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-06: Continuation of 311 "Like" Service Management and Implementation-	-	-	3,000	-	3,000	-
FY2023 SLR-07: Industrial Pretreatment Program Technician-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-08: Building Lease-CC0652 IT Management	-	-	-	370,581	370,581	-
FY2023 SLR-09: Cybersecurity - Biennial cybersecurity audit.-CC0652 IT Management	-	-	25,000	-	25,000	-
FY2023 SLR-10: Assistant Water Utility Director-CC0652 IT Management	-	-	3,000	-	3,000	-
FY2023 SLR-10: Facilities - IT cubicle reconfiguration-CC0652 IT Management	-	-	-	-	-	50,000
CC0652 IT Management	-	-	375,900	370,581	746,481	89,800
INFORMATION TECHNOLOGY TOTAL	1.00	65,684	623,400	506,065	1,129,465	99,800

JOINT SERVICE FUND

The Joint Service Fund is composed of departments providing administrative support to the City. Systems Engineering and Customer Care provide support to the City's utility and capital project functions. Administrative departments including Accounting, Finance Administration, Human Resources, and Purchasing provide support to all the City's funds and departments.

Joint Service Allocation Methodology

The Joint Service Fund is funded by other operating funds like the General, Electric, Stormwater, Airport and Water funds. Each of these funds are charged for services provided by the departments in the Joint Service Fund. For each department in the Joint Service Fund, there is an allocation method to charge the other operating funds depending upon workload. For example, services provided by Human Resources are allocated based on the number of employees in the various funds.

During FY2022, budget staff worked with a consultant to review the allocation methodology and make improvements that align with best practices. The results of the study significantly shift allocated costs towards the General Fund and away from the Water and Electric Funds. Due to economic pressures related to growth in the General Fund, the new methodology will be implemented over two fiscal years.

FISCAL YEAR 2022

Total revenues are projected to be \$22.9 million, which is slightly above budget due to higher fee revenue in customer care and systems engineering.

Total expenditures are projected to be \$21.3 million, which is in line with budget. The non-departmental cost center projections are higher than budget because vacancy savings are budgeted here for the entire fund, while actual personnel savings are realized in each department.

The Joint Services Fund was amended in January for several re-organizations. The amendment re-organized the customer care structure to follow through on activities related to utility visioning and incremental moves toward a "311 Like System". The amendment created two new cost centers for billing and data analytics and administration and transferred the appropriate staff and operational costs to these new cost centers. A real estate cost center was established to manage the City's associated real estate staff and operational costs, and this function reports to the City Attorney instead of the City Engineer. Lastly, the conservation cost center was moved directly into the Water Fund instead of being allocated through the Joint Services allocation process.

The fund was amended in June to add additional staff to support systems engineering in development efforts. Two new Engineering Technicians as well as an Assistant Director of Engineering were added as new positions. An internal reclassification created a Strategic Support Manager to assist with workload pressures due to development. The mid-year amendment also fully funded the 90-day contingency reserve in the Joint Services fund as a use of Council one-time funds.

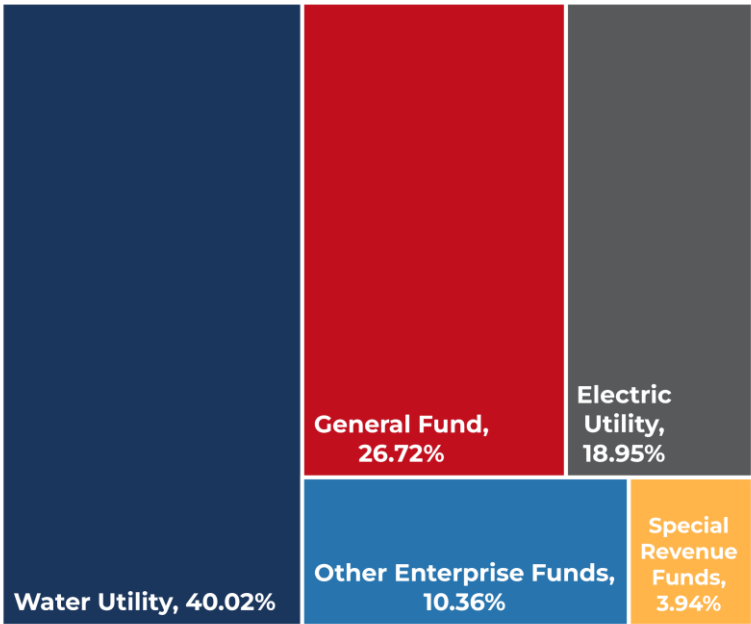
Ending fund balance is projected to be \$4 million as of September 30, 2022. The fully funded contingency reserve totals \$3.6 million, and there is \$334k in projected available fund balance.

FISCAL YEAR 2023

Total revenues are budgeted to be \$27.8 million, which represents an increase of 21% relative to the FY2022 projection. Departments in the fund saw increased expenses overall as the number of city staff and the size of departments continue to grow significantly in reflection of the city population growth, demand for services and inflation of personnel and operational costs.

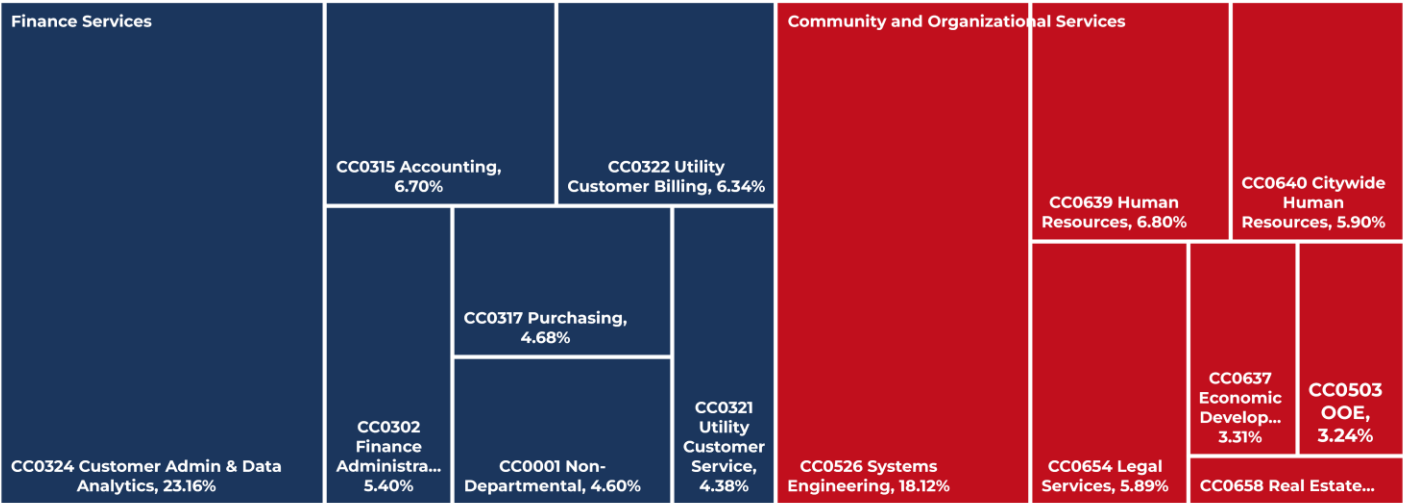
Total expenditures are budgeted to be \$26.7 million, an increase of 25% from FY2022 projections. Several large increases are included in the base budget. These include the IT Allocation for the Customer Care Department. Other base increases include merit and market increases for personnel, and the full-year cost of the positions added to systems engineering in the 2022 mid-year budget amendment referenced above. The largest drivers of costs are the update of the utility customer billing system to a cloud-based system (UMAX) and other customer and billing related expenses in Customer Care, as well as engineering and development related expenses in Systems Engineering.

FY2023 ALLOCATION REVENUE



FY2023 EXPENSE - COST CENTER

■ Community and Organizational Services ■ Finance Services



Below are highlights of the proposed service level enhancements represented in the Changes column in the Joint Service Fund. A full list is available in the reference section of this book.

Proposed Enhancements:

- **Finance Administration:**
 - **Treasury Analyst:** In the Finance Department, the biggest exposure to risk is the Treasury function. The City's investments and debt portfolio have grown significantly over the last five years as a result of the increasing capital improvement program, creating a large increase in workload for the Treasurer. A Treasury Analyst is necessary to support the efforts of the Treasurer and allow the Treasurer position to focus on managing the City's debt profile, investments, and the financial component of the 5-year CIP plan. The new position is also necessary for succession planning of the Treasurer position.
 - Proposed Ongoing: \$83,797
 - Proposed One-time: \$3,000
 - Proposed Total Cost: \$86,797
 - **Budget Book Software:** The Finance Department is in the process of implementing the ClearGov Digital Budget Book software. This will allow the budget book to be housed in an online platform, making the document more accessible and user friendly for the public. The software also ensures compliance with the Government Finance Officers of America (GFOA) Distinguished Budget Book guidelines. Web publication will save time for staff on current manual publication tasks.
 - Proposed Ongoing: \$10,500
 - Proposed One-time: \$2,000
 - Proposed Total Cost: \$12,500
- **Accounting:**
 - **Senior Accountant:** As the City of Georgetown continues to grow so do the number of grants, economic development agreements and Special Purpose Districts. Timely management of these agreements poses additional risk to the City. The Assistant Finance Director has had to dedicate time to these projects that could have been otherwise spent on departmental strategic planning and employee engagement. This request is to provide funding for a Senior Accountant who would be dedicated to monitoring compliance of grants, economic development agreements and Special Purpose Districts.
 - Proposed Ongoing: \$82,626
 - Proposed One-time: \$3,655
 - Proposed Total Cost: \$86,281
- **Purchasing:**
 - **Purchasing Supervisor:** This request is to provide funding for a Purchasing Supervisor position. Adding this position will improve the span of supervision for the Support Services Manager, who currently directly oversees all 5 members of the Buyer Team, as well as the Warehouse Supervisor and the Fleet Manager. This position will provide

leadership and training for the Buying Team, assist with the large increases in purchase orders and contracts workload, and improve performance and customer satisfaction.

