

## 2021 WCAD Board of Directors Election

Dear Sir or Madam,

According to Section 6.03(e) of the Texas Property Tax Code I am notifying you of the number of votes to which your unit is entitled in the election of the Board of Directors for the Williamson Central Appraisal District.

- **[Election Votes](#)**

Here is the link to the **[Taxing Unit Checklist](#)** which we ask that you fill out and return. This checklist contains links to the following items:

- Board Requirements ~ *pertaining to eligibility of nominees*
- Additional Taxing Unit List
- General Information Sheet
- Sample Resolution
- Election Procedures ~ *a brief outline to assist you in your scheduling of the required actions*

Nominations must be made by resolution and returned to me **BEFORE October 15, 2021**. We ask that the general information sheet be completed for each nomination.

Please complete, sign and return the checklist **BEFORE October 15, 2021**.

**Please note there is new legislation from HB988 affecting Georgetown ISD, Leander ISD, Round Rock ISD and Williamson County.**

Section 6.03 (k-1) of the Texas Property Tax Code:

*The governing body of each taxing unit entitled to cast at least five percent of the total votes must determine its vote by resolution adopted at the first or second open meeting of the governing body that is held after the date the chief appraiser delivers the ballot to the presiding officer of the governing body. The governing body must submit its vote to the chief appraiser not later than the third day following the date the resolution is adopted.*

The answers to our most frequently asked questions are located on our website at: <https://www.wcad.org/entity-portal/>. If you have any additional questions, or if I can be of assistance, please feel free to call.

With Kindest Regards,

***Alvin Lankford*** | RPA, CEA, AAS, CCA | Chief Appraiser

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Williamson Central Appraisal District

625 FM 1460, Georgetown TX 78626-8050

"We will provide quality service with the highest standards of professionalism, integrity and respect. We will uphold these standards while providing an accurate, fair and cost-effective appraisal roll in compliance with the laws of the State of Texas."



***Taxing Unit Checklist for Board Election***

- Before October 15<sup>th</sup>**, have I checked my candidate’s requirements pertaining to serving on the Williamson Central Appraisal District Board of Directors? (See [Board Requirements](#))
  - A member **MUST** be a resident of the district and must have resided in the district for at least two years immediately preceding the date of appointment.
  - A member **MUST NOT** own property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:
    - The delinquent taxes and any penalties and interest are being paid under an installment payment agreement.
    - A suit to collect the delinquent taxes is deferred or abated.
  - A member **may NOT serve** if they are an employee of a taxing unit participating in the appraisal district unless they are also a member of the governing body or an elected official of a taxing unit participating in the district. (See list of [additional taxing units](#)).
  - A member **may NOT serve** if he or she appraise property for compensation for use in property tax proceedings (to include appraisal district employees) or tax agents who represent owners for compensation until the expiration of three (3) years after such activity.
  - A member **may NOT serve** if he or she is related to a person who operates for compensation as a tax agent, a member of the Appraisal Review Board or a property tax appraiser in the appraisal district.
  - A member **may NOT serve** on the Board if they contract with the appraisal district, or if they contract on a tax related matter with a taxing unit served by the appraisal district, or if they have a substantial interest in a business that contracts with the appraisal district or a taxing unit served by the appraisal district.
  - A member **MUST** fill out, sign, and return the [General Information sheet](#).
  
- Before October 15<sup>th</sup>**, if we choose to nominate, have I submitted, by [resolution](#), the name(s) of my taxing unit’s nominee(s)? (See [Board Election Procedures](#))

\_\_\_\_\_  
**Nominating Entity:** (Entity Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
**Nominee:** (Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

## BOARD OF DIRECTORS *Requirements*

The Williamson Central Appraisal District is governed by a Board of five Directors. An ex officio Board member cannot vote. He or she should not make or second motions. A tax assessor-collector who serves as a nonvoting member is eligible to serve as a Board officer; this individual can conduct the meeting and may serve on committees.

