

Council Meeting Date: September 28, 2021

or Council Workshop Date: \_\_\_\_\_

Regular Agenda

Consent

Executive Session

Attachments

Ordinance Publication Date: \_\_\_\_\_

*Must be published 72 hours before meeting; deadline to WC Sun is 11:00 Monday*

Draft Ordinance to City Secretary: \_\_\_\_\_

*Draft ordinance must be given to City Secretary one week before Council meeting*

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## AGENDA ITEM COVER SHEET

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### SUBJECT:

Consideration and possible action to approve an **annual appropriation of \$55,000 to ImageTrend, Inc.** for annual software subscription fees on the Fire Department's ImageTrend records management system. – Chris Bryce, IT Director

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### ITEM SUMMARY/SPECIAL CONSIDERATIONS:

*This item is one of several annual technology maintenance appropriations that are submitted for advanced approval at the beginning of each fiscal year so that invoices may be paid in a timely manner when they are received.*

ImageTrend is the Fire Department's record management software used for managing fire and emergency medical operations. This includes functionality such as call tracking, fire investigations, reporting, permitting, and other mission critical services.

ImageTrend was implemented in 2021 and replaced the legacy Firehouse records management system.

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### FINANCIAL IMPACT:

All items were budgeted during the FY 2022 budget process. Expenses in the amount of \$55,000 will be recorded in IT-Software Maintenance Subscriptions and Support Services.

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### COMMENTS:

None

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### ATTACHMENTS:

None