- Proposed Ongoing: \$75,179
- Proposed One-time: \$3,000
- Proposed Total Cost: \$78,179

- **Electric Forklift and Stacker:** This equipment will allow the warehouse staff to safely place heavy items on high shelves. Currently, the warehouse staff uses a motorized forklift; however, this is no longer a viable option as its limitations put staff at risk when retrieving or storing items on high shelves.

- Proposed Ongoing: \$0
- Proposed One-time: \$15,000
- Proposed Total Cost: \$15,000

- **Customer Administration and Data Analytics:**

- **Upgrade Customer Information System (CIS) to 365 Cloud Version:** Microsoft discontinued support for Dynamics AX2012 in April 2022 which necessitates an upgrade to the latest cloud version UMAX365. The Gartner Group was retained in the fall of 2020 to provide an assessment of the CIS to reduce the complexity and challenges experienced in the current version and identify opportunities presented by an upgrade. Staff recommended moving forward with the proposed upgrade as many of the complications can be removed and day to day administration of the software can be transferred to the vendor instead of internal resources.

- Proposed Ongoing: \$0
- Proposed One-time: \$1,511,200
- Proposed Total Cost: \$1,511,200

- **Organizational and Operational Excellence:**

- **Performance Management Platform:** Our performance management and workplan programs have evolved over the years and there are improvements needed to increase benefits and ease of use to departments. With this platform, departments can access data visualizations much faster, create and assign tasks and track goals, metrics, and master plans both internally and externally. This also allows for greater data integrity and historical tracking of information.

- Proposed Ongoing: \$85,000
- Proposed One-time: \$35,000
- Proposed Total Cost: \$120,000

- **Arbinger Outward Mindset Program Development:** Continue leveraging the citywide Outward Mindset training and implement strategies that will improve performance results, including developing new internal facilitators.

- Proposed Ongoing: \$0

- Proposed One-time: \$50,000
- Proposed Total Cost: \$50,000

- **Arbinger Instructor Development:** This request is for funding to send eight existing Arbinger facilitators to the Arbinger Annual Conference. This is essential in keeping facilitators engaged and current with content and also provides an opportunity to improve facilitation and delivery skills.

- Proposed Ongoing: \$0
- Proposed One-time: \$20,000
- Proposed Total Cost: \$20,000

- **Innovation Project Funding:** Departments and staff members often have ideas for innovative projects but lack resources to execute. To facilitate a more innovative workspace, this request is for funding to be applied to these one-off projects. Specific criteria would be developed for submissions, evaluations, reporting and documentation to ensure funding is utilized in an appropriate way. This will be a pilot program in FY2023, and staff will re-evaluate the funding amount and success of the program at the end of the year.

- Proposed Ongoing: \$0
- Proposed One-time: \$25,000
- Proposed Total Cost: \$25,000

- **Systems Engineering:**

- **Project Manager:** Systems Engineering has seen a sharp increase in workload related to Capital Projects. A Project Manager is necessary to provide oversight and coordination on Downtown Projects, the Neighborhood Plans for both TRG and San Jose, and other areas requiring additional support. Further, the Project Manager will be responsible for the implementation of the Bike Master Plan.

- Proposed Ongoing: \$103,517
- Proposed One-time: \$43,000
- Proposed Total Cost: \$146,517

- **Development Related Engineering Services:** This contract includes increased funding for utility evaluations, plan review, and TIA Support needed to provide responsive service to development customers.

- Proposed Ongoing: \$700,000
- Proposed One-time: \$0
- Proposed Total Cost: \$700,000

- **Senior Public Improvement Inspector (3):** Between April 2021 and April 2022, Systems Engineering saw a 35% increase in the number of active new development projects requiring Public Improvement Inspections. With the award of the South Lake Water Treatment Plant, the start of summer street maintenance work, the complete or partial takeover of several Williamson County Road Projects, the start of the 2021 Road Bond

Program, and the multiple neighborhood plans and sidewalk initiatives in place, Systems Engineering requires three Senior Public Improvement Inspectors to maintain service levels.

- Proposed Ongoing: \$232,242
- Proposed One-time: \$129,000
- Proposed Total Cost: \$361,242

- **Utility Scheduler Planner:** With the multitude of concurrent projects, a Utilities Scheduler Planner is necessary for project tracking, scheduling and communication. This position will be responsible for providing support to the CIP Coordination Committee, the Communications and Public Engagement department, and technical support to the Project Manager.

- Proposed Ongoing: \$78,828
- Proposed One-time: \$43,000
- Proposed Total Cost: \$121,828

- **Building Lease:** In response to organizational growth pressure and the need for additional space, the City plans to lease office space. The additional space will be occupied by IT and Systems Engineering. Systems Engineering’s portion of the lease is based on square feet, department size, and space needs such as amount of offices, cubicles, and shared common areas. Lease cost will be appropriated in Systems Engineering’s budget and then allocated out through the Joint Service allocation.

- Proposed Ongoing: \$352,934
- Proposed One-time: \$0
- Proposed Total Cost: \$352,934

- **Economic Development**

- **Administrative Assistant:** This position will provide the department critical administrative support in the endeavor to meet the demand for, as well as continuing to grow, programming in economic development, main street, arts and culture, and tourism.

- Proposed Ongoing: \$74,387
- Proposed One-time: \$3,000
- Proposed Total Cost: \$77,387

- **Special Events and Marketing Coordinator:** This position would provide special event, marketing, and general program support to the downtown development division. This will assist the department in meeting the demand for and continuing to grow programming downtown. Additionally, this position will keep the department compliant with the Main Street Program requirement that states urban programs must have two full-time staff members dedicated to the downtown area.

- Proposed Ongoing: \$74,729

- Proposed One-time: \$3,000
- Proposed Total Cost: \$77,729

• **Citywide Human Resources**

- **Executive Mentorship/Coaching:** Past results from employee engagement surveys have indicated a desire to improve supervisor and management development through 360 degrees feedback surveys, coaching, and mentoring services.

- Proposed Ongoing: \$0
- Proposed One-time: \$63,500
- Proposed Total Cost: \$63,500

- **Manager Training on Interviewing and Hiring:** At the Director retreat, interviewing and hiring training was identified as a priority for improving recruitment and retention. The current recruiter is fully consumed with facilitating job postings on a daily basis, making it necessary to enlist a consultant to providing training to managers on the best practices for interviewing and hiring.

- Proposed Ongoing: \$0
- Proposed One-time: \$25,000
- Proposed Total Cost: \$25,000

- **UrbanSitter Childcare Program:** Based on feedback from the Council Workshop on recruitment and retention and focus groups with city staff, we are proposing to implement a subscription to the UrbanSitter network. This request includes the annual subscription cost as well as a childcare stipend for approximately 70 employees to assist with emergency childcare services.

- Proposed Ongoing: \$30,000
- Proposed One-time: \$0
- Proposed Total Cost: \$30,000

• **Real Estate Services**

- **Appraisal Contracts:** This request will be used for unanticipated appraisal services that are needed throughout the year. This will facilitate more timely responses to department/City needs because departments typically have not budgeted for these services and do not have excess funds to cover costs.

- Proposed Ongoing: \$0
- Proposed One-time: \$30,000
- Proposed Total Cost: \$30,000

- **Real Estate Consulting:** These funds will be used as needed to provide consulting services related to real estate acquisitions, negotiations, and research throughout the year. The ability to use outside consultants to assist with these tasks as needed will help increase overall efficiency and the department's ability to respond to unanticipated and unique projects.

- Proposed Ongoing: \$0
- Proposed One-time: \$50,000
- Proposed Total Cost: \$50,000

Ending fund balance is projected to be \$5 million as of September 30, 2023, which fully funds the contingency requirement on at \$4.8 million.