### Eligibility

To be eligible to serve on the Board, an individual must be a resident of the district and must have resided in the district for at least two years immediately preceding the date of appointment.

Section 6.035 of the Property Tax Code states an individual is ineligible to serve on an appraisal district Board of Directors if the individual owns property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless:

- (a) the delinquent taxes and any penalties and interest are being paid under an installment payment agreement
- (b) a suit to collect the delinquent taxes is deferred or abated

An employee of a taxing unit participating in the appraisal district is not eligible to serve unless the individual is also a member of the governing body or an elected official of a taxing unit participating in the district (*see additional taxing jurisdictions listing attached*).

Section 6.035 of the Property Tax Code, effective September 1, 1989, bars a Board member from serving if the member is related to a person who operates for compensation as a tax agent or a property tax appraiser in the appraisal district.

Section 6.036 of the Property Tax Code, effective September 1, 1989, bars a person from serving on the Board if they contract with the appraisal district, or if they contract on a tax related matter with a taxing unit served by the appraisal district, or if they have a substantial interest in a business that contracts with the appraisal district or a taxing unit served by the appraisal district.

Persons who appraise property for compensation for use in property tax proceedings or tax agents who represent owners for compensation are ineligible to serve on the appraisal district Board until the expiration of five (5) years after such activity.

### Term of Office

Members of the Board of Directors will serve two-year terms beginning in January of even numbered years.

### Selection

Section 6.03 of the Property Tax Code establishes the selection process for Appraisal District Directors. Members of the Board are selected by certain taxing entities participating in the district. An option of the Property Tax Code allows three fourths of the voting entities to increase the number of Directors. The taxing units of Williamson County have adopted a five member Board of Directors. The tax assessor-collector serves as an ex-officio member unless the taxing units appoint the tax assessor-collector as a voting member.

### Vacancies on the Board

Section 6.03 of the Property Tax Code (Board of Directors) provides that in the event of a vacancy on the Board, the governing body of the taxing unit or units shall nominate a candidate. The Board of Directors shall elect, by majority vote of its members, one of the nominees to fill the vacancy.

### Recall

Section 6.033 of the Property Tax Code (Recall of Director) provides that the governing body of a taxing unit that participated in the appointment of an individual to the Board may initiate the procedure for recall of its representative.

# Board of Directors Election Procedures

## Excerpts from Texas Property Tax Code Section 6.03 Board of Directors

(e) The chief appraiser shall calculate the number of votes to which each taxing unit other than a conservation and reclamation district is entitled and shall deliver written notice to each of those units of its voting entitlement before October 1 of each odd-numbered year. The chief appraiser shall deliver the notice:

(1) to the county judge and each commissioner of the county served by the appraisal district;

(2) to the presiding officer of the governing body of each city or town participating in the appraisal district, to the city manager of each city or town having a city manager, and to the city secretary or clerk, if there is one, of each city or town that does not have a city manager; and

(3) to the presiding officer of the governing body of each school district participating in the district and to the superintendent of those school districts.

(g) Each taxing unit other than a conservation and reclamation district that is entitled to vote may nominate by resolution adopted by its governing body one candidate for each position to be filled on the board of directors. The presiding officer of the governing body of the unit shall submit the names of the unit's nominees to the chief appraiser before October 15.

(j) Before October 30, the chief appraiser shall prepare a ballot, listing the candidates whose names were timely submitted under Subsection (g), alphabetically according to the first letter in each candidate's surname, and shall deliver a copy of the ballot to the presiding officer of the governing body of each taxing unit that is entitled to vote.

(k) The governing body of each taxing unit entitled to vote shall determine its vote by resolution and submit it to the chief appraiser before December 15. The chief appraiser shall count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results before December 31 to the governing body of each taxing unit in the district and to the candidates.

6. Have you appraised property for compensation for use in proceedings or represented property owners for compensation in proceedings in Williamson County at any time within the preceding three years? Yes  No

*Note: A person who has appraised property for compensation for use in proceedings or represented property owners for compensation in proceedings in the CAD at any time within the preceding three years is ineligible to serve on the Board of Directors.*

7. Have you owned property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date you knew or should have known of the delinquency unless?

