

EXHIBIT K, consisting of 5 pages, referred to in and part of the Master Services Agreement between Owner and Kasberg, Patrick & Associates, LP (“Engineer”) for Professional Services – Task Order Edition dated March 23, 2016.

First Amendment to Task Order No. KPA-20-010

1. Specific Project Data:

- A. Title: FY 2021 New Development Plan Review
- B. Description: This project involves providing plan reviews for private developments submitted to the City of Georgetown for approval. KPA will provide the plan review services and issue comments for the specific development plans that are to be addressed prior to final approval.
- C. City of Georgetown Project Number: _____
- D. City of Georgetown General Ledger Account No.: _____
- E. City of Georgetown Purchase Order No.: _____
- F. Master Services Agreement, Contract Number: 2016-730-MSA

2. Nature of Amendment [*Check those that are applicable and delete those that are inapplicable.*]

- ☒ Additional Services to be performed by Engineer
- ☐ Modifications to Services of Engineer
- ☐ Modifications to Responsibilities of Owner
- ☐ Modifications to Payment to Engineer
- ☐ Modifications to Time(s) for rendering Services
- ☐ Modifications to other terms and conditions of the Task Order

3. Description of Modifications

Perform plan review services and support for FY 2022 for the City of Georgetown.

- A. Engineer shall perform the following Additional Services:

Perform plan review services and support for FY 2022 for the City of Georgetown.

- B The Scope of Services currently authorized to be performed by Engineer in accordance with the Task Order and previous Amendments, if any, is modified as follows:

Please find the attached Exhibit A – Scope of Services.

- C. The responsibilities of Owner are modified as follows:

Provide access to MyPermitNow and general direction regarding plans to be reviewed by KPA.

- D. For the Additional Services or the modifications to Services set forth above, Owner shall pay Engineer the following additional or modified compensation:

Not to Exceed \$125,000 at Standard Hourly Rates (See attached Exhibit B – Rate Schedule)

- E. The schedule for rendering Services is modified as follows:

On Demand

- F. Other portions of the Task Order (including previous Amendments, if any) are modified as follows:

4. Attachments [if any]:

Exhibit A – Scope of Services

Exhibit B – Standard Hourly Rates

Terms and Conditions: Owner and Engineer hereby agree to modify the above-referenced Task Order as set forth in this Amendment. All provisions of the Agreement and the Task Order not modified by this or previous Amendments remain in effect. The Effective Date of this Task Order Amendment is _____.

OWNER:

By: _____

Name: Josh Schroeder

Title: Mayor, City of Georgetown

ENGINEER:

By: 

Name: Alvin R (Trae) Sutton III, PE, CFM

Title: Principal

Engineer License or Firm's Certificate No. F-510

State of: Texas

Date: August 30, 2021

APPROVED AS TO FORM:

City Attorney

EXHIBIT A – DETAILED PROJECT SCOPE
SERVICES PROVIDED BY ENGINEER
KASBERG, PATRICK & ASSOCIATES, LP
GEORGETOWN, TEXAS

Project Description:

This project involves reviewing plans from private developers and issuing comments to be addressed for plan approval.

Scope of Services:

The scope of services associated with Plan Review includes:

I. Plan Review

a. Plan Review

- i. The ENGINEER will review all plans released by the City of Georgetown Staff for compliance with standard engineering practice, City of Georgetown Standards and City of Georgetown Specifications.
- ii. The ENGINEER will write a letter addressed to the City of Georgetown designated staff member and copied to the Private Developer's Engineer listing all comments found during the review process. The letter will be sent no later than fourteen (14) calendar days from the receipt of the plans from the City of Georgetown.
- iii. The ENGINEER will review all follow up submittals to ensure all comments have been addressed from previous submittals. The letter will be addressed to the City of Georgetown designated staff member and copied to the Private Developer's Engineer listing any further comments found during the review process. If there are no further comments a letter stating that all comments have been addressed will be sent. The letter will be sent no later than fourteen (14) calendar days from the receipt of the plans from the City of Georgetown.

EXHIBIT B

Hourly Rates

City of Georgetown

Plan Review

POSITION

SALARY COST/RATES

Principal	\$ 200.00/hour
Project Manager	180.00/hour
Project Engineer	135.00/hour
Engineer-in-Training	115.00/hour
Engineering Technician	75.00/hour
CAD Technician	85.00/hour
Clerical	55.00/hour