FUND SCHEDULE

Joint Services						
7/27/22 4:32 PM	FY2021	FY2022		FY2023		
	Actuals	Amended Budget	Projected	Base Budget	Changes	Proposed Budget
Beginning Fund Balance	2,157,365	2,418,339	2,418,339	3,970,202	-	3,970,202
Revenue						
41002:Penalties	27,968	-	30,000	25,000	-	25,000
42001:Interest Income	7,416	6,250	6,250	7,000	-	7,000
43001:Fees	19,825	11,600	22,000	13,000	-	13,000
43004:Administrative Charges	17,919,566	20,945,621	20,945,621	27,406,344	-	27,406,344
43005:Rental Revenue	100	-	-	-	-	-
45001:Misc Revenue	431	-	30	30	-	30
45002:Insurance Proceeds	176,186	100,000	140,000	110,000	-	110,000
45003:Misc Reimbursements	135,251	120,000	160,000	235,200	-	235,200
70001:Transfers In	-	1,597,491	1,597,491	-	-	-
Revenue Total	18,286,743	22,780,962	22,901,392	27,796,574	-	27,796,574
Expense						
CC0001 Non-Departmental	1,351,283	1,079,500	1,579,500	1,000,000	230,000	1,230,000
CC0302 Finance Administration	1,031,741	1,258,221	1,145,053	1,346,681	96,297	1,442,978
CC0315 Accounting	1,317,455	1,610,064	1,526,000	1,702,206	88,911	1,791,117
CC0317 Purchasing	932,518	1,083,516	1,019,457	1,160,341	91,379	1,251,720
CC0321 Utility Customer Service	5,693,772	1,083,714	1,108,685	1,170,379	-	1,170,379
CC0322 Utility Customer Billing	-	1,314,893	1,152,928	1,696,638	-	1,696,638
CC0324 Customer Admin & Data Analytics	-	4,808,701	4,773,846	4,681,917	1,511,200	6,193,117
CC0503 Organizational and Operational Excellence	310,835	384,444	375,601	646,501	221,000	867,501
CC0526 Systems Engineering	2,586,589	3,214,334	3,242,388	3,377,821	1,467,521	4,845,342
CC0534 Conservation	553,103	-	-	-	-	-
CC0637 Economic Development	570,646	662,086	661,629	737,044	149,115	886,159
CC0639 Human Resources	1,484,953	1,756,172	1,749,032	1,818,202	-	1,818,202
CC0640 Citywide Human Resources	1,082,035	1,455,243	1,396,041	1,460,150	118,500	1,578,650
CC0654 Legal	1,126,034	1,464,064	1,468,950	1,574,690	-	1,574,690
CC0658 Real Estate Services	-	257,869	150,419	319,367	80,000	399,367
Expense Total	18,040,964	21,432,821	21,349,529	22,691,936	4,053,922	26,745,858
Ending Fund Balance	2,403,144	3,766,480	3,970,202	9,074,841	(4,053,922)	5,020,918
Reserves						
AFR Adjustment	15,195	-	-	-	-	-
Contingency Reserve	1,598,415	3,635,966	3,635,966	4,480,481	321,051	4,801,532
Reserves Total	1,613,610	3,635,966	3,635,966	4,480,481	321,051	4,801,532
Available Fund Balance	819,924	130,514	334,236	4,594,360	(4,374,973)	219,386

Joint Services: City of Georgetown									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
REVENUE									
41002:Penalties	20,152	27,968	-	30,000	0.00%	25,000	-	25,000	-16.67%
42001:Interest Income	20,038	7,416	6,250	6,250	100.00%	7,000	-	7,000	12.00%
43001:Fees	15,965	19,825	11,600	22,000	189.66%	13,000	-	13,000	-40.91%
43003:Permits	415,975	-	-	-	0.00%	-	-	-	0.00%
43004:Administrative Charges	17,275,170	17,919,566	20,945,621	20,945,621	100.00%	27,406,344	-	27,406,344	30.85%
43005:Rental Revenue	-	100	-	-	0.00%	-	-	-	0.00%
44001:Grant Revenue	1,114	-	-	-	0.00%	-	-	-	0.00%
45001:Misc Revenue	5,175	431	-	30	0.00%	30	-	30	0.00%
45002:Insurance Proceeds	97,865	176,186	100,000	140,000	140.00%	110,000	-	110,000	-21.43%
45003:Misc Reimbursements	127,236	135,251	120,000	160,000	133.33%	235,200	-	235,200	47.00%
70001:Transfers In	313,405	-	1,597,491	1,597,491	100.00%	-	-	-	-100.00%
REVENUE TOTAL	18,292,095	18,286,743	22,780,962	22,901,392	100.53%	27,796,574	-	27,796,574	21.38%

Joint Services: CC0001 Non-Departmental									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	-	(500,000)	-	0.00%	(500,000)	-	(500,000)	0.00%
PERSONNEL TOTAL	-	-	(500,000)	-	0.00%	(500,000)	-	(500,000)	0.00%
OPERATIONS									
52501:Office Supplies	(53,857)	(13,503)	-	-	0.00%	-	-	-	0.00%
52506:Operational Supplies	134	-	-	-	0.00%	-	-	-	0.00%
53002:Postage & Freight	26	-	-	-	0.00%	-	-	-	0.00%
53015:Other Miscellaneous Expense	1,489,304	1,314,786	1,300,000	1,300,000	100.00%	1,500,000	-	1,500,000	15.38%
OPERATIONS TOTAL	1,435,607	1,301,283	1,300,000	1,300,000	100.00%	1,500,000	-	1,500,000	15.38%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
80001:Transfers Out	129,171	50,000	279,500	279,500	100.00%	-	230,000	230,000	-17.71%
TRANSFERS TOTAL	129,171	50,000	279,500	279,500	100.00%	-	230,000	230,000	-17.71%
CC0001 Non-Departmental Total	1,564,778	1,351,283	1,079,500	1,579,500	146.32%	1,000,000	230,000	1,230,000	-22.13%

Joint Services: CC0302 Finance Administration									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	441,616	527,648	575,538	551,152	95.76%	625,547	60,497	686,044	24.47%
50200:Payroll Tax Expense	32,668	38,793	43,206	40,695	94.19%	44,299	4,628	48,927	20.23%
50201:Worker's Compensation	364	95	611	504	82.45%	670	56	727	44.32%
50202:TWC Expense	1,258	1,818	1,512	1,568	103.71%	1,512	252	1,764	12.49%
50300:Benefits	72,472	74,990	69,183	62,142	89.82%	76,251	9,795	86,046	38.47%
50301:TMRS Expense	54,133	65,617	71,299	68,134	95.56%	75,681	7,568	83,249	22.18%
PERSONNEL TOTAL	602,512	708,960	761,349	724,194	95.12%	823,961	82,797	906,758	25.21%
OPERATIONS									
51001:Administrative Expense	40,842	50,970	60,502	60,502	100.00%	81,970	-	81,970	35.48%
51002:Publishing & Printing	3,729	3,479	3,000	2,600	86.67%	3,000	-	3,000	15.38%
51004:Contractual Services	2,374	-	-	-	0.00%	-	-	-	0.00%
51005:Professional Services	42,500	51,443	164,238	109,300	66.55%	139,800	-	139,800	27.90%
51006:Subscriptions	2,287	2,944	6,975	2,600	37.28%	3,300	-	3,300	26.92%
51007:Contracts & Leases	206,812	205,509	240,832	227,000	94.26%	272,400	-	272,400	20.00%
51009:Telephone	1,298	-	-	-	0.00%	-	-	-	0.00%
51340:Employee Recognition	-	125	500	250	50.00%	500	-	500	100.00%
52501:Office Supplies	3,956	1,499	8,000	4,000	50.00%	6,000	-	6,000	50.00%
52502:Educational Supplies	-	-	-	161	0.00%	-	-	-	-100.00%
52506:Operational Supplies	-	74	-	-	0.00%	-	12,500	12,500	0.00%
52507:Janitorial Supplies	-	38	75	24	32.00%	-	-	-	-100.00%
53001:Public Notices & Recording Fees	471	367	500	300	60.00%	400	-	400	33.33%
53002:Postage & Freight	218	191	200	150	75.00%	150	-	150	0.00%
53003:Food	1,331	399	1,000	1,000	100.00%	1,000	-	1,000	0.00%
53015:Other Miscellaneous Expense	6,785	-	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	6,066	128	3,450	4,200	121.74%	7,300	-	7,300	73.81%
53017:Training Expense	(420)	5,615	7,600	7,160	94.21%	6,900	1,000	7,900	10.34%
OPERATIONS TOTAL	318,247	322,781	496,872	419,247	84.38%	522,720	13,500	536,220	27.90%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	-	-	1,612	0.00%	-	-	-	-100.00%
OPERATING CAPITAL TOTAL	-	-	-	1,612	0.00%	-	-	-	-100.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0302 Finance Administration Total	920,758	1,031,741	1,258,221	1,145,053	91.01%	1,346,681	96,297	1,442,978	26.02%

Joint Services: CC0315 Accounting									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	669,933	847,306	1,026,624	961,950	93.70%	1,069,960	58,453	1,128,413	17.30%
50200:Payroll Tax Expense	50,674	61,984	74,206	70,031	94.37%	79,509	4,472	83,981	19.92%
50201:Worker's Compensation	577	156	1,028	871	84.72%	1,160	65	1,225	40.71%
50202:TWC Expense	2,388	4,137	3,528	3,387	96.01%	3,528	252	3,780	11.60%
50300:Benefits	108,328	131,639	169,435	160,463	94.70%	202,654	11,077	213,731	33.20%
50301:TMRS Expense	79,256	100,252	121,851	117,271	96.24%	130,957	7,307	138,263	17.90%
PERSONNEL TOTAL	911,154	1,145,473	1,396,671	1,313,974	94.08%	1,487,768	81,626	1,569,394	19.44%
OPERATIONS									
51001:Administrative Expense	66,609	75,120	92,529	92,529	100.00%	95,381	-	95,381	3.08%
51002:Publishing & Printing	-	504	650	2,600	400.00%	2,600	-	2,600	0.00%
51005:Professional Services	65,455	81,301	81,000	81,000	100.00%	82,300	-	82,300	1.60%
51006:Subscriptions	2,266	1,975	3,310	2,000	60.42%	2,750	500	3,250	62.50%
51009:Telephone	500	186	605	600	99.17%	1,050	-	1,050	75.00%
52501:Office Supplies	8,791	2,237	5,319	4,950	93.06%	4,677	300	4,977	0.55%
52502:Educational Supplies	-	48	-	-	0.00%	-	-	-	0.00%
52506:Operational Supplies	-	528	355	843	237.46%	355	355	710	-15.78%
52507:Janitorial Supplies	46	246	350	350	100.00%	350	-	350	0.00%
53001:Public Notices & Recording Fees	-	291	675	194	28.74%	200	-	200	3.09%
53002:Postage & Freight	4,591	3,997	4,500	4,000	88.89%	4,525	-	4,525	13.13%
53003:Food	24	665	1,250	1,000	80.00%	1,250	-	1,250	25.00%
53016:Travel Expense	457	-	1,500	950	63.33%	2,000	-	2,000	110.53%
53017:Training Expense	399	4,885	16,100	15,775	97.98%	17,000	4,000	21,000	33.12%
OPERATIONS TOTAL	149,138	171,982	208,143	206,791	99.35%	214,438	5,155	219,593	6.19%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	-	5,250	5,235	99.71%	-	2,130	2,130	-59.31%
OPERATING CAPITAL TOTAL	-	-	5,250	5,235	99.71%	-	2,130	2,130	-59.31%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0315 Accounting Total	1,060,292	1,317,455	1,610,064	1,526,000	94.78%	1,702,206	88,911	1,791,117	17.37%