- The delinquent taxes and any penalties and interest are being paid under an installment payment agreement
- A suit to collect the delinquent taxes is deferred or abated

Yes  No

*Note: To be eligible to serve on the Board of Directors, a member must NOT own property on which delinquent taxes have been owed to a taxing unit for more than 60 days after the date the individual knew or should have known of the delinquency unless the individual meets one of the criteria listed above.*

8. Have you contracted with the appraisal district, or on a tax related matter with a taxing unit served by the appraisal district, or do you have a substantial interest in a business that contracts with the appraisal district or a taxing unit served by the appraisal district?

Yes  No

*Note: A person who contracts with the appraisal district or on a tax related matter with a taxing unit served by the appraisal district or who has a substantial interest in a business that contracts with either the appraisal district or a taxing unit served by the appraisal district is ineligible to serve on the Board of Directors.*

**\*\*\*IF YOU NOTED ANY REASON YOU MAY NOT MEET THE QUALIFICATIONS LISTED ABOVE, PLEASE CONTACT YOUR NOMINATING TAXING UNIT IMMEDIATELY.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

*(Continued on next page)*

**2022-2023**  
**BOARD OF DIRECTORS ELECTION**  
**GENERAL INFORMATION SHEET**

Name: \_\_\_\_\_  
*(Please print name as you wish it to appear on nameplate, if elected)*

**\*\*\* Dear Taxing Unit:** This document was created for your purposes and should be used to verify the qualifications of nominees.

**\*\*\* Dear Applicant:** If you, for any reason, do NOT meet the qualifications listed in this document, please contact your nominating taxing unit immediately.

*Pursuant to Section 6.03 of the Texas Property Tax Code:*

- 1. Are you an employee of a taxing unit in Williamson County?** *(This includes part-time employment. If you need a list of taxing units, please contact the appraisal district office.)* Yes  No

**\*\*\* Note:** If you answered YES and do not meet the qualifications listed in #2 below, please contact the nominating taxing unit immediately.

- 2. If you answered YES, are you also a member of the governing body or elected official of that taxing unit?** Yes  No

*Note: An employee of a taxing unit that participates in the CAD is not eligible to serve on the Board of Directors, unless that individual is also a member of the governing body of the taxing unit or an elected official of a taxing unit.*

*Pursuant to Government Code Chapter 573:*

- 3. Is any relative of either you or your spouse employed by the Williamson Central Appraisal District in any capacity, or a member of the WCAD Appraisal Review Board?** Yes  No

*If yes:*

Relative's Name: \_\_\_\_\_

Relative's Address: \_\_\_\_\_

Degree of Relationship: \_\_\_\_\_

WCAD Position: \_\_\_\_\_

*Note: An answer of "Yes" may disqualify you, depending on the relative's position and the degree of relationship. Please check with your nominating taxing unit.*

*Pursuant to Section 6.03 of the Texas Property Tax Code:*

- 4. Are you a resident of Williamson County?** Yes  No
- 5. How long, in years, have you resided in Williamson County?** \_\_\_\_\_

*Note: To be eligible to serve on a Board of Directors, an individual must have resided in the CAD for at least two years immediately preceding the date of taking office. This requirement does not apply to a County TAC serving as a non-voting Director.*

