

ORDINANCE NO. \_\_\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GEORGETOWN, TEXAS AMENDING ARTICLE IV TITLED "EMPLOYEE BENEFITS AND SERVICES" BY ADDING SECTION 3.01.317 TO THE CODE OF ORDINANCES OF THE CITY OF GEORGETOWN RELATING TO THE REGULATION OF PAID QUARANTINE LEAVE; REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS; INCLUDING A SEVERABILITY CLAUSE; AND SETTING AN EFFECTIVE DATE.

WHEREAS, Section 2.16 of the Georgetown City Charter provides that the City Council shall, by ordinance, establish personnel policies; and

WHEREAS, the "policy statement" portion of each personnel policy is codified in the Code of Ordinances, and the implementing procedures for each personnel policy are codified in a separate Personnel Manual; and

WHEREAS, the City Council finds that it is necessary to create the personnel policy governing ordered paid quarantine leave for police officers and fire fighters.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GEORGETOWN, TEXAS, THAT:

**Section 1.** The meeting at which this ordinance was approved was in all things conducted in compliance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Section 2.** Section 3.01.317 of the Code of Ordinances is added to the Code as follows:

- A. Purpose: To provide paid leave to sworn police officers and fire fighters who are ordered to quarantine or isolate by the City's health authority or department management due to a possible or known exposure to a communicable disease, as defined by the Department of Health Rule 25 Tex. Admin. Code section 97.3(a)(2), while on duty, in accordance with Texas Local Government Code 180.008.
- B. Scope: This policy applies to all fire fighters and police officers.
- C. Policy: Paid Quarantine Leave provides that:

- 1) A fire fighter or police officer on paid quarantine leave receives:
  - a) All employment benefits and compensation, including leave accrual, pension benefits, and health benefit plan benefits for the duration of the leave; and
  - b) Reimbursement for reasonable costs related to the quarantine, including lodging, medical, and transportation; and
  - c) Requires that the leave be ordered by the person’s supervisor or the City’s health authority.

B. The City may not reduce a fire fighter’s or police officer’s sick leave balance, vacation leave balance, holiday leave balance, or other paid leave balance in connection with paid quarantine leave taken in accordance with a policy adopted.

**Section 3.** That it is hereby found and determined that the meetings at which this ordinance was passed were open to the public, as required by Section 551, Texas Government Code, and that advance public notice of the time, place and purpose of said meetings was given.

**Section 4.** Should any section, paragraph, sentence, clause, phrase or word of this ordinance be declared unconstitutional or invalid for any purpose by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby and to this end the provisions of this Ordinance are declared to be severable.

**Section 5.** This Ordinance shall become effective immediately after its second and final reading.

PASSED AND APPROVED on First Reading on the \_\_\_\_ day of \_\_\_\_\_, 2021 at a regular meeting of the City Council of the City of Georgetown, Texas.

PASSED AND APPROVED on Second Reading on the \_\_\_\_ day of \_\_\_\_\_, 2021 at a regular meeting of the City Council of the City of Georgetown, Texas.

ATTEST:

CITY OF GEORGETOWN

\_\_\_\_\_  
 Robyn Densmore, City Secretary

By: \_\_\_\_\_  
 Josh Schroeder, Mayor

APPROVED AS TO FORM:

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Skye Masson  
City Attorney

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Ordinance Number: \_\_\_\_\_  
Description: Paid Quarantine Leave  
Date Approved: \_\_\_\_\_