Joint Services: CC0317 Purchasing									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	476,410	497,222	527,450	516,052	97.84%	591,265	53,009	644,274	24.85%
50200:Payroll Tax Expense	36,191	36,122	42,613	38,289	89.85%	45,220	4,055	49,275	28.69%
50201:Worker's Compensation	2,330	499	3,193	2,759	86.41%	3,664	59	3,723	34.94%
50202:TWC Expense	2,057	2,496	2,268	2,131	93.97%	2,268	252	2,520	18.24%
50300:Benefits	95,842	75,933	82,948	79,321	95.63%	102,620	10,177	112,798	42.20%
50301:TMRS Expense	56,000	63,003	69,138	64,450	93.22%	74,479	6,626	81,105	25.84%
PERSONNEL TOTAL	668,829	675,276	727,610	703,003	96.62%	819,516	74,179	893,695	27.13%
OPERATIONS									
51001:Administrative Expense	148,542	167,135	203,534	203,534	100.00%	228,655	-	228,655	12.34%
51004:Contractual Services	161	26,573	57,884	50,000	86.38%	40,000	-	40,000	-20.00%
51006:Subscriptions	980	4,099	5,300	5,300	100.00%	4,500	-	4,500	-15.09%
51008:Utilities	-	23,915	34,554	24,122	69.81%	34,554	-	34,554	43.25%
51009:Telephone	1,954	908	2,600	2,600	100.00%	3,500	-	3,500	34.62%
51340:Employee Recognition	-	100	-	-	0.00%	100	-	100	0.00%
52501:Office Supplies	5,283	952	4,000	2,053	51.33%	2,000	-	2,000	-2.58%
52506:Operational Supplies	257	1,507	17,609	2,958	16.80%	4,616	-	4,616	56.04%
52507:Janitorial Supplies	11	86	-	-	0.00%	50	-	50	0.00%
52509:Maintenance Expense	646	20,078	9,975	5,987	60.02%	5,000	-	5,000	-16.49%
53001:Public Notices & Recording Fees	1,227	2,329	1,500	1,500	100.00%	1,500	-	1,500	0.00%
53002:Postage & Freight	3	1	100	600	600.00%	850	-	850	41.67%
53003:Food	505	790	2,500	2,500	100.00%	2,000	-	2,000	-20.00%
53010:Uniform Expense	1,402	2,240	3,600	2,550	70.83%	2,000	-	2,000	-21.57%
53015:Other Miscellaneous Expense	16,363	-	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	2,327	-	3,000	3,000	100.00%	3,500	-	3,500	16.67%
53017:Training Expense	1,305	5,123	6,000	6,000	100.00%	8,000	1,000	9,000	50.00%
OPERATIONS TOTAL	180,965	255,836	352,156	312,704	88.80%	340,825	1,000	341,825	9.31%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	1,406	3,750	3,750	100.00%	-	15,000	15,000	300.00%
60005:Capital Outlay - Vehicles	-	-	-	-	0.00%	-	1,200	1,200	0.00%
OPERATING CAPITAL TOTAL	-	1,406	3,750	3,750	100.00%	-	16,200	16,200	332.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0317 Purchasing Total	849,795	932,518	1,083,516	1,019,457	94.09%	1,160,341	91,379	1,251,720	22.78%

Joint Services: CC0321 Utility Customer Service									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	1,305,618	1,360,608	636,223	610,839	96.01%	719,299	-	719,299	17.76%
50200:Payroll Tax Expense	98,891	101,017	49,433	43,838	88.68%	54,134	-	54,134	23.48%
50201:Worker's Compensation	1,098	249	692	561	81.02%	790	-	790	40.78%
50202:TWC Expense	5,003	6,860	3,024	2,340	77.37%	3,276	-	3,276	40.02%
50300:Benefits	264,710	256,673	107,802	111,560	103.49%	151,682	-	151,682	35.96%
50301:TMRS Expense	164,471	172,661	80,127	72,883	90.96%	89,162	-	89,162	22.34%
PERSONNEL TOTAL	1,839,793	1,898,067	877,301	842,021	95.98%	1,018,342	-	1,018,342	20.94%
OPERATIONS									
51001:Administrative Expense	2,710,186	3,342,916	24,270	24,270	100.00%	29,055	-	29,055	19.72%
51002:Publishing & Printing	155,910	-	-	-	0.00%	-	-	-	0.00%
51003:Marketing & Promotional	247	-	-	-	0.00%	-	-	-	0.00%
51004:Contractual Services	14,976	340,680	9,000	18,400	204.44%	9,270	-	9,270	-49.62%
51005:Professional Services	176,200	62,420	1	1	200.00%	-	-	-	-100.00%
51006:Subscriptions	5,514	6,101	2,000	34,434	1721.70%	2,060	-	2,060	-94.02%
51007:Contracts & Leases	48	-	-	-	0.00%	-	-	-	0.00%
51008:Utilities	-	15,637	22,593	15,772	69.81%	22,593	-	22,593	43.25%
51009:Telephone	13,394	10,249	121,999	121,999	100.00%	51,500	-	51,500	-57.79%
52501:Office Supplies	13,065	10,780	6,746	6,300	93.39%	9,785	-	9,785	55.32%
52506:Operational Supplies	-	36	4,980	5,095	102.32%	16,650	-	16,650	226.78%
52507:Janitorial Supplies	-	101	630	450	71.39%	-	-	-	-100.00%
52509:Maintenance Expense	301	2,980	908	1,500	165.21%	-	-	-	-100.00%
53001:Public Notices & Recording Fees	-	90	-	-	0.00%	-	-	-	0.00%
53002:Postage & Freight	1,031	556	212	180	85.05%	-	-	-	-100.00%
53003:Food	1,650	1,283	1,000	1,000	100.00%	1,030	-	1,030	3.00%
53010:Uniform Expense	1,000	150	800	113	14.13%	824	-	824	629.20%
53015:Other Miscellaneous Expense	3,209	(3,472)	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	7,466	2,417	1,500	700	46.67%	5,150	-	5,150	635.71%
53017:Training Expense	295	2,781	4,000	4,600	115.00%	4,120	-	4,120	-10.43%
OPERATIONS TOTAL	3,104,492	3,795,705	200,638	234,814	117.03%	152,037	-	152,037	-35.25%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	-	5,775	31,850	551.48%	-	-	-	-100.00%
OPERATING CAPITAL TOTAL	-	-	5,775	31,850	551.48%	-	-	-	-100.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0321 Utility Customer Service Total	4,944,285	5,693,772	1,083,714	1,108,685	102.30%	1,170,379	-	1,170,379	5.56%

Joint Services: CC0322 Utility Customer Billing									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	-	601,768	561,378	93.29%	894,387	-	894,387	59.32%
50200:Payroll Tax Expense	-	-	45,650	41,810	91.59%	67,624	-	67,624	61.74%
50201:Worker's Compensation	-	-	656	496	75.61%	2,354	-	2,354	374.62%
50202:TWC Expense	-	-	2,520	2,262	89.75%	3,528	-	3,528	55.99%
50300:Benefits	-	-	124,095	79,819	64.32%	144,067	-	144,067	80.49%
50301:TMRS Expense	-	-	75,155	70,068	93.23%	111,381	-	111,381	58.96%
PERSONNEL TOTAL	-	-	849,844	755,833	88.94%	1,223,342	-	1,223,342	61.85%
OPERATIONS									
51004:Contractual Services	-	-	351,000	362,000	103.13%	392,500	-	392,500	8.43%
51005:Professional Services	-	-	90,000	15,000	16.67%	17,700	-	17,700	18.00%
51006:Subscriptions	-	-	2,000	2,000	100.00%	2,560	-	2,560	28.00%
51007:Contracts & Leases	-	-	-	-	0.00%	250	-	250	0.00%
51009:Telephone	-	-	-	-	0.00%	5,625	-	5,625	0.00%
52501:Office Supplies	-	-	9,500	9,117	95.97%	9,920	-	9,920	8.81%
52506:Operational Supplies	-	-	-	408	0.00%	22,880	-	22,880	5507.84%
52507:Janitorial Supplies	-	-	-	120	0.00%	-	-	-	-100.00%
53001:Public Notices & Recording Fees	-	-	500	-	0.00%	515	-	515	0.00%
53002:Postage & Freight	-	-	849	1,000	117.85%	1,030	-	1,030	3.00%
53003:Food	-	-	500	500	100.00%	930	-	930	86.00%
53010:Uniform Expense	-	-	200	200	100.00%	5,336	-	5,336	2568.00%
53015:Other Miscellaneous Expense	-	-	2,500	2,500	100.00%	2,560	-	2,560	2.40%
53016:Travel Expense	-	-	5,000	2,250	45.00%	5,900	-	5,900	162.22%
53017:Training Expense	-	-	3,000	2,000	66.67%	5,590	-	5,590	179.50%
OPERATIONS TOTAL	-	-	465,049	397,095	85.39%	473,296	-	473,296	19.19%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0322 Utility Customer Billing Total	-	-	1,314,893	1,152,928	87.68%	1,696,638	-	1,696,638	47.16%