*(Continued on next page)*

**Applicant Information:**

**Home Address:** \_\_\_\_\_  
\_\_\_\_\_

**Business Address:** \_\_\_\_\_  
\_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_

**Cellular Phone:** \_\_\_\_\_

**Emergency Contact Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_

**IF ELECTED, where do you want to receive hand deliveries (when necessary)?**

\_\_\_\_\_

**IF ELECTED, where do you want to receive mail?** \_\_\_\_\_

\_\_\_\_\_

**IF ELECTED, do you want your address and phone number kept confidential?**

Yes  No

\_\_\_\_\_  
**Signature of Presiding Officer**

\_\_\_\_\_  
**Date**

## Additional Taxing Units

Anderson Mill Limited District (L01)
Avery Ranch Road Dist (R02)
Berry Creek Highland MUD (M79)
Blockhouse MUD (M10)
Brushy Creek Defined Area (DBC)
Brushy Creek MUD (M12)
Cool Water MUD (M78)
Donahoe Creek Watershed (W01)
Fernbluff MUD (M18)
Georgetown Village PID #1 (P00)
Highlands at Mayfield Ranch MUD (M46)
Lakeside MUD #2-A (M65)
Lakeside MUD #3 (M47)
Leander MUD #1 (M61)
Leander MUD #2 (M62)
Leander TODD MUD #1 (M64)
Liberty Hill MUD Wmsn (M52)
Lower Brushy Creek WC&ID (W13)
Meadows of Chandler Creek (M16)
North Austin MUD #1 (M15)
North San Gabriel #1 (M80)
North San Gabriel MUD #2 (M77)
Northwoods Road District (R08)
NW Williamson Co #2 (M75)
Palmera Ridge MUD (M60)
Paloma Lake MUD #1 (M38)
Paloma Lake MUD #2 (M39)
Parkside at Mayfield Ranch MUD (M41)
Pearson Place Road District (R07)
Ranch at Cypress Creek (M25)
Round Rock #1 MUD (M82)
Siena MUD #1 (M53)
Siena MUD #2 (M54)
Somerset Hills Road Dist (R04)
Sonterra MUD (M34)
Southeast Williamson Co MUD #1 (M69)
Stonewall Ranch MUD (M35)
Upper Brushy Creek WC&ID #1A (W09)
Vista Oaks MUD (M21)
Walsh Ranch MUD (M33)
Watch Hill MUD (M58)
Wells Branch MUD (M27)
West Williamson Co MUD #1 (M48)
West Williamson Co MUD #2 (M70)
Williamson Co. ESD #1 (F90)
Williamson Co. ESD #2 (F91)
Williamson Co. ESD #3 (F00)
Williamson Co. ESD #4 (F01)
Williamson Co. ESD #5 (F02)
Williamson Co. ESD #6 (F03)

Williamson Co. ESD #7 (F07)
Williamson Co. ESD #8 (F08)
Williamson Co. ESD #9 (F09)
Williamson Co. ESD #10 (F10)
Williamson Co. ESD #11 (F11)
Williamson Co. ESD #12 (F12)
Williamson Co. MUD #10 (M23)
Williamson Co. MUD #11 (M24)
Williamson Co. MUD #12 (M28)
Williamson Co. MUD #13 (M29)
Williamson Co. MUD #15 (M42)
Williamson Co. MUD #19 (M40)
Williamson Co. MUD #19A (M51)
Williamson Co MUD #19B (M56)
Williamson Co. MUD #22 (M45)
Williamson Co. MUD #23 (M67)
Williamson Co. MUD #25 (M55)
Williamson Co. MUD #26 (M57)
Williamson Co. MUD #28 (M66)
Williamson Co. MUD #29 (M68)
Williamson Co MUD #30 (M71)
Williamson Co MUD #31 (M72)
Williamson Co MUD #32 (M73)
Williamson Co MUD #34 (M74)
Williamson Co. WSID #3 (I00)
Williamson / Travis MUD #1 (M17)



