

Council Meeting Date: September 28, 2021

or Council Workshop Date: _____

Regular Agenda

Consent

Executive Session

Attachments

Ordinance Publication Date: _____

Must be published 72 hours before meeting; deadline to WC Sun is 11:00 Monday

Draft Ordinance to City Secretary: _____

Draft ordinance must be given to City Secretary one week before Council meeting

AGENDA ITEM COVER SHEET

SUBJECT:

Consideration and possible action to approve **an appropriation of \$90,000 to Tyler Technologies** for IT software maintenance expenses for the Incode software system used by the Municipal Court. – Chris Bryce, IT Director

ITEM SUMMARY/SPECIAL CONSIDERATIONS:

This item is one of several annual technology maintenance appropriations that are submitted for advanced approval at the beginning of each fiscal year so that invoices may be paid in a timely manner when they are received.

This item is to approve the annual maintenance payment on the City's Incode software.

The Incode software is currently used by the City's Municipal Court to manage court operations. The software was previously used for financials and utility billing but was retired for those purposes in 2020 after the implementation of the Workday Cloud Enterprise Resource Planning (ERP). After retirement of the financials and utility billing functions, the cost of the software reduced by over 50%.

FINANCIAL IMPACT:

All items were budgeted during the FY 2022 budget process. Expenses in the amount of \$90,000 will be recorded in IT – Software Maintenance Subscriptions and Support Services.

COMMENTS:

None

ATTACHMENTS:

None