Joint Services: CC0324 Customer Admin & Data Analytics									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	-	417,676	395,362	94.66%	482,605	-	482,605	22.07%
50200:Payroll Tax Expense	-	-	32,741	29,516	90.15%	36,432	-	36,432	23.43%
50201:Worker's Compensation	-	-	460	365	79.36%	539	-	539	47.53%
50202:TWC Expense	-	-	1,260	1,271	100.85%	1,260	-	1,260	-0.84%
50300:Benefits	-	-	52,434	47,309	90.23%	60,602	-	60,602	28.10%
50301:TMRS Expense	-	-	52,643	49,354	93.75%	60,806	-	60,806	23.20%
PERSONNEL TOTAL	-	-	557,214	523,178	93.89%	642,243	-	642,243	22.76%
OPERATIONS									
51001:Administrative Expense	-	-	4,096,387	4,096,387	100.00%	3,804,924	-	3,804,924	-7.12%
51004:Contractual Services	-	-	139,400	139,400	100.00%	218,950	1,511,200	1,730,150	1141.14%
51006:Subscriptions	-	-	2,000	500	25.00%	500	-	500	0.00%
52501:Office Supplies	-	-	2,100	1,850	88.10%	2,100	-	2,100	13.51%
52502:Educational Supplies	-	-	-	161	0.00%	-	-	-	-100.00%
52506:Operational Supplies	-	-	-	1,500	0.00%	1,500	-	1,500	0.00%
52507:Janitorial Supplies	-	-	-	70	0.00%	-	-	-	-100.00%
53003:Food	-	-	1,100	1,100	100.00%	1,100	-	1,100	0.00%
53010:Uniform Expense	-	-	300	300	100.00%	300	-	300	0.00%
53016:Travel Expense	-	-	2,000	3,200	160.00%	4,800	-	4,800	50.00%
53017:Training Expense	-	-	8,200	6,200	75.61%	5,500	-	5,500	-11.29%
OPERATIONS TOTAL	-	-	4,251,487	4,250,668	99.98%	4,039,674	1,511,200	5,550,874	30.59%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0324 Customer Admin & Data Analytics Total	-	-	4,808,701	4,773,846	99.28%	4,681,917	1,511,200	6,193,117	29.73%

Joint Services: CC0503 Organizational and Operational Excellence									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	193,220	230,115	254,910	257,947	101.19%	363,622	-	363,622	40.97%
50200:Payroll Tax Expense	14,735	17,451	19,945	19,300	96.76%	27,884	-	27,884	44.48%
50201:Worker's Compensation	161	43	269	233	86.77%	407	-	407	74.51%
50202:TWC Expense	298	756	756	756	100.00%	1,008	-	1,008	33.33%
50300:Benefits	27,936	19,213	18,466	18,455	99.94%	21,546	-	21,546	16.75%
50301:TMRS Expense	23,998	29,147	31,390	32,051	102.11%	45,926	-	45,926	43.29%
PERSONNEL TOTAL	260,348	296,725	325,735	328,743	100.92%	460,392	-	460,392	40.05%
OPERATIONS									
51001:Administrative Expense	-	-	2,170	2,170	100.02%	5,809	-	5,809	167.70%
51004:Contractual Services	-	-	-	-	0.00%	4,000	75,000	79,000	0.00%
51006:Subscriptions	957	4,168	4,000	3,500	87.50%	4,500	-	4,500	28.57%
51009:Telephone	300	-	-	-	0.00%	-	-	-	0.00%
52501:Office Supplies	6,102	4,946	5,000	7,488	149.76%	8,000	6,000	14,000	86.97%
52506:Operational Supplies	-	-	14,640	-	0.00%	-	120,000	120,000	0.00%
53003:Food	112	1,287	5,000	5,100	102.00%	21,300	-	21,300	317.65%
53016:Travel Expense	8,414	-	8,900	9,650	108.43%	500	-	500	-94.82%
53017:Training Expense	-	3,709	19,000	18,950	99.74%	142,000	20,000	162,000	754.88%
OPERATIONS TOTAL	15,885	14,110	58,710	46,858	79.81%	186,109	221,000	407,109	768.81%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0503 Organizational and Operational Excellence Total	276,233	310,835	384,444	375,601	97.70%	646,501	221,000	867,501	130.96%

Joint Services: CC0526 Systems Engineering									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	1,372,840	1,465,842	1,792,495	1,721,984	96.07%	2,205,247	280,550	2,485,798	44.36%
50200:Payroll Tax Expense	105,303	107,706	138,796	126,535	91.17%	165,211	21,462	186,673	47.53%
50201:Worker's Compensation	2,127	483	3,498	2,848	81.42%	4,273	313	4,586	61.00%
50202:TWC Expense	3,150	4,536	5,787	4,498	77.73%	6,048	756	6,804	51.25%
50300:Benefits	219,225	250,404	285,469	283,817	99.42%	396,751	52,236	448,987	58.20%
50301:TMRS Expense	177,552	186,473	225,143	212,701	94.47%	276,920	35,069	311,989	46.68%
PERSONNEL TOTAL	1,880,197	2,015,443	2,451,189	2,352,384	95.97%	3,054,449	390,387	3,444,836	46.44%
OPERATIONS									
51001:Administrative Expense	119,423	152,938	198,842	192,667	96.89%	219,122	19,200	238,322	23.70%
51004:Contractual Services	-	-	-	-	0.00%	-	13,440	13,440	0.00%
51005:Professional Services	137,578	349,740	450,000	617,615	137.25%	-	700,000	700,000	13.34%
51006:Subscriptions	2,580	7,891	4,050	5,250	129.63%	5,000	66,000	71,000	1252.38%
51007:Contracts & Leases	2,800	-	-	-	0.00%	-	264,000	264,000	0.00%
51008:Utilities	-	5,529	7,989	5,577	69.81%	7,989	8,294	16,283	191.97%
51009:Telephone	14,404	5,148	22,080	5,600	25.36%	6,000	-	6,000	7.14%
51340:Employee Recognition	-	5	-	-	0.00%	-	-	-	0.00%
52501:Office Supplies	5,433	1,993	6,750	4,000	59.26%	6,000	-	6,000	50.00%
52502:Educational Supplies	-	-	-	161	0.00%	-	-	-	-100.00%
52506:Operational Supplies	24,632	24,278	31,735	29,643	93.41%	41,561	-	41,561	40.21%
52507:Janitorial Supplies	-	28	-	27	0.00%	-	-	-	-100.00%
52509:Maintenance Expense	-	2,040	-	28	0.00%	-	1,200	1,200	4185.71%
53001:Public Notices & Recording Fees	1,664	2,305	-	-	0.00%	-	-	-	0.00%
53002:Postage & Freight	99	324	-	63	0.00%	200	-	200	217.46%
53003:Food	1,443	1,148	1,000	1,076	107.60%	2,500	-	2,500	132.34%
53010:Uniform Expense	3,522	3,735	4,800	4,298	89.54%	5,000	-	5,000	16.33%
53015:Other Miscellaneous Expense	-	409	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	21,480	47	6,000	3,000	50.00%	-	-	-	-100.00%
53017:Training Expense	575	6,183	29,900	20,000	66.89%	30,000	5,000	35,000	75.00%
OPERATIONS TOTAL	335,633	563,741	763,146	889,005	116.49%	323,372	1,077,134	1,400,506	57.54%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	21	2,404	-	1,000	0.00%	-	-	-	-100.00%
60001:Capital Outlay - Land	-	5,000	-	-	0.00%	-	-	-	0.00%
OPERATING CAPITAL TOTAL	21	7,404	-	1,000	0.00%	-	-	-	-100.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0526 Systems Engineering Total	2,215,851	2,586,589	3,214,334	3,242,388	100.87%	3,377,821	1,467,521	4,845,342	49.44%

Joint Services: CC0637 Economic Development									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	334,285	365,682	394,851	398,815	101.00%	442,382	103,282	545,665	36.82%
50200:Payroll Tax Expense	25,176	26,802	29,727	29,936	100.70%	31,884	7,901	39,785	32.90%
50201:Worker's Compensation	285	67	428	365	85.34%	485	115	600	64.50%
50202:TWC Expense	622	1,008	1,008	1,008	100.00%	1,008	504	1,512	50.00%
50300:Benefits	48,054	49,736	56,016	56,759	101.33%	71,079	22,402	93,482	64.70%
50301:TMRS Expense	42,098	45,907	49,233	50,037	101.63%	54,765	12,910	67,675	35.25%
PERSONNEL TOTAL	450,519	489,203	531,262	536,920	101.06%	601,603	147,115	748,718	39.45%
OPERATIONS									
51001:Administrative Expense	25,563	26,542	30,824	30,824	100.00%	32,502	-	32,502	5.44%
51003:Marketing & Promotional	43,134	7,484	51,710	32,403	62.66%	-	-	-	-100.00%
51004:Contractual Services	500	-	6,500	6,500	100.00%	8,000	-	8,000	23.08%
51006:Subscriptions	9,091	2,796	6,000	6,000	100.00%	53,000	-	53,000	783.33%
51008:Utilities	103	550	1,500	112	7.47%	1,500	-	1,500	1239.29%
51009:Telephone	1,681	337	540	540	100.00%	540	-	540	0.00%
52501:Office Supplies	1,761	1,392	3,000	3,000	100.00%	3,000	-	3,000	0.00%
52502:Educational Supplies	-	-	-	161	0.00%	-	-	-	-100.00%
53001:Public Notices & Recording Fees	45	45	14,600	14,600	100.00%	18,747	-	18,747	28.40%
53002:Postage & Freight	7	14	50	82	164.00%	52	-	52	-36.59%
53003:Food	12	29,986	-	-	0.00%	-	-	-	0.00%
53009:Strategic Partnership	3,505	5,084	-	-	0.00%	-	-	-	0.00%
53011:Economic Development Agreements	9,775	3,544	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	4,811	1,408	-	15,775	0.00%	-	-	-	-100.00%
53017:Training Expense	(46)	2,260	16,100	13,100	81.37%	18,100	2,000	20,100	53.44%
OPERATIONS TOTAL	99,942	81,443	130,824	123,097	94.09%	135,441	2,000	137,441	11.65%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	-	-	1,612	0.00%	-	-	-	-100.00%
OPERATING CAPITAL TOTAL	-	-	-	1,612	0.00%	-	-	-	-100.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0637 Economic Development Total	550,462	570,646	662,086	661,629	99.93%	737,044	149,115	886,159	33.94%