**2021  
Board Election Votes**

<b>Taxing Jurisdiction</b>	<b>Number of Votes</b>
City of Austin	150
City of Bartlett	0
City of Cedar Park	135
City of Coupland	0
City of Florence	0
City of Georgetown	115
City of Granger	0
City of Hutto	45
City of Jarrell	5
City of Leander	95
City of Liberty Hill	5
City of Pflugerville	0
City of Round Rock	210
City of Taylor	35
City of Thorndale	0
City of Thrall	0
City of Weir	0
Bartlett ISD	5
Burnet ISD	0
Coupland ISD	5
Florence ISD	15
Georgetown ISD	485
Granger ISD	5
Hutto ISD	190
Jarrell ISD	75
Leander ISD	785
Lexington ISD	0
Liberty Hill ISD	150
Pflugerville ISD	0
Round Rock ISD	1175
Taylor ISD	60
Thorndale ISD	0
Thrall ISD	10
Williamson Co. & FM/RD	1080
Austin Community College	160
EWC Higher Ed Center	5
<b>Total</b>	<b>5000</b>

<b>Taxing Jurisdiction</b>	<b>Required Computations per Tax Code Section 6.03(d)</b>				
	<b>2020 Levy</b>	<b>Quotient</b>	<b>x 1,000</b>	<b>Rounded</b>	<b>x 5</b>
City of Austin	\$ 46,589,266.65	2.98%	29.79	30	150
City of Bartlett	\$ 183,501.73	0.01%	0.12	0	0
City of Cedar Park	\$ 41,614,139.13	2.66%	26.60	27	135
City of Coupland	\$ 60,522.87	0.00%	0.04	0	0
City of Florence	\$ 404,632.67	0.03%	0.26	0	0
City of Georgetown	\$ 36,388,758.78	2.33%	23.26	23	115
City of Granger	\$ 493,834.16	0.03%	0.32	0	0
City of Hutto	\$ 13,209,908.98	0.84%	8.45	9	45
City of Jarrell	\$ 990,121.88	0.06%	0.63	1	5
City of Leander	\$ 29,287,718.14	1.87%	18.72	19	95
City of Liberty Hill	\$ 1,971,057.95	0.13%	1.26	1	5
City of Pflugerville	\$ 110,024.74	0.01%	0.07	0	0
City of Round Rock	\$ 65,663,655.90	4.20%	41.98	42	210
City of Taylor	\$ 10,450,741.25	0.67%	6.68	7	35
City of Thorndale	\$ 436.04	0.00%	0.00	0	0
City of Thrall	\$ 292,211.48	0.02%	0.19	0	0
City of Weir	\$ 81,298.18	0.01%	0.05	0	0
Bartlett ISD	\$ 621,616.42	0.04%	0.40	1	5
Burnet ISD	\$ 234,490.03	0.01%	0.15	0	0
Coupland ISD	\$ 1,179,254.80	0.08%	0.75	1	5
Florence ISD	\$ 5,094,439.86	0.33%	3.26	3	15
Georgetown ISD	\$ 151,664,085.58	9.70%	96.96	97	485
Granger ISD	\$ 1,718,489.94	0.11%	1.10	1	5
Hutto ISD	\$ 59,566,265.73	3.81%	38.08	38	190
Jarrell ISD	\$ 23,578,606.91	1.51%	15.07	15	75
Leander ISD	\$ 245,935,756.54	15.72%	157.23	157	785
Lexington ISD	\$ 23,693.85	0.00%	0.02	0	0
Liberty Hill ISD	\$ 46,523,844.48	2.97%	29.74	30	150
Pflugerville ISD	\$ 195,992.95	0.01%	0.13	0	0
Round Rock ISD	\$ 367,806,925.69	23.51%	235.15	235	1175
Taylor ISD	\$ 18,456,277.72	1.18%	11.80	12	60
Thorndale ISD	\$ 179,517.83	0.01%	0.11	0	0
Thrall ISD	\$ 3,661,160.26	0.23%	2.34	2	10
Williamson Co. & FM/RD	\$ 337,382,292.10	21.57%	215.69	216	1080
Austin Community College	\$ 50,425,119.23	3.22%	32.24	32	160
EWC Higher Ed Center	\$ 2,124,103.73	0.14%	1.36	1	5
<b>Total</b>	<b>\$ 1,564,163,764.18</b>	<b>100.00%</b>	<b>1000.00</b>	<b>1000</b>	<b>5000</b>