Joint Services: CC0639 Human Resources									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	819,396	964,807	1,121,508	1,119,467	99.82%	1,122,741	-	1,122,741	0.29%
50200:Payroll Tax Expense	62,739	70,699	86,150	82,610	95.89%	83,993	-	83,993	1.67%
50201:Worker's Compensation	817	177	1,211	1,017	83.95%	1,255	-	1,255	23.43%
50202:TWC Expense	1,988	3,428	3,276	3,260	99.50%	3,024	-	3,024	-7.23%
50300:Benefits	143,459	116,636	139,819	130,359	93.23%	156,909	-	156,909	20.37%
50301:TMRS Expense	103,372	121,164	140,471	138,812	98.82%	141,730	-	141,730	2.10%
PERSONNEL TOTAL	1,131,771	1,276,911	1,492,435	1,475,525	98.87%	1,509,652	-	1,509,652	2.31%
OPERATIONS									
51001:Administrative Expense	117,401	185,683	226,202	226,202	100.00%	269,889	-	269,889	19.31%
51002:Publishing & Printing	314	-	100	-	0.00%	-	-	-	0.00%
51004:Contractual Services	240	3,115	-	500	0.00%	600	-	600	20.00%
51006:Subscriptions	2,187	3,467	3,300	6,500	196.97%	3,461	-	3,461	-46.75%
51007:Contracts & Leases	3	84	-	98	0.00%	-	-	-	-100.00%
51009:Telephone	1,804	0	100	6	6.00%	-	-	-	-100.00%
51340:Employee Recognition	-	-	-	269	0.00%	-	-	-	-100.00%
51342:Tuition Assistance Program	(5,302)	-	-	-	0.00%	-	-	-	0.00%
52501:Office Supplies	11,041	5,378	5,000	6,022	120.44%	6,000	-	6,000	-0.37%
52502:Educational Supplies	64	77	-	-	0.00%	-	-	-	0.00%
52506:Operational Supplies	858	-	-	705	0.00%	-	-	-	-100.00%
52507:Janitorial Supplies	-	13	-	-	0.00%	-	-	-	0.00%
53002:Postage & Freight	47	68	100	100	100.00%	100	-	100	0.00%
53003:Food	499	1,154	1,000	2,870	287.00%	2,500	-	2,500	-12.89%
53014:Recruitment Expense	-	158	-	-	0.00%	-	-	-	0.00%
53016:Travel Expense	7,367	1,517	11,000	14,158	128.71%	14,000	-	14,000	-1.12%
53017:Training Expense	1,116	7,329	16,935	9,500	56.10%	12,000	-	12,000	26.32%
OPERATIONS TOTAL	137,640	208,042	263,737	266,930	101.21%	308,550	-	308,550	15.59%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	-	-	6,577	0.00%	-	-	-	-100.00%
OPERATING CAPITAL TOTAL	-	-	-	6,577	0.00%	-	-	-	-100.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0639 Human Resources Total	1,269,411	1,484,953	1,756,172	1,749,032	99.59%	1,818,202	-	1,818,202	3.95%

Joint Services: CC0640 Citywide Human Resources									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	-	62,930	-	0.00%	65,000	-	65,000	0.00%
50200:Payroll Tax Expense	1,102	1,239	71	-	0.00%	-	-	-	0.00%
50201:Worker's Compensation	168	34	-	-	0.00%	-	-	-	0.00%
50202:TWC Expense	-	12	-	-	0.00%	-	-	-	0.00%
50300:Benefits	851	2,221	-	-	0.00%	-	-	-	0.00%
50301:TMRS Expense	1,824	2,178	117	-	0.00%	-	-	-	0.00%
PERSONNEL TOTAL	3,945	5,685	63,118	-	0.00%	65,000	-	65,000	0.00%
OPERATIONS									
51001:Administrative Expense	5,821	-	2,075	2,075	100.02%	-	-	-	-100.00%
51004:Contractual Services	20,704	30,008	50,800	75,835	149.28%	7,000	118,500	125,500	65.49%
51006:Subscriptions	-	-	-	1,200	0.00%	1,800	-	1,800	50.00%
51007:Contracts & Leases	-	-	-	250	0.00%	-	-	-	-100.00%
51009:Telephone	0	-	-	-	0.00%	-	-	-	0.00%
51010:Legal Services	4,478	-	5,000	3,000	60.00%	5,000	-	5,000	66.67%
51340:Employee Recognition	35,349	34,782	47,000	47,000	100.00%	62,000	-	62,000	31.91%
51341:Wellness Program Expenses	22,486	25,195	49,000	42,000	85.71%	42,450	-	42,450	1.07%
51342:Tuition Assistance Program	49,203	33,460	60,000	45,000	75.00%	60,000	-	60,000	33.33%
52501:Office Supplies	4,635	-	-	1,690	0.00%	-	-	-	-100.00%
52502:Educational Supplies	28,085	36,943	50,000	45,934	91.87%	67,500	-	67,500	46.95%
52506:Operational Supplies	22,000	-	-	-	0.00%	-	-	-	0.00%
52507:Janitorial Supplies	-	59	-	100	0.00%	-	-	-	-100.00%
53001:Public Notices & Recording Fees	-	150	-	-	0.00%	-	-	-	0.00%
53003:Food	(30)	3,856	5,250	23,036	438.78%	20,600	-	20,600	-10.57%
53004:Insurance Expense	722,220	778,210	885,000	885,000	100.00%	990,050	-	990,050	11.87%
53010:Uniform Expense	150	-	-	-	0.00%	-	-	-	0.00%
53014:Recruitment Expense	75,434	93,128	125,000	131,300	105.04%	138,750	-	138,750	5.67%
53016:Travel Expense	8,386	-	-	10,621	0.00%	-	-	-	-100.00%
53017:Training Expense	6,124	40,560	113,000	82,000	72.57%	-	-	-	-100.00%
OPERATIONS TOTAL	1,005,045	1,076,350	1,392,125	1,396,041	100.28%	1,395,150	118,500	1,513,650	8.42%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0640 Citywide Human Resources Total	1,008,990	1,082,035	1,455,243	1,396,041	95.93%	1,460,150	118,500	1,578,650	13.08%

Joint Services: CC0654 Legal									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	526,940	492,279	680,633	641,426	94.24%	725,235	-	725,235	13.07%
50200:Payroll Tax Expense	37,226	34,278	47,409	45,625	96.24%	50,508	-	50,508	10.70%
50201:Worker's Compensation	437	91	737	597	81.02%	811	-	811	35.79%
50202:TWC Expense	703	1,342	1,512	1,260	83.33%	1,512	-	1,512	20.00%
50300:Benefits	64,595	61,428	76,826	52,928	68.89%	64,509	-	64,509	21.88%
50301:TMRS Expense	66,657	61,984	84,466	80,662	95.50%	91,538	-	91,538	13.48%
PERSONNEL TOTAL	696,559	651,402	891,582	822,499	92.25%	934,113	-	934,113	13.57%
OPERATIONS									
51001:Administrative Expense	22,932	41,816	50,498	50,498	100.00%	35,253	-	35,253	-30.19%
51004:Contractual Services	57	320	1,100	1,100	100.00%	1,100	-	1,100	0.00%
51006:Subscriptions	7,087	15,837	8,000	8,000	100.00%	11,760	-	11,760	47.00%
51008:Utilities	-	-	1,030	-	0.00%	1,030	-	1,030	0.00%
51009:Telephone	1,770	-	500	500	100.00%	500	-	500	0.00%
51010:Legal Services	267,190	407,798	480,000	555,000	115.63%	566,150	-	566,150	2.01%
52501:Office Supplies	2,398	865	5,141	4,680	91.03%	6,705	-	6,705	43.27%
52502:Educational Supplies	-	-	-	161	0.00%	-	-	-	-100.00%
52503:Books and Periodicals	-	-	1,200	1,200	100.00%	1,200	-	1,200	0.00%
52506:Operational Supplies	-	50	859	859	100.00%	-	-	-	-100.00%
52507:Janitorial Supplies	-	7	-	-	0.00%	-	-	-	0.00%
52509:Maintenance Expense	420	-	-	-	0.00%	-	-	-	0.00%
53001:Public Notices & Recording Fees	1,504	367	500	1,000	200.00%	1,500	-	1,500	50.00%
53002:Postage & Freight	1,798	305	1,000	500	50.00%	100	-	100	-80.00%
53003:Food	-	305	700	1,000	142.86%	1,679	-	1,679	67.90%
53016:Travel Expense	-	1,669	7,100	7,100	100.00%	8,600	-	8,600	21.13%
53017:Training Expense	-	3,550	5,000	5,000	100.00%	5,000	-	5,000	0.00%
OPERATIONS TOTAL	305,156	472,888	562,628	636,598	113.15%	640,577	-	640,577	0.63%
OPERATING CAPITAL									
60004:Capital Outlay - Equipment	-	1,744	9,853	9,853	100.00%	-	-	-	-100.00%
OPERATING CAPITAL TOTAL	-	1,744	9,853	9,853	100.00%	-	-	-	-100.00%
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0654 Legal Total	1,001,715	1,126,034	1,464,064	1,468,950	100.33%	1,574,690	-	1,574,690	7.20%

Joint Services: CC0658 Real Estate Services									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
50100:Salaries	-	-	173,467	68,896	39.72%	165,454	-	165,454	140.15%
50200:Payroll Tax Expense	-	-	13,309	5,271	39.60%	12,657	-	12,657	140.15%
50201:Worker's Compensation	-	-	191	77	40.26%	185	-	185	140.15%
50202:TWC Expense	-	-	504	-	0.00%	504	-	504	0.00%
50300:Benefits	-	-	38,066	9,894	25.99%	25,326	-	25,326	155.97%
50301:TMRS Expense	-	-	21,912	8,681	39.62%	20,847	-	20,847	140.15%
PERSONNEL TOTAL	-	-	247,449	92,819	37.51%	224,974	-	224,974	142.38%
OPERATIONS									
51004:Contractual Services	-	-	-	50,000	0.00%	50,000	50,000	100,000	100.00%
51006:Subscriptions	-	-	450	1,200	266.67%	3,543	-	3,543	195.25%
51007:Contracts & Leases	-	-	-	-	0.00%	30,000	30,000	60,000	0.00%
51009:Telephone	-	-	1,920	500	26.04%	500	-	500	0.00%
52501:Office Supplies	-	-	750	750	100.00%	750	-	750	0.00%
52506:Operational Supplies	-	-	-	1,800	0.00%	-	-	-	-100.00%
53001:Public Notices & Recording Fees	-	-	2,000	1,200	60.00%	2,200	-	2,200	83.33%
53002:Postage & Freight	-	-	-	200	0.00%	1,000	-	1,000	400.00%
53003:Food	-	-	-	500	0.00%	1,400	-	1,400	180.00%
53010:Uniform Expense	-	-	200	200	100.00%	200	-	200	0.00%
53016:Travel Expense	-	-	2,000	250	12.50%	1,800	-	1,800	620.00%
53017:Training Expense	-	-	3,100	1,000	32.26%	3,000	-	3,000	200.00%
OPERATIONS TOTAL	-	-	10,420	57,600	552.78%	94,393	80,000	174,393	202.77%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0658 Real Estate Services Total	-	-	257,869	150,419	58.33%	319,367	80,000	399,367	165.50%

Joint Services : City of Georgetown	FTEs Proposed	One-Time	Ongoing	Proposed Total	Not Proposed Total
FY2023 SLR-01: Administrative Assistant-CC0001 Non-Departmental	-	-	3,000	3,000	-
FY2023 SLR-01: Project Manager (Sidewalks/Bike/Downtown)-CC0001 Non-Departmental	-	43,000	-	43,000	-
FY2023 SLR-01: Purchasing Supervisor-CC0001 Non-Departmental	-	3,000	-	3,000	-
FY2023 SLR-01: Senior Accountant-CC0001 Non-Departmental	-	3,000	-	3,000	-
FY2023 SLR-01: Treasury Analyst-CC0001 Non-Departmental	-	3,000	-	3,000	-
FY2023 SLR-02: Accounting Specialist Supervisor-CC0001 Non-Departmental	-	-	-	-	3,000
FY2023 SLR-02: Management Analyst-CC0001 Non-Departmental	-	-	-	-	3,500
FY2023 SLR-02: Special Events and Marketing Coordinator-CC0001 Non-Departmental	-	3,000	-	3,000	-
FY2023 SLR-04: Three Senior Public Improvement Inspector-CC0001 Non-Departmental	-	129,000	-	129,000	-
FY2023 SLR-05: Utilities Scheduler Planner-CC0001 Non-Departmental	-	43,000	-	43,000	-
CC0001 Non-Departmental	-	227,000	3,000	230,000	6,500
FY2023 SLR-01: Treasury Analyst-CC0302 Finance Administration	1.00	-	83,797	83,797	-
FY2023 SLR-02: Budget Manager-CC0302 Finance Administration	-	-	-	-	95,607
FY2023 SLR-03: Budget Book Software-CC0302 Finance Administration	-	2,000	10,500	12,500	-
CC0302 Finance Administration	1.00	2,000	94,297	96,297	95,607
FY2023 SLR-01: Senior Accountant-CC0315 Accounting	1.00	655	82,626	83,281	-
FY2023 SLR-02: Accounting Specialist Supervisor-CC0315 Accounting	-	-	-	-	84,310
FY2023 SLR-03: CPP Training-CC0315 Accounting	-	-	3,500	3,500	-
FY2023 SLR-04: Adobe Pro License-CC0315 Accounting	-	2,130	-	2,130	-
CC0315 Accounting	1.00	2,785	86,126	88,911	84,310
FY2023 SLR-01: Purchasing Supervisor-CC0317 Purchasing	1.00	-	75,179	75,179	-
FY2023 SLR-02: Electric Forklift and Stacker-CC0317 Purchasing	-	15,000	-	15,000	-
FY2023 SLR-03: 5-Step Rolling Ladder-CC0317 Purchasing	-	1,200	-	1,200	-
CC0317 Purchasing	1.00	16,200	75,179	91,379	-
FY2023 SLR-01: Cisco IVR Burst Capability Contingency-CC0321 Utility Customer Service	-	-	-	-	-
CC0321 Utility Customer Service	-	-	-	-	-
FY2023 SLR-01: DataProse-CC0322 Utility Customer Billing	-	-	-	-	-
FY2023 SLR-02: Metering Associated Costs-CC0322 Utility Customer Billing	-	-	-	-	-
CC0322 Utility Customer Billing	-	-	-	-	-
FY2023 SLR-02: Upgrade Customer Information System to 365 Cloud Version-CC0324 Customer Admin & Data Reporting - SLR (Uncategorized)-CC0324 Customer Admin & Data Analytics	-	1,511,200	-	1,511,200	-
CC0324 Customer Admin & Data Analytics	-	1,511,200	-	1,511,200	-
FY2023 SLR-01: Performance Management Platform-CC0503 Organizational and Operational Excellence	-	35,000	85,000	120,000	-
FY2023 SLR-02: Management Analyst-CC0503 Organizational and Operational Excellence	-	-	-	-	83,005
FY2023 SLR-03: Arbinger Training-CC0503 Organizational and Operational Excellence	-	-	-	-	28,000
FY2023 SLR-04: DEI Consultant-CC0503 Organizational and Operational Excellence	-	25,000	-	25,000	-
FY2023 SLR-05: Arbinger Engagement-CC0503 Organizational and Operational Excellence	-	20,000	-	20,000	-
FY2023 SLR-06: Sustainment Tools-CC0503 Organizational and Operational Excellence	-	6,000	-	6,000	-
FY2023 SLR-07: Arbinger Assistants-CC0503 Organizational and Operational Excellence	-	25,000	-	25,000	-
FY2023 SLR-08: Innovation Project Funding-CC0503 Organizational and Operational Excellence	-	25,000	-	25,000	-
CC0503 Organizational and Operational Excellence	-	136,000	85,000	221,000	111,005
FY2023 SLR-01: Project Manager (Sidewalks/Bike/Downtown)-CC0526 Systems Engineering	1.00	-	103,517	103,517	-
FY2023 SLR-02: Project Manager (Road Bond Projects)-CC0526 Systems Engineering	-	-	-	-	218,178
FY2023 SLR-03: Project Manager (Utility Projects)-CC0526 Systems Engineering	-	-	-	-	218,178

Joint Services : City of Georgetown	FTEs Proposed	One-Time	Ongoing	Proposed Total	Not Proposed Total
FY2023 SLR-04: Three Senior Public Improvement Inspector-CC0526 Systems Engineering	3.00	-	232,242	232,242	-
FY2023 SLR-05: Utilities Scheduler Planner-CC0526 Systems Engineering	1.00	-	78,828	78,828	-
FY2023 SLR-06: Development Related Engineering Consulting Services-CC0526 Systems Engineering	-	-	700,000	700,000	-
CC0526 Systems Engineering	5.00	-	1,114,587	1,114,587	436,355
FY2023 SLR-01: Administrative Assistant-CC0637 Economic Development	1.00	-	74,387	74,387	-
FY2023 SLR-02: Special Events and Marketing Coordinator-CC0637 Economic Development	1.00	-	74,729	74,729	-
CC0637 Economic Development	2.00	-	149,115	149,115	-
FY2023 SLR-01: TML Claims-CC0640 Citywide Human Resources	-	-	-	-	-
FY2023 SLR-02: Civil Service Test & Instructional Material-CC0640 Citywide Human Resources	-	-	-	-	-
FY2023 SLR-03: Civil Service Recruitment-CC0640 Citywide Human Resources	-	-	-	-	-
FY2023 SLR-04: Executive Mentorship/Coaching-CC0640 Citywide Human Resources	-	63,500	-	63,500	-
FY2023 SLR-05: Loan Forgiveness-CC0640 Citywide Human Resources	-	-	-	-	128,500
FY2023 SLR-06: Manager Training on Interviewing & Hiring-CC0640 Citywide Human Resources	-	25,000	-	25,000	-
FY2023 SLR-07: UrbanSitter Childcare Program-CC0640 Citywide Human Resources	-	-	30,000	30,000	-
CC0640 Citywide Human Resources	-	88,500	30,000	118,500	128,500
FY2023 SLR-01: Litigation & Special Projects-CC0654 Legal	-	-	-	-	-
FY2023 SLR-02: Real Estate Expenses to be Reimbursed-CC0654 Legal	-	-	-	-	-
FY2023 SLR-03: Municipal Prosecutor Base Increase-CC0654 Legal	-	-	-	-	-
FY2023 SLR-04: Subscription and Dues Increase-CC0654 Legal	-	-	-	-	-
FY2023 SLR-05: Office Supplies Increase-CC0654 Legal	-	-	-	-	-
FY2023 SLR-06: Recording Fees-CC0654 Legal	-	-	-	-	-
FY2023 SLR-07: Food-CC0654 Legal	-	-	-	-	-
CC0654 Legal	-	-	-	-	-
FY2023 SLR-01: License & Certifications-CC0658 Real Estate Services	-	-	-	-	-
FY2023 SLR-02: Postage-CC0658 Real Estate Services	-	-	-	-	-
FY2023 SLR-03: Travel and Training Increase-CC0658 Real Estate Services	-	-	-	-	-
FY2023 SLR-04: Recording Fees-CC0658 Real Estate Services	-	-	-	-	-
FY2023 SLR-05: Subscription and Dues-CC0658 Real Estate Services	-	-	-	-	-
FY2023 SLR-06: Appraisal Contracts-CC0658 Real Estate Services	-	30,000	-	30,000	-
FY2023 SLR-07: Consulting-CC0658 Real Estate Services	-	50,000	-	50,000	-
FY2023 SLR-08: Food-CC0658 Real Estate Services	-	-	-	-	-
CC0658 Real Estate Services	-	80,000	-	80,000	-
JOINT SERVICES TOTAL	10.00	2,063,685	1,637,303	3,700,988	862,278

SELF-INSURANCE FUND

The Self-Insurance Fund accounts for the revenues and expenses related to employee health benefits. The City provides competitive health and dental benefits for full-time employees. The City transitioned to a self-funded medical plan from the traditional fully insured model in FY2014 to help lower costs and maintain stability in premiums. The same change was made to the dental plan in FY2017.

As part of the overall move to the self-insurance model, increasing access to wellness events was a key strategy for the City. Throughout the year, the City offers wellness events like fitness classes, lunch & learns, flu shots, running groups, and bio-metric screenings free of charge to employees.

Staff worked with benefits consultants, as well as the City’s General Government and Finance Advisory Board (GGAF), to establish two additional reserves within the fund. The “Incurred But Not Reported Reserve” (IBNR) provides an estimate of claims in process but not accounted for due to timing, and the “Rate Stabilization” protects the City against higher than expected claims in the current fiscal year and large increases in rates for catastrophic events from year to year.

FISCAL YEAR 2022

Total revenues are projected to be \$11.7 million, which is 3.6% over budget. This is largely attributed to stop-loss insurance proceeds which are driven by medical claims.

Total expenditures are projected to be \$12.7 million, which is 3.3% over budget. The City has continued to incur higher than anticipated medical and pharmacy claims in FY2022. The budget included a premium credit - incentivizing employee annual physicals - that took effect in January. This incentive pays up to a \$25 per month premium credit to employees who document completion of an annual physical. This is a strategic tool to improve employee health and, over time, bend the cost curve.

Total ending fund balance is projected to be \$3.7 million as of September 30, 2022, with fully funded reserves.

FISCAL YEAR 2023

Total revenues are budgeted to be \$12.7 million, which is an 8.3% increase over FY2022 projections. Revenue projections assume stop-loss proceeds will decrease, that medical premiums will increase in January by 7% for employees and 10% for employer, and that dental premiums will increase by 3% in January for both employee and employer.

Total expenses are budgeted to be \$13.4 million. Medical and pharmacy claims are budgeted at 4% higher than the FY2022 projection. Stop loss is also budgeted conservatively at 15% higher than the FY2022 projection. For FY2023, staff are exploring options for this fund to cover the costs of recreation center memberships used by City employees – approximately \$80,000 per year could be reimbursed to the General Fund. This benefit is intended to provide an incentive for employees to improve their physical fitness.

Fund balance on September 30, 2023, is projected to be \$2.9 million, with both the IBNR and Rate Stabilization reserves fully funded at \$1.2 million and \$1.6 million, respectively.

FUND SCHEDULE

Self Insurance Fund						
	FY2021	FY2022		FY2023		
	Actuals	Amended Budget	Projected	Base Budget	Changes	Proposed Budget
Beginning Fund Balance	5,083,507	4,889,648	4,735,011	3,690,670	-	3,690,670
Revenue						
42001:Interest Income	15,216	20,000	40,000	40,000	-	40,000
44501:Contribution Revenue	9,168,471	10,257,909	10,058,078	11,181,911	-	11,181,911
45001:Misc Revenue	9,742	114,684	116,741	349,801	-	349,801
45002:Insurance Proceeds	1,810,078	900,000	1,490,241	1,100,000	-	1,100,000
Revenue Total	11,003,507	11,292,593	11,705,060	12,671,712	-	12,671,712
Expense						
51001:Administrative Expense	1,116,315	1,063,366	1,239,172	1,392,175	-	1,392,175
51002:Publishing & Printing	-	-	3,109	3,109	-	3,109
51004:Contractual Services	51,702	279,184	416,741	420,243	-	420,243
51341:Wellness Program Expenses	9,714	-	35,000	35,000	-	35,000
52501:Office Supplies	428	-	2,570	2,570	-	2,570
53004:Insurance Expense	425,557	344,000	453,918	464,835	-	464,835
53014:Recruitment Expense	164,926	-	-	-	-	-
53021:Claims Expense	9,583,359	10,650,843	10,598,891	11,049,284	-	11,049,284
80001:Transfers Out	-	-	-	-	80,000	80,000
Expense Total	11,352,000	12,337,393	12,749,401	13,367,216	80,000	13,447,216
Ending Fund Balance	4,735,013	3,844,848	3,690,670	2,995,166	(80,000)	2,915,166
Reserves						
AFR Adjustment	(2)	-	-	-	-	-
Rate Stabilization	1,575,000	1,575,000	1,575,000	1,600,000	-	1,600,000
IBNR	675,000	1,096,923	1,163,462	1,224,047	-	1,224,047
Reserves Total	2,249,998	2,671,923	2,738,462	2,824,047	-	2,824,047
Available Fund Balance	2,485,011	1,172,925	952,208	171,119	(80,000)	91,119

Self Insurance Fund: City of Georgetown									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
REVENUE									
42001:Interest Income	57,580	15,216	20,000	40,000	200.00%	40,000	-	40,000	0.00%
44501:Contribution Revenue	9,136,855	9,168,471	10,257,909	10,058,078	98.05%	11,181,911	-	11,181,911	11.17%
45001:Misc Revenue	46,101	9,742	114,684	116,741	101.79%	349,801	-	349,801	199.64%
45002:Insurance Proceeds	867,868	1,810,078	900,000	1,490,241	165.58%	1,100,000	-	1,100,000	-26.19%
REVENUE TOTAL	10,108,405	11,003,507	11,292,593	11,705,060	103.65%	12,671,712	-	12,671,712	8.26%

Self Insurance Fund: CC0001 Non-Departmental								
	FY2020	FY2021	FY2022			FY2023		
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget			%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET
PERSONNEL								
OPERATIONS								
OPERATING CAPITAL								
CIP EXPENSE								
DEBT SERVICE								
TRANSFERS								
80001:Transfers Out	-	-	-	-	0.00%	-	80,000	80,000 0.00%
TRANSFERS TOTAL	-	-	-	-	0.00%	-	80,000	80,000 0.00%
CC0001 Non-Departmental Total	-	-	-	-	0.00%	-	80,000	80,000 0.00%

Self Insurance Fund: CC0357 Self Insurance									
	FY2020	FY2021	FY2022			FY2023			
					%Variance Fav/(Unfav): FY2022 Projections to FY2022 Budget				%Variance Fav/(Unfav): FY2023 Budget to FY2022 Projections
	ACTUALS	ACTUALS	AMENDED BUDGET	PROJECTIONS		BASE BUDGET	CHANGES	PROPOSED BUDGET	
PERSONNEL									
OPERATIONS									
51001:Administrative Expense	972,268	1,116,315	1,063,366	1,239,172	116.53%	1,392,175	-	1,392,175	12.35%
51002:Publishing & Printing	-	-	-	3,109	0.00%	3,109	-	3,109	0.00%
51004:Contractual Services	-	51,702	279,184	416,741	149.27%	420,243	-	420,243	0.84%
51341:Wellness Program Expenses	-	9,714	-	35,000	0.00%	35,000	-	35,000	0.00%
52501:Office Supplies	-	428	-	2,570	0.00%	2,570	-	2,570	0.00%
53004:Insurance Expense	437,812	425,557	344,000	453,918	131.95%	464,835	-	464,835	2.41%
53014:Recruitment Expense	124,114	164,926	-	-	0.00%	-	-	-	0.00%
53021:Claims Expense	7,402,649	9,583,359	10,650,843	10,598,891	99.51%	11,049,284	-	11,049,284	4.25%
OPERATIONS TOTAL	8,936,843	11,352,000	12,337,393	12,749,401	103.34%	13,367,216	-	13,367,216	4.85%
OPERATING CAPITAL									
CIP EXPENSE									
DEBT SERVICE									
TRANSFERS									
CC0357 Self Insurance Total	8,936,843	11,352,000	12,337,393	12,749,401	103.34%	13,367,216	-	13,367,216